



## AGENDA

Logan County Board of Commissioners

Logan County Courthouse, 315 Main Street, Sterling, Colorado

Tuesday, April 21, 2020 - 9:30 a.m.

VIA ZOOM

<https://zoom.us/j/795935334>

Join Zoom Meeting

<https://zoom.us/j/795935334>

Meeting ID: 795 935 334

One tap mobile

+13462487799,,795935334# US (Houston)

+16699006833,,795935334# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 795 935 334

Find your local number: <https://zoom.us/u/adhDOR7gie>

**Call to Order**

**Pledge of Allegiance**

**Revisions to Agenda**

**Consent Agenda**

Approval of the Minutes of the March 31, 2020 meeting.

Approval of the Veteran's Service Officer's report and certification of pay form for the month of March, 2020.

Acknowledge receipt of the Public Trustee's Quarterly report for the first quarter of 2020.

Acknowledge receipt of the Clerk and Recorder's report for the month of March 2020.

Acknowledge receipt of the Landfill Supervisor's report for the month of March, 2020.

Acknowledge receipt of the Sheriff's fee report for the month of March, 2020.

Approval of Attachment H to the Logan County Employee Handbook - Telecommuting Policy in Case of Emergency Situations (i.e. COVID-19).

Ratification of the following actions:

- Approval of bills dated April 7, 14 and 21, 2020 for Logan County and Logan County Human Services Department.

**Unfinished Business**

**New Business**

Consideration of the approval of Resolution 2020-17 cancelling certain tax sale certificates issued in error as a result of erroneous severed mineral assessments.

Todd Thomas Logan County Fair Manager will update the Board and provide information concerning a contingency plan for the Logan County Fair.

**Other Business**

**Miscellaneous Business/Announcements**

The next meeting will be scheduled for Tuesday, May 5, 2020, at 9:30 a.m. at the Logan County Courthouse.

**Executive Session as Needed**

**Adjournment**

March 31, 2020

The Logan County Board of Commissioners met in regular session with the following members present constituting a quorum of the members thereof:

Joseph A. McBride	Chairman
Jane Bauder	Commissioner
Byron Pelton	Commissioner
Rob Quint	Planning and Zoning
Jerry Casebolt	Emergency Management

Also present via Zoom meeting:

Alan Samber	Logan County Attorney
Jennifer Crow	Administrative Support
Marilee Johnson	Tourist Information Center Mgr/Public Information Officer
Karah Karg	Fair Administrative Assistant
Dan Alexander	
Jennifer Herr	
Eli Oppenheimer	Pivot Energy, LLC
Trae Miller	Logan County Economic Development Director
Glenna Phelps-Aurich	Logan County Chamber Executive Director
Todd Settler	NEER
Nathan Keiser	
Britt Pratt	McEndaffer Feedyard
Brett Pratt	McEndaffer Feedyard
Travis Hertneky	McEndaffer Feedyard
Carlena Grimmett	
Jeff Rice	Sterling Journal-Advocate

Chairman McBride called the meeting to order at 9:30 a.m. The meeting opened with the Pledge of Allegiance.

Chairman McBride asked if there were any revisions for the agenda. Commissioner Pelton removed the approval of a letter to Governor Polis requesting temporary suspension of certain statutory property tax delinquency requirements. Governor Polis' Executive Order D2020-012 has authorized County Treasurers to suspend or waive delinquent interest that may accrue for 30 days.

The Board continued with the Consent Agenda items:

- Approval of the minutes of the March 17, 19 and 25, 2020 meetings. Commissioner Bauder amended the minutes of March 17, 2020 by changing the words "Meals on Wheels" to Meet and Eat."
- Ratification of the following actions:
- Approval of bills dated March 31, 2020 for Logan County and Logan County Human Services Department.
  - Adoption of the Logan County Emergency Operations personnel Policy Updates.
  - Freeze ordered on all 2020 budgeted Capital Expenditures Fund and Capital Outlay Fund purchases until further notice. The freeze does not apply to service related items. Purchases initiated before the freeze order are allowed to continue.
  - Allow the emergency purchase of laptop computers for use by employees to work remotely.

Commissioner Pelton moved to approve the Consent Agenda. Commissioner Bauder seconded and the motion carried 3-0.

Chairman McBride continued with New Business:

Commissioner Bauder moved to approve a contract between Logan County and Heartland Pulling Series for production of a sanctioned Tractor Pull at the Logan County Fair on July 31, 2020. Commissioner Pelton seconded and the motion carried 3-0.

Rob Quint of the Logan County Planning and Zoning Office reviewed the request to amend Special Use Permit #175 issued to McEndaffer Feedyard to expand from 30,000 head to 40,000 head.

Commissioner McBride opened a public hearing to receive comments. There were no comments and the public hearing was closed.

Commissioner Pelton moved to approve Resolution 2020-11 granting the amendment of Special Use Permit #175 issued to McEndaffer Feedyard for the operation of a 40,000 head cattle feedlot in Logan County, Colorado. Commissioner Bauder seconded and the motion carried 3-0.

Rob Quint reviewed the request for a Special Use Permit for the operation of a 25,000 head cattle feedlot on behalf of Dr. James Miller, dba Champaign Land and Cattle, Inc.

Commissioner McBride opened a public hearing to receive comments. There were no comments and the public hearing was closed.

Commissioner Bauder moved to approve Resolution 2020-12 granting a Special Use Permit (SUP) for the operation of a 25,000 head cattle feedlot in Logan County for Dr. James Miller, dba Champaign Land and Cattle, Inc. Commissioner Pelton seconded and the motion carried 3-0.

Commissioner Bauder recused herself from the discussion of the next agenda item and stepped down from the meeting platform.

Rob Quint reviewed the request to amend Special Use Permit #221 on behalf of Jane Bauder.

Commissioner Pelton asked if the septic system was to be built before the six spaces are added. Jane Bauder explained that she is waiting for the engineer to design the septic system.

Commissioner McBride opened a public hearing to receive comments. There were no comments and the public hearing was closed.

Commissioner Pelton moved to approve Resolution 2020-13 granting an amendment to Special Use Permit #221 to Jane Bauder for the operation of an additional six space travel trailer camping area on a property described as a parcel of land located in the Northeast Quarter (NE4) of Section 35, Township 8 North, Range 53 West of the Sixth Principal Meridian, Logan County, Colorado. Chairman McBride seconded and the motion carried 2-0.

Commissioner Bauder re-joined the meeting.

Rob Quint reviewed the request for Conditional Use Permit for the construction, maintenance and operation of a Solar Garden operated by TCA Microgrid Energy, LLC, doing business as Pivot Energy, LLC.

Commissioner McBride opened a public hearing to receive comments. Carlena Grimmett, an adjacent landowner, commented that the chain link fence was a concern and suggested a berm and/or a row of trees. Grimmett also asked if the height of the solar panels would need to be raised because of the flood plain. Eli Oppenheimer of Pivot Energy, LLC state that the height of the solar panels will not need to be changed due to the flood plain. The Planning Commission did not add a berm or trees as conditions to the permit. The use is allowed in an Ag zone. A berm is not allowed because it would obstruct the flow of water. There were no further comments and the public hearing was closed.

Commissioner Bauder moved to approve Resolution 2020-14 granting Conditional Use Permit #245 for the construction, maintenance and operation of a Solar Garden operated by TCA Microgrid Energy, LLC, doing business as Pivot Energy, LLC. Commissioner Pelton seconded and the motion carried 3-0.

Rob Quint reviewed the request for Conditional Use Permit for the construction, maintenance and operation of a Solar Garden operated by TCA Microgrid Energy, LLC, doing business as Pivot Energy, LLC.

Commissioner McBride opened a public hearing to receive comments. There were no comments and the public hearing was closed.

Commissioner Pelton moved to approve Resolution 2020-15 granting a Conditional Use Permit (CUP) for the construction, maintenance and operation of a Solar Garden operated by TCA Microgrid Energy, LLC, doing business as Pivot Energy, LLC. Commissioner Bauder seconded and the motion carried 3-0.

Rob Quint reviewed the request for Conditional Use Permit for the construction, maintenance and operation of a Solar Garden operated by TCA Microgrid Energy, LLC, doing business as Pivot Energy, LLC.

Commissioner McBride opened a public hearing to receive comments. There were no comments and the public hearing was closed.

Commissioner Bauder moved to approve Resolution 2020-16 resolution granting a Conditional Use Permit for the construction, maintenance and operation of a Solar Garden operated by Pivot Energy 13, LLC consisting of approximately 6,200 solar modules. Commissioner Pelton seconded and the motion carried 3-0.

The next business meeting will be scheduled for Tuesday, April 21, 2020, at 9:30 a.m. at the Logan County Courthouse.

There being no further business to come before the Board, the meeting adjourned at 10:07 a.m.

Submitted by:

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Administrative Support Specialist

Approved: April 7, 2020

BOARD OF COUNTY COMMISSIONERS  
LOGAN COUNTY, COLORADO

(seal)

By: \_\_\_\_\_  
Joe McBride, Chairman

Attest:

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Logan County Clerk & Recorder



Colorado Department of Military and Veterans Affairs  
County Veterans Service Officers Monthly Report and Certification of Pay

County of Logan Month of March 2020

GENERAL INFORMATION		REQUEST FOR MEDICAL RECORDS	
Telephone Calls *	131	21-4142 & 21-4142a	02/02
Office Visits	19	MILITARY RECORDS/CORRECTIONS	
Home Visits	05	SF180	↑
Outreach Visits	01	DD149	↓
Community Events	- 0 -	DD293	- 0 -
Request for Medal	- 0 -	NA13075	
Operation Recognition	- 0 -	Other	↓
Correspondence Rec'd	03	NSC PENSION	
Correspondence Written	11	21-527EZ	- 0 -
Info/Referral/Inquiries	03	21-8416	- 0 -
VCAA Notice	- 0 -	WIDOWS PENSION	
State Benefits	- 0 -	21-534EZ	- 0 -
Income Verifications	- 0 -	21-8416	- 0 -
NEW CLAIMS INITIATED		DIC	
21-22 CVA J/D	04/02	21-5234EZ	- 0 -
21-22 others	01	WAIVERS/COMPROMISE	
SC ENTITLEMENT		21-5655	- 0 -
21-526EZ	02	APPEALS	
21-0966 Informal	01	21-0985 NOD	↑
21-4138	02	VA Form 9	↓
21-526EZ Reinstate	- 0 -	20-0995	- 0 -
21-526EZ IU	- 0 -	20-0996	
21-8940 IU	- 0 -	10182	↓

SC ENTITLEMENT CONTINUED		INSURANCE CLAIMS	
21-4192 IU Employer	↑	29-357	↑
21-4138 SMC	-○-	29-4364	-○-
21-686c Dependency		29-336 Beneficiary	
21-674 School Attendance		29-4125 Lump Sum	↓
VA HEALTHCARE		VTF REQUESTS	
10-10EZ (EZR)	01	Rental Assistance	↑
CHAMPVA	-○-	Utilities Assistance	
HOMELESS VETERANS CLAIMS		Prescription Assistance	
Service Connection	-○-	Food Assistance	-○-
NSC Pension	-○-	Transportation Assistance	
VOC REHAB		Clothing Assistance	
28-1900 CH31	-○-	Other	↓
MISC CLAIMS		VA HOME LOAN	
21-8678 Clothing Allow	↑	26-1800	-○-
21-4502 Adaptive Equip.	↓	26-1817	-○-
26-4555 Housing	-○-	SURVEYS	
10-0103 HISA Grant		County VSO Feedback and Comment Forms Submitted:	04
CRSC	↓	OTHER	
BURIAL ALLOWANCE		VA 27-2008	01
21P-530	↑	*Calls: to vets / from vets	42/45
40-1330	-○-	ref vets / professional	14/28
21-2008	↓	Emails: to vets / from vets	18/20
INCARCERATED VETERANS		ref vets / professional	44/85
21-526EZ Reinstatement	-○-	Text messages:	
21-4138 Apportionment	-○-	from vets / to vets	08/08

## Certification by County Veterans Service Officer

I hereby certify, the above captioned monthly report is true and accurate. I have been paid the following amount(s) for the month of March, 2020 from Logan county.

Salary	\$ <u>2,019.98</u>
Expenses (Maint. contract)	\$ <u>24.93</u>
Office Space	\$ <u>—0—</u>
Telephone	\$ <u>84.23</u>
Office Supplies	\$ <u>10.08</u>
Travel	\$ <u>—0—</u>
Training Conference	\$ <u>—0—</u>
Other Postage	\$ <u>11.45</u>
TOTAL	\$ <u>2,150.67</u>

Jaynie  
Signature of County Veterans Service Officer

04/01/2020  
Date

## Certification by County Commissioner or Designee

In accordance with CRS 28-5-707, I hereby certify the accuracy of the Report CVA-26 revised 2-15-2019:

J. Adams  
County Commissioner or Designee of  
LOGAN County

4/1/20 Date

This certification, submitted monthly, properly signed and executed is considered as application for the monetary benefits to the County General Fund in accordance with 28-5-804 (2002) Colorado Revised State Statute.

Submit this form no later than the 15<sup>th</sup> day the following month.

Mail to:  
Colorado Division of Veterans Affairs  
Attention: Director  
1355 South Colorado Blvd.  
Building C, Suite 113  
Denver, Colorado 80222

**PATRICIA BARTLETT**  
Logan County  
Colorado  
Treasurer and  
Public Trustee



315 Main St., Ste. 4  
Sterling, CO 80751  
Phone (970) 522-2462  
Fax (970) 521-4179  
[www.logancountyco.gov](http://www.logancountyco.gov)

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April 1, 2020

The Honorable Board of County Commissioners  
Courthouse  
Sterling, CO 80751

Herewith attached is the Public Trustee's First Quarter Report showing a total collected of \$3,890.00.

*Patricia Bartlett*

Patricia Bartlett, Logan County Public Trustee

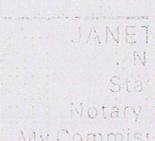
STATE OF COLORADO)  
:SS.  
COUNTY OF LOGAN )

The foregoing instrument was acknowledged before me this 1st day of April, 2020, by Patricia Bartlett, Logan County Public Trustee. Witness my hand and official seal.

My commission expires: September 23, 2021

JANET MC LAUGHLIN  
. Notary Public  
State of Colorado  
Notary ID # 20054037006  
My Commission Expires 09-23-2021

*Janet McLaughlin*  
Notary Public



1ST QUARTER 2020 TOTALS									
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION	TOTAL
\$ 3,060.00	\$ 90.00	\$ -	\$ 450.00	\$ 140.00	\$ 150.00	\$ -	\$ -	\$ -	\$ 3,890.00
204	2	0	3	4	2	0	0	0	215

MARCH 2020 TOTALS									
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESCSSION	REDEMPTION	FEE	TOTAL
\$ 960.00	\$ 60.00	\$ -	\$ -	\$ 35.00	\$ 75.00	\$ -	\$ -	\$ 1,130.00	
64	1	0	0	1	1	0	0	0	67

FEBRUARY 2020 TOTALS								
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION
67	0	0	1	2	1	0	0	71
\$ 1,005.00	\$ -	\$ -	\$ 150.00	\$ 70.00	\$ 75.00	\$ -	\$ -	\$ 1,300.00

JANUARY 2020 TOTALS									
RELEASE	DEED	CURE	FORCLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION FEE	TOTAL
\$ 1,095.00	\$ 30.00	\$ -	\$ 300.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ 1,460.00
73	1	0	2	1	0	0	0	0	77

## Clerk Fees Collected 2020

March

	<b>2019</b>	<b>2020</b>
<b><u>Recording Fees Retained</u></b>	9,839.94	19,575.82
<b><u>Motor Vehicle Fees Retained</u></b>	314,891.74	284,072.88
<b>Total</b>	<b>\$ 324,731.68</b>	<b>\$ 303,648.70</b>
		<b>\$21,082.98</b>

### Fees & Taxes Distributed

State of Colorado	236,917.41	207,934.33
City of Sterling	21,666.34	26,134.78
Town of Fleming	701.88	1,993.44
Total	\$ 259,285.63	\$ 236,062.55

Fees Retained Year to Date \$303,648.70

**LOGAN COUNTY SOLID WASTE DEPARTMENT--MATT CHRISP, SUPERVISOR**

315 Main Street Sterling, CO 80751

(970)522-8657 Fax--(970)522-1995

<b>FOR MARCH 2020</b>		<b>TONS</b>	<b>PRICE</b>	<b>CHARGES</b>
Area Town Clean-ups	CPC		@ \$1.17	\$0.00
City of Sterling Clean-up	SFCC		@ \$1.17	\$0.00
City of Sterling Packers	SF	436.57	@ \$15.17	\$6,622.77
City of Sterling Dump Trucks	CL	191.18	@ \$23.17	\$4,429.64
General Public		48.65	@ \$23.17	\$1,127.22
Commercial (Packers & Roll Offs)	C	782.42	@ \$23.17	\$18,128.67
>5 Tons on Free Certificates	XTON		@ \$23.17	\$0.00
Indust. Waste>5 Tons on Free Cert.	IDXTON		@ \$36.17	\$0.00
Industrial Waste	All other ID	593.40	@ \$36.17	\$21,463.28
Industrial Petroleum Contaminated Soil	IDPCS	88.75	@ \$36.17	\$3,210.09
Out of County	OC	132.62	@ \$46.34	\$6,145.61
Industrial Waste Out of County	IDOC		@ \$72.34	\$0.00
Rural Free Certificates	NC	108.56	NC	
All County Vehicles	NCC	335.97	NC	
<b>TOTAL TONS</b>		<b>2718.12</b>		
<b>\$10.00 MINIMUM DIFFERENTIAL</b>				<b>\$396.16</b>
<b>\$20.00 MINIMUM DIFFERENTIAL</b>				<b>\$5.94</b>
E-Waste Recycling		31 ITEMS		\$182.00
E-Waste Recycling	NC		NC	
GEW (Government E-Waste)		LB.	\$0.08	\$0.00
Outgoing Recycled Tires/Metal/Wood		5.29		
Car Tires (CHG)		68	@ \$5.00	\$340.00
Truck Tires (CHG)		1	@ \$8.00	\$8.00
Car/Truck Tires (NC)			NC	
Tractor Tires (CHG)			@ \$12.00	\$0.00
Earth Moving Tires (CHG)			@ \$20.00	\$0.00
Tractor/Earth Moving Tires (NC)			NC	
R & B Illegally Disposed Tires & Matts (NC)			NC	
Appliances (CHG)		6	@ \$5.00	\$30.00
Appliances (NC)			NC	
Analytical Reviews	ARV		@ \$189.00	\$0.00
Unsecured/Unauthorized Loads	CHG		@ \$10.00	\$0.00
Total # of Vehicles		881		
<b>TOTAL OC &amp; IDOC</b>				<b>\$6,151.55</b>
<b>TOTAL IN COUNTY</b>				<b>\$55,937.82</b>
<b>GRAND TOTAL</b>				<b>\$62,089.37</b>

SIGNED BY: Pam Jerdig  
 DATE: 4-1-2020

## LOGAN COUNTY SOLID WASTE SUR-CHARGE REPORT

<b>MAR. 2020</b>	<b>TONS</b>	<b>CPC (CLOSURE)</b>	<b>GRAND TOTAL</b>
CASH	388.14	510.48	\$10,152.14
CHARGE	1702.23	1385.44	\$40,718.72
CITY OF STERLING	627.75	632.32	\$11,218.51
<b>TOTAL</b>	<b>2718.12</b>	<b>\$2,528.24</b>	<b>\$62,089.37</b>
THESE TNS ARE SHIPPED OFF:			
GEW			
RECYCLED METAL (SWAN)			
RECYCLED METAL (BOHM)			
RECYCLED TIRES	5.29		
RECYCLED WOOD			
<b>GRAND TOTAL TNS</b>	<b>2723.41</b>		

SIGNED BY: Pam Ferdig  
 DATE: 4-1-2020

emailed to  
 Jennifer  
 04.07.2020  
 @ 10:45 AM 8

CIVIL PAYMENTS						
Mar-20						
Date	Check #	Business Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
3/5/2020	725	623253	2020-155	\$ 40.00	\$ 5.00	\$ 35.00
3/5/2020	726	CASH	2020-149	\$ 35.00	\$ 15.00	\$ 20.00
3/6/2020	727	623262	2020-157	\$ 48.00	\$ 5.00	\$ 43.00
3/31/2020	729	258363/258421	2020-205/206	\$ 45.00	\$ 15.00	\$ 30.00
				Total Owed to County		\$ 128.00

CIVIL PAYMENTS CREDIT CARDS					
Mar-20					
Date	Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
3/4/2020		2020-144	\$ 40.00		\$ 40.00
3/5/2020		2020-150/151/152	\$ 35.00		\$ 35.00
3/5/2020		2020-137	\$ 35.00		\$ 35.00
3/9/2020		2020-160	\$ 35.00		\$ 35.00
3/11/2020		2020-162	\$ 35.00		\$ 35.00
3/12/2020		2020-166	\$ 35.00		\$ 35.00
3/16/2020		2020-190	\$ 35.00		\$ 35.00
3/16/2020		2020-187/188/189	\$ 55.00		\$ 55.00
3/19/2020		2020-198	\$ 35.00		\$ 35.00
3/23/2020	728	2020-196	\$ 80.00	\$ 45.00	\$ 35.00
3/27/2020		2020-201	\$ 35.00		\$ 35.00
		Total Owed to County			\$ 410.00

INGERPRINTS/SEX OFFENDERS/RECORDS REQUEST CREDIT					
Mar-20					
Date		Sheriff #	Amount	Amount of Refund	Amount Owed to County
3/3/2020			\$ 10.00		\$ 10.00
3/3/2020			\$ 10.00		\$ 10.00
3/10/2020			\$ 10.00		\$ 10.00
3/3/2020			\$ 12.75		\$ 12.75
		Total Owed to County			\$ 42.75

CHP CREDIT CARDS			
Mar-20			
Date		Amount	Amount Owed to County
3/3/2020		\$ 63.00	\$ 63.00
3/6/2020		\$ 63.00	\$ 63.00
3/9/2020		\$ 63.00	\$ 63.00
3/12/2020		\$ 152.50	\$ 152.50
3/31/2020		\$ 63.00	\$ 63.00
	Total Owed to County		\$ 404.50

CIVIL CHECKS	\$ 128.00
CIVIL CREDIT CARDS	\$ 410.00
RECORDS/VIN/FINGERPRINTS CREDIT CARDS	\$ 42.75
CHP CREDIT CARDS	\$ 404.50
TOTAL PAID TO GENERAL FUND	\$ 985.25

Check#730

DEPOSIT TAKEN TO BANK OF COLORADO \$ 168.00

## **ATTACHMENT H**

### **TELECOMMUTING POLICY IN CASE OF**

### **EMERGENCY SITUATIONS (I.E. COVID-19)**

#### **A. Program Overview**

Telecommuting is the concept of allowing an employee to work at home, on the road, or in a satellite location for all or part of their workweek. Telecommuting may be appropriate for some employees and some jobs. It is not an entitlement; it is not an organization-wide benefit; and it in no way changes the terms and conditions of employment with Logan County. The following Telecommuting Policy is in place for emergency situations that includes stay at home orders by the Board of County Commissioners, State of Colorado, or President of the United States.

All requests for telecommuting will be considered on a case-by-case basis, where creative work schedules can demonstrate the ability to accommodate both work goals and personal needs and where it is possible to provide coverage for individual department operations. Supervisors are encouraged to be creative and flexible in determining schedules, task assignments, and project deadlines.

Operational requirements must be met at all times. Service to the “customer” (i.e. the citizens, co-workers, vendors, or other Logan County constituents) must be maintained during the program period. Each office or operation must be covered during normal or core business hours. Telecommuting arrangements will not diminish the ability of Logan County to assign responsibility and accountability to individual employees for the provision of services and performance of their duties.

All requests must be in writing and must include a coverage plan (i.e. how the employee’s duties will be covered during off or at home hours). The supervisor should develop a project/task list in conjunction with the employee. Before granting permission for a telecommuting arrangement, supervisors should know the specific work to be performed and the projected amount of time expected to complete assigned tasks. Written project/task lists and coverage plans are to be attached to the signed Telecommuting policy agreement that can be obtained from the Human Resource Office. This would be signed by the employee and Elected Official/Department Head and maintained in the employee’s personnel file.

#### **B. General Program Guidelines**

- In most cases, employees interested in participating in this program should have broadband access at their home through either cell, satellite, DSL, fiber or cable connections. The connection should be capable of supporting VPN sessions. Must have a phone or cell phone where calls can be forwarded from the employees work line so there is no interruption in taking care of any phone calls that would normally come through. The County will provide general office supplies and a computer, software, and connectivity to host applications provided by the County.
- Employees will be required to check voice mail and email a minimum of every two hours during work hours during their scheduled work times, returning calls as necessary, and be available by phone to others in the department or the County during their entire scheduled shift. Each employee’s work schedule should be shared with those who may need to interact with the employee.
- Consistent with the organization’s expectations of information asset security for employees working at the County, telecommuting employees will be expected to ensure the protection of proprietary information accessible from their home office. Steps include, but are not limited to, use of locked file cabinets, disk boxes and desks, regular password maintenance, and any other steps appropriate for the job and the environment. The use of County provided equipment, software, data/access to data or systems, or other supplies is limited to authorized persons and for purposes relating to County business. The County does not permit loading personal software, files or emails, onto County computers, nor loading County information onto an employee’s personal computer or phone as it may subject them to e-discovery or Public Records Act(s) requests for electronic files.

- Telecommuting employees working from home will establish an appropriate work environment for work purposes. Logan County will not be responsible for costs associated with initial setup of the employee's home office such as remodeling, furniture or lighting, or equipment purchases, nor for repairs or modifications to a home office space. The work area must meet County safety requirements.
- Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act (i.e. non-exempt/hourly employees) will be required to record all hours worked in a manner designated by the County. Hours worked in excess of those specified per day and per work week, in accordance with state and federal requirements, will require the advance approval of the supervisor.
- All County policies, rules, regulations, and procedures apply to telecommuting employees. For example, during working hours and while performing work functions in the designated telecommuting work site, teleworkers may be covered by workers compensation and, as such, must report any and all work-related illnesses and injuries to their supervisor immediately.
- The teleworker may not have business guests at the teleworking workplace. In-person meetings should be scheduled for County offices or other appropriate locations. The County is not responsible for any injuries to family members, visitors, and others in the telecommuting employee's home workplace.
- Employees entering into a telecommuting agreement may be required to forfeit use of a personal office or workstation in favor of a shared arrangement to maximize organization office space needs.

### **C. Retention of Management Rights**

Logan County Board of County Commissioners reserves the right to suspend, cancel or amend this policy at any time. Circumstances will be evaluated on a case-by-case basis.

This policy is intended to address and apply only to emergency situations such as the COVID-19 pandemic, where work in county offices becomes impracticable due to the nature of the emergency and the associated restrictions imposed during the emergency.

## RESOLUTION

**No. 2020-17**

**A Resolution of the Board of County Commissioners of Logan County, Colorado, cancelling certain tax sale certificates issued in error as a result of erroneous severed mineral assessments.**

**WHEREAS**, tax liens on certain severed mineral interests were sold for nonpayment of delinquent ad valorem property taxes, as identified in the attached Exhibit A, and subsequently accrued taxes have been paid by the tax lien certificate holders; and

**WHEREAS**, the tax liens identified in Exhibit A should not have been sold at the tax sale because they involved incorrectly identified and assessed severed mineral interests; and

**WHEREAS**, all tax lien certificate holders have been advised of the errors and have assigned their interests in the tax liens to Logan County in order to provide a means to correct the inaccurate assessments; and

**WHEREAS**, C.R.S. §39-12-111, provides that when, by mistake or error of the treasurer, county clerk and recorder, or assessor or from double assessment, a tax lien has been sold on land upon which no tax was due at the time, the county shall reimburse the purchaser the amount paid in connection with the purchase of the tax lien, together with interest at a rate equal to the two percentage points above the discount rate or 8% per annum, whichever is greater.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Logan County, Colorado, as follows:

1. The tax lien certificate holders listed on Exhibit A have been reimbursed for the purchase price and subsequent taxes from the various funds to which the tax payments were originally distributed together with statutory interest pursuant to C.R.S. §39-12-111, and further, all certificate holders listed on Exhibit A have assigned all of their right, title and interest in the tax lien certificates to Logan County.
2. The tax sale certificates shown on Exhibit A are hereby cancelled.
3. The taxes assessed on the severed mineral interests for the tax years shown on Exhibit A are hereby cancelled and abated pursuant to C.R.S. §§ 39-11-107 and 39-10-114 because the mineral interests were incorrectly assessed.

The above and foregoing Resolution was, on motion duly made and seconded, adopted by the following vote on the 21<sup>st</sup> day of April A.D., 2020.

THE BOARD OF COUNTY COMMISSIONERS  
OF LOGAN COUNTY, COLORADO

(Aye) (Nay)

Joseph A. McBride, Chairman

(Aye) (Nay)

Byron H. Pelton

(Aye) (Nay)

Jane E. Bauder

ATTEST:

I, Pamela M. Bacon, County Clerk and Recorder in and for the County of Logan, State of Colorado, do hereby certify that the foregoing Resolution was adopted by the Board of County Commissioners of the County of Logan and State of Colorado, in regular session on the 21<sup>st</sup> day of April, 2020.

\_\_\_\_\_  
County Clerk and Recorder

## Exhibit A

CERT NO	TAX YR	PARCEL	TAX DIST	ASSESSED OWNER	CERT HOLDER	REASON FOR ABATE	TAX & INTEREST PAID		FEES PAID	INTEREST TO BE PAID BY CTY	TOTAL REFUND W/INT
361	2015	3M051728200006	313	GOLDIE REIL	BARBARA B. MEAKINS TRUST	NO ESTATE DOCUMENTS TO CONVEY FROM ALMA SCHEEL	\$ 8.22	\$ 36.00	\$ 9.50	\$ 53.72	
176	2013	3M077108100006	301	CROUSE FAMILY TRUST	BARKLEY VENTURES, LLC	NO DOCUMENTS TO CONVEY INTEREST TO THE TRUST	\$ 4.54	\$ 46.00	\$ 16.00	\$ 66.54	
339	2015	3M047724400012	104	R. E. MCREA	BARRY J. MCREA	ALL MINERALS WERE CONVEYED AWAY TO LLOYD MCREA	\$ 29.67	\$ 36.00	\$ 12.81	\$ 78.48	
340	2015	3M047919300016	104	R. E. MCREA	BARRY J. MCREA	ALL MINERALS WERE CONVEYED AWAY TO LLOYD MCREA	\$ 29.67	\$ 39.40	\$ 13.76	\$ 82.83	
377	2014	3M022534200064	504	MARY JOSEPHINE MCKNIGHT RUNGE	BERYL & DARRELL WAGNER	INCORRECT ASSESSMENT - OWNED BY ROCKY MT OIL, GAS & MINERAL LLC B995 P681	\$ 2.86	\$ 36.00	\$ 11.67	\$ 50.53	
175/8	1999	3M047924400013	104	ROBIN OIL & GAS CORP INC	BRAD AND FRANK GREEN	DEEDED TO ROBIN BY JOHN ROBERT PENICK - STRANGER TO TITLE (DEEDED CORRECT PERCENTAGE)	\$ 121.99	\$ 34.00	\$ 201.40	\$ 357.39	
176/8	1999	3M047925100006	104	ROBIN OIL & GAS CORP INC	BRAD AND FRANK GREEN	DEEDED TO ROBIN BY JOHN ROBERT PENICK - STRANGER TO TITLE (DEEDED CORRECT PERCENTAGE)	\$ 89.01	\$ 24.00	\$ 148.94	\$ 261.95	
177/8	1999	3M048119300005	104	ROBIN OIL & GAS CORP INC	BRAD AND FRANK GREEN	DEEDED TO ROBIN BY JOHN ROBERT PENICK - STRANGER TO TITLE (DEEDED CORRECT PERCENTAGE)	\$ 21.15	\$ 19.00	\$ 61.87	\$ 102.02	
246	2014	3M047934300038	104	NANCY LOUISE KAHL	BRET AND NICHOLE WERNSMAN	NO ESTATE DOCUMENTS TO CONVEY FROM MARIE KAHL	\$ 2.56	\$ 31.00	\$ 9.97	\$ 43.53	
295	2015	3M047933200035	104	NANCY LOUISE KAHL	BRET AND NICHOLE WERNSMAN	NO ESTATE DOCUMENTS TO CONVEY FROM MARIE KAHL	\$ 3.37	\$ 36.00	\$ 8.60	\$ 47.97	
477	2016	3M047933200033	104	JOSEPH F KAHL, JR.	BRET AND NICHOLE WERNSMAN	NO ESTATE DOCUMENTS TO CONVEY FROM MARIE KAHL	\$ 2.58	\$ 31.00	\$ 5.82	\$ 39.40	
268	2014	3M027903300047	504	VALDEMAR LODHOLM	CERVI ENTERPRISES, INC.	ALREADY DEEDED MINERALS TO CERVI	\$ 3.65	\$ 41.00	\$ 11.83	\$ 56.48	
120	2014	3M027903300053	504	ALICE ANDREWS ALLEN	CERVI ENTERPRISES, INC.	ALREADY DEEDED MINERALS TO CERVI	\$ 3.65	\$ 41.00	\$ 11.83	\$ 56.48	
275	2014	3M027904300005	504	MAY R. LUTIN	CERVI ENTERPRISES, INC.	NO OWNERSHIP	\$ 14.78	\$ 41.00	\$ 14.13	\$ 69.91	
310	2014	3M027904300010	504	BYRON O'BRIEN	CERVI ENTERPRISES, INC.	NO OWNERSHIP	\$ 6.59	\$ 41.00	\$ 12.45	\$ 60.04	

CERT NO	TAX YR	PARCEL	TAX DIST	ASSESSED OWNER	CERT HOLDER	REASON FOR ABATE	TAX & INTEREST PAID		FEES PAID	INTEREST TO BE PAID BY CTY	TOTAL REFUND W/INT
223	2015	3M052103300003	303	WILLARD C. DECKER	CHARLES ANTHONY GERK AND LAUREN ELIZABETH GERK	DECKER DID NOT RESERVE ANY MINERALS IN HIS CONVEYANCE	\$ 15.20	\$ 36.00	\$ 10.53	\$ 61.73	
172	2014	3M077907200002	411	HARRY P CARTEN TRUST	CHRISTEEENE A BOSTRON	INCORRECT ASSESSMENT-OWNS NOTHING	\$ 4.11	\$ 44.40	\$ 17.27	\$ 65.78	
247	1996	3M047734300023	104	DOROTHY HALL	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 41.33	\$ 89.00	\$ 167.40	\$ 297.73	
217	1997	3M047734300027	104	ELDON PLOGE	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 15.13	\$ 84.00	\$ 121.33	\$ 220.46	
218	1997	3M047734300028	104	ELDON PLOGE	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 15.13	\$ 84.00	\$ 121.33	\$ 220.46	
287	1996	3M047734300021	104	EVELYN WALDREN	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 41.13	\$ 89.00	\$ 165.48	\$ 295.61	
285	1996	3M047727200002	104	EVELYN WALDREN	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 22.28	\$ 89.00	\$ 143.34	\$ 254.62	
286	1996	3M047734100006	104	EVELYN WALDREN	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 14.80	\$ 89.00	\$ 132.80	\$ 236.60	
284	1996	3M047722300004	104	EVELYN WALDREN	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 12.38	\$ 89.00	\$ 129.16	\$ 230.54	
244	1996	3M047722300006	104	DOROTHY HALL	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 12.38	\$ 89.00	\$ 129.16	\$ 230.54	
245	1996	3M047727200004	104	DOROTHY HALL	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 22.28	\$ 89.00	\$ 143.34	\$ 254.62	
246	1996	3M047734100008	104	DOROTHY HALL	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 14.80	\$ 89.00	\$ 132.80	\$ 236.60	

CERT NO	TAX YR	PARCEL	TAX DIST	ASSESSED OWNER	CERT HOLDER	REASON FOR ABATE	TAX & INTEREST PAID		FEES PAID	INTEREST TO BE PAID BY CTY	TOTAL REFUND W/INT
214	1997	3M047722300008	104	ELDON PLOGE	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 7.08	\$ 84.00	\$ 111.24	\$ 202.32	
215	1997	3M047727200006	104	ELDON PLOGE	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 15.87	\$ 84.00	\$ 123.49	\$ 223.36	
216	1997	3M047734100010	104	ELDON PLOGE	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 9.10	\$ 84.00	\$ 114.18	\$ 207.28	
204	2002	3M027519100038	504	JULIUS H. KOLB, III	COMIN INV LLC	DOUBLE ASSESSED/INCORRECT INTEREST DEEDED IN 1996 TO WYRILL FARMS - NO ADDITIONAL INTERESTS OWNED BY KOLB	\$ 3.40	\$ 54.00	\$ 58.95	\$ 116.35	
160	8	3M052910200006	122	GST EXEMPTION RES. TRUST B	COMIN INV LLC	GST EXEMPTION NOT FOUND IN CHAIN	\$ 16.98	\$ 64.00	\$ 85.60	\$ 166.58	
97	2003	3M078130100001	407	JOHN D. ANDERSON	COMIN INV LLC	TERM RES EXP. 1970 - DELETED	\$ 5.22	\$ 54.00	\$ 57.92	\$ 117.14	
147	2002	3M078129300001	407	JOHN D. ANDERSON	COMIN INV LLC	TERM RES EXP. 1970 - DELETED	\$ 5.53	\$ 59.00	\$ 65.75	\$ 130.28	
158	1999	3M047934300021	104	MCDERMOTT, DOROTHY	COMIN INV LLC	INCORRECT - PLOG RESERVATION EXPIRED & MINERALS WENT TO BUDIN	\$ 4.27	\$ 59.00	\$ 70.74	\$ 134.01	
231	2009	3M048120200003	104	MRS JOE RENEE NEISEN	COMIN INV LLC	INCORRECT ASSESSMENT	\$ 2.52	\$ 34.34	\$ 25.86	\$ 62.72	
513	2016	3M048120200003	104	MRS JOE RENEE NEISEN	DENNIS OLIVER	INCORRECT ASSESSMENT	\$ 0.86	\$ 24.40	\$ 5.05	\$ 30.31	
358	2016	3M023110100007	504	THOMAS J. FEHRINGER	DENNIS OLIVER	MINERALS CONVEYED TO SURFACE OWNER	\$ 2.18	\$ 34.40	\$ 6.21	\$ 42.79	
	2016	3M023132200014	504	WINIFRED G RICHARDSON	DENNIS OLIVER	NO OWNERSHIP	\$ 0.71	\$ 21.00	\$ 4.34	\$ 26.05	
135	2015	3M052713100007	113	DOROTHY D. BARTHOLOMEW ESTATE	ERMELINDO N. AND BARBARA J. MATEUS FAMILY TRUST	MINERALS WERE CONVEYED TO OTHERS @ B573, P132	\$ 18.20	\$ 36.00	\$ 11.53	\$ 65.73	
138	2015	3M048705100007	169	WILLIAM P. BLAIR TRUST	GOLDEN EAGLE RANCH, LLC	BLAIR TRUST CONVEYED PROPERTY TO OTHERS AT 937/645	\$ 70.69	\$ 36.00	\$ 20.19	\$ 126.88	
203	2015	3M052904100001	104	BOB F. CASTLE	JOHN M & GRACE M KEEN	INCORRECT ASSESSMENT - OWNS NOTHING	\$ 10.05	\$ 31.00	\$ 9.76	\$ 50.81	
204	2015	3M052905100002	104	BOB F. CASTLE	JOHN M & GRACE M KEEN	INCORRECT ASSESSMENT - OWNS NOTHING	\$ 8.99	\$ 24.40	\$ 9.35	\$ 42.74	

CERT NO	TAX YR	PARCEL	TAX DIST	ASSESSED OWNER	CERT HOLDER	REASON FOR ABATE	TAX & INTEREST PAID		FEES PAID	INTEREST TO BE PAID BY CTY	TOTAL REFUND W/INT
144	2014	3M027924100045	504	ALICE ANDREWS ALLEN	KONIG INVESTMENTS, LLC	INCORRECT - ALREADY DEEDED B980 P207	\$ 2.89	\$ 59.80	\$ 20.21	\$ 82.90	
145	2014	3M027924300067	503	ALICE ANDREWS ALLEN	KONIG INVESTMENTS, LLC	INCORRECT-ALREADY DEEDED B980 P207	\$ 2.54	\$ 59.80	\$ 20.10	\$ 82.44	
319	2014	3M077517100015	151	IRVIN E PATTERSON	NEIL M LINDSTROM	INCORRECT SECTION ON ASSESSMENT - SHOULD BE 17 NOT 7	\$ 3.34	\$ 39.40	\$ 13.06	\$ 55.80	
385	2014	3M077520200019	151	SANTA FE ENERGY RESOURCES INC	NEIL M LINDSTROM	INCORRECT ASSESSMENT - SOLD TO BRIDGE OIL COMPANY IN 1994	\$ 6.29	\$ 36.00	\$ 12.59	\$ 54.88	
455	2014	3M023102400014	504	HENRY O. WEETH	R. KENNETH GILLHAM TRUST	NO ESTATE DOCUMENTS TO CONVEY FROM HARVEY WEETH ESTATE	\$ 20.28	\$ 41.00	\$ 15.42	\$ 76.70	
454	2014	3M023102400015	504	BYRON H. WEETH	R. KENNETH GILLHAM TRUST	NO ESTATE DOCUMENTS TO CONVEY FROM HARVEY WEETH ESTATE	\$ 20.28	\$ 41.00	\$ 15.42	\$ 76.70	
360	2014	3M023102400016	504	BERTHA G. QUIGLEY	R. KENNETH GILLHAM TRUST	NO ESTATE DOCUMENTS TO CONVEY FROM HARVEY WEETH ESTATE	\$ 20.28	\$ 41.00	\$ 15.42	\$ 76.70	
188	2014	3M023528200002	133	ROBERT FULTON	RANDY J AND TERRY CARWIN	DELETED - TERM RESERVATION EXPIRED	\$ 6.78	\$ 26.00	\$ 11.36	\$ 44.14	
149	2014	3M027514100001	504	HARRY P CARTEN TRUST	ROBERT J NEWMAN ET AL	INCORRECT ASSESSMENT-OWNS NOTHING	\$ 2.86	\$ 36.00	\$ 11.67	\$ 50.53	
393	2014	3M027528300016	106	HENRY E SCHOO	ROXIE L SIMMS	INCORRECT ASSESSMENT-OWNS NOTHING	\$ 13.71	\$ 31.00	\$ 13.49	\$ 58.20	
392	2014	3M027528100012	106	HENRY E SCHOO	ROXIE L SIMMS	INCORRECT ASSESSMENT -OWNS NOTHING	\$ 4.66	\$ 31.00	\$ 11.05	\$ 46.71	
755	2010	3M052714100013	113	SCHNIEWIND 1998 FAMILY TRUST	SAMUEL WILSON SHACKELFORD	LEGAL NOT FOUND PUT ON SYSTEM INCORRECTLY	\$ 3.58	\$ 39.34	\$ 26.59	\$ 69.51	
196	2015	3M053128100007	401	VALDA ARLENE BROWN	SOUTH FORK CATTLE COMPANY	BROWN IS HEIR OF ALTA TIDWELL BUT NO ESTATE DOCUMENTS OF RECORD	\$ 2.97	\$ 36.00	\$ 8.53	\$ 47.50	

