



AGENDA

Logan County Board of Commissioners
Logan County Courthouse, 315 Main Street, Sterling, Colorado
Tuesday, December 31, 2019 - 9:30 a.m.

Call to Order
Pledge of Allegiance
Revisions to Agenda
Consent Agenda

Approval of the Minutes of the December 17, 2019 meeting.

Acknowledge the receipt of the Clerk and Recorder's report for the month of November, 2019.

Acknowledge the receipt of the Sheriff's Fee report for the month of November, 2019.

Unfinished Business
New Business

Acceptance of a special warranty deed from Prairie Moon, LLC for transfer of ownership of Sunset Memorial Gardens cemetery to Logan County.

Other Business
Miscellaneous Business/Announcements

County Offices will be closed Wednesday, January 1, 2020 - New Year's Day.

The next meeting will be scheduled for Tuesday, January 7, 2019, at 9:30 a.m. at the Logan County Courthouse.

Executive Session as Needed

December 17, 2019

The Logan County Board of Commissioners met in regular session with the following members present constituting a quorum of the members thereof:

Joseph A. McBride	Chairman
Jane Bauder	Commissioner
Byron Pelton	Commissioner

Also present:

Alan Samber	Logan County Attorney
Pamela M. Bacon	Logan County Clerk
Rachelle Stebakken	Logan County Deputy Clerk
Marilee Johnson	Tourist Information Center Director/County Public Information Officer
Debbie Unrein	Logan County Finance
Dave Conley	Lodging Tax Board
Rob Quint	Planning and Zoning
Matt Chrisp	Logan County Landfill
Richard Cullip	Logan County Landfill
Lavon Ritter	Logan County Emergency Medical Services
Cyndi Vandembark	
Richard Lawler	
Jeff Rice	Journal Advocate

Chairman McBride called the meeting to order at 9:30 a.m. The meeting opened with the Pledge of Allegiance. Chairman McBride asked if there were any revisions for the agenda. None were indicated.

The Board continued with the Consent Agenda items:

- Approval of the Minutes of the December 10, 2019 meeting.
- Approval of an application for renewal of a Fermented Malt Beverage Liquor License on behalf of PJ Marina, LLC.

Commissioner Pelton moved to approve the Consent Agenda. Commissioner Bauder seconded and the motion carried 3-0.

Chairman McBride continued with Unfinished Business:

Commissioner Bauder moved to award the proposal for Onsite and/or Remote Technical Support for Information Technology and Computer Support Services for Logan County Governmental Offices to Paramount Technologies out of Brush, Colorado. Commissioner Pelton seconded and the motion carried 3-0.

Commissioner Pelton moved to award the bid for a Security Camera System for Logan County Governmental Offices to Paramount Technologies in the amount of \$6,315.08. Commissioner Bauder seconded and the motion carried 3-0.

Commissioner Bauder moved to approve Resolution 2019-51 for Subdivision Exemption on behalf of Duane R. Kuhn and Patricia A. Kuhn to create a 5.0-acre parcel from a 160-acre parcel in an Agricultural (A) zone located in the Northwest Quarter of Section 21, Township 8 North, Range 50 West, of the 6th Principal Meridian, in Logan County, Colorado. Commissioner Pelton seconded and the motion carried 3-0.

Chairman McBride continued with New Business:

Commissioner Pelton moved to approve the Logan County Emergency Operations Plan that was provided by Jerry Casebolt, the Emergency Manager. Commissioner Bauder seconded and the motion carried 3-0.

Commissioner Bauder moved to approve Resolution 2019-52 concerning the establishment of Emergency Reserve in Fiscal Year 2019 in compliance with Amendment One (Tabor) and transferring appropriated funds between funds. Commissioner Pelton seconded and the motion carried 3-0.

Consideration of the approval of the following Logan County Lodging Tax Board Projects:

- NADS In-Room Guest Directory.
- 2020 Logan County Visitor Center Budget.

Commissioner Pelton moved to approve the Logan County Lodging Tax Board Project NADS In-Room Guest Directory. Commissioner Bauder seconded and the motion carried 3-0.

Commissioner Pelton moved to approve the Logan County Lodging Tax Board Project 2020 Logan County Visitor Center Budget. Commissioner Bauder seconded and the motion carried 3-0.

Commissioner Bauder moved to approve 2019-53 supplementing the budgets of the Logan County Sheriff, and County Clerk – Elections, Office of Emergency Management and Buildings and Grounds Department in the General Fund with unanticipated revenues or fund balances. Commissioner Pelton seconded and the motion carried 3-0.

Commissioner Pelton moved to approve the Certification of Levies and Revenue for 2020. Commissioner Bauder seconded and the motion carried 3-0.

- Commissioner Pelton noted that if there are any questions or concerns from the public, they need to talk to the Lower South Platte Water Conservancy Board.

Commissioner Bauder moved to approve an application submitted by the City of Sterling for renewal of the license and vehicle permits for Logan County Ambulance Service. Commissioner Pelton seconded and the motion carried 3-0.

- Lavon Ritter with Logan County Emergency Services explained the application and highlighted the changes made.

Commissioner Pelton moved to approve an Agreement between Logan County and Prairie Moon, LLC to Convey Sunset Memorial Gardens Cemetery to Logan County. Commissioner Bauder seconded and the motion carried 3-0.

- Richard Lawler expressed his gratitude to the City of Sterling and Logan County for their assistance through this process.

Some of the County Offices will be closed on Tuesday, December 24 – Christmas Eve. The County Offices that will be open Tuesday, December 24, 2019 will close at 12:00 p.m.. All County Offices will be closed Wednesday, December 25, Christmas Day.

County Offices will be closed Wednesday, January 1, 2020 – New Year's Day.

The next business meeting will be scheduled for Tuesday, December 31, 2019, at 9:30 a.m. at the Logan County Courthouse.

There being no further business to come before the Board, the meeting adjourned at 9:55 a.m.

Submitted by:



Logan County Deputy Clerk

Approved: December 31, 2019

LOGAN COUNTY, COLORADO

(seal)

By: _____
Joe McBride, Chairman

Attest:

Logan County Clerk & Recorder

Clerk Fees Collected 2019

November

	<u>2018</u>	<u>2019</u>	
<u>Recording Fees Retained</u>	13,317.28	12,855.33	
<u>Motor Vehicle Fees Retained</u>	244,151.39	307,411.12	
Total	\$ 257,468.67	\$ 320,266.45	\$62,797.78
 <u>Fees & Taxes Distributed</u>			
State of Colorado	196,979.03	201,459.86	
City of Sterling	18,336.84	30,233.59	
Town of Fleming	-	1,285.38	
Total	\$ 215,315.87	\$ 232,978.83	\$17,662.96
 Fees Retained Year to Date			
		\$2,116,140.89	

CIVIL PAYMENTS						
Nov-19						
Date	Check #	Business Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
11/13/2019	684	39792	2019-893	\$ 25.00	\$ 15.00	\$ 10.00
11/13/2019	685	257034	2019-906	\$ 35.00	\$ 15.00	\$ 20.00
		257040	2019-913	\$ 35.00	\$ 15.00	\$ 20.00
11/15/2019	686	1054	2019-936	\$ 25.00	\$ 10.00	\$ 15.00
11/18/2019	687	257037	2019-910	\$ 35.00	\$ 15.00	\$ 20.00
11/20/2019	688	26052	2019-937	\$ 35.00	\$ 15.00	\$ 20.00
11/20/2019	689	CASH	2019-946	\$ 40.00	\$ 17.50	\$ 22.50
11/22/2019	690	1158	2019-947	\$ 35.00	\$ 15.00	\$ 20.00
12/2/2019	691	11442	2019-967	\$ 45.00	\$ 10.00	\$ 35.00
12/3/2019	692	234592	2019-979	\$ 35.00	\$ 15.00	\$ 20.00
12/9/2019	693	1178	2019-1002	\$ 35.00	\$ 15.00	\$ 20.00
12/9/2019	694	257108	2019-988	\$ 35.00	\$ 15.00	\$ 20.00
12/10/2019	695	611375	2019-1011	\$ 40.00	\$ 5.00	\$ 35.00
Total Owed to County						\$ 277.50

CIVIL PAYMENTS CREDIT CARDS					
Nov-19					
Date	Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
11/12/2019		2019-917	\$ 49.00		\$ 49.00
11/13/2019		2019-919/920/921	\$ 55.00		\$ 55.00
11/13/2019	683	2019-916	\$ 35.00	\$ 15.00	\$ 20.00
11/15/2019		2019-918	\$ 43.00		\$ 43.00
11/21/2019		2019-948	\$ 35.00		\$ 35.00
11/25/2019		2019-951	\$ 55.00		\$ 55.00
11/25/2019		2019-950	\$ 35.00		\$ 35.00
12/2/2019		2019-972/973	\$ 45.00		\$ 45.00
12/2/2019		2019-974/975	\$ 45.00		\$ 45.00
12/6/2019		2019-994	\$ 35.00		\$ 35.00
12/6/2019		2019-978	\$ 35.00		\$ 35.00
12/9/2019		2019-992/993	\$ 45.00		\$ 45.00
12/10/2019		2019-995/996	\$ 35.00		\$ 35.00
Total Owed to County					\$ 532.00

MAYOR/SEX OFFENDERS/RECORDS REQUEST CREDIT CARDS					
Nov-19					
Date	Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
11/19/2019			\$ 50.00		\$ 50.00
Total Owed to County					\$ 50.00

CHP CREDIT CARDS			
Nov-19			
Date	Check #	Amount	Amount Owed to County
11/20/2019		\$ 152.50	\$ 152.50
11/27/2019		\$ 152.50	\$ 152.50
12/2/2019		\$ 152.50	\$ 152.50
12/3/2019		\$ 152.50	\$ 152.50
12/10/2019		\$ 63.00	\$ 63.00
Total Owed to County			\$ 673.00

CIVIL CHECKS \$ 277.50
 CIVIL CREDIT CARDS \$ 532.00
 RECORDS/VIN/FINGERPRINTS CREDIT CARDS \$ 50.00
 CHP CREDIT CARDS \$ 673.00
TOTAL PAID TO GENERAL FUND \$ 1,532.50 Check#696
 DEPOSIT TAKEN TO BANK OF COLORADO \$ 455.00