

RECORD OF PROCEEDINGS

LOGAN COUNTY BOARD OF HUMAN SERVICES

December 9, 2020

Logan County Commissioner Chairman Joseph McBride called the Board meeting to order at 9:04 a.m. via the Zoom web based application due to COVID-19, with Logan County Commissioner Byron Pelton, Logan County Commissioner Jane Bauder, Logan County Human Services' Director David Long, and Logan County Human Services' Recording Secretary Peggy Kircher, present.

Minutes from the Board of Human Services meeting held on November 18, 2020 were presented. Commissioner Pelton moved to approve the Board meeting minutes as written. Commissioner Bauder seconded the motion. The motion was approved.

Director Long presented the Commissioners with the Expenditure Summaries report dated November, 2020, the Allocation Tracking report dated October, 2020, and the TANF Reserve Balances report dated October, 2020.

Director Long presented the proposed TANF service contracts to the Board. The total amount of all of the combined contracts is estimated at \$150,000.00. There is a contingency written in the contracts that states that if the TANF funds run short, these contracts will not be fulfilled. The Family Resource Center submitted their application and there were many questions about their request for TANF funds. Their request was sent back to them for more clarification. Commissioner Pelton moved to approve the TANF service contract with Baby Bear Hugs in the amount of \$26,795.00, Cooperating Ministry of Logan County in the amount of \$71,285.00, Early Childhood Council of Logan, Phillips, Sedgwick Counties in the amount of \$30,821.00, and Help for Abused Partners in the amount of \$31,985.00. Commissioner Bauder seconded the motion. The motion was approved.

Commissioner Pelton asked Director Long about the Department of Human Services conference call he was on in the morning and if they mentioned anything about childcare availability in the build. Director Long said that Sarah Lipscomb brought up the subject in the teleconference but Todd Jorgenson did not have anything to offer on this build.

Director Long presented the annual CDHS Certification for of County Personnel and Merit System and requested authorization for the Chair to sign the certification. Commissioner Bauder moved to approve the CDHS Certification of County Personnel and Merit System for 2021 and authorize the Chair to sign. Commissioner Pelton seconded the motion. The motion was approved.

Director Long presented the request to purchase a new copier/printer/scanner/fax machine. Bids were received from Great Copier Service in the amount of \$5,884.57, Journal Office Supply in the amount of \$5,599.00, and XESI Document Solutions in the amount of \$3,983.00. Director Long recommended approval to purchase a copier from XESI Document Solutions due to being

the lowest bid by quite a large margin. Commissioner Chair McBride said that a purchase requisition should be submitted to the finance department for final approval and signatures.

Director Long gave the Commissioners the briefing highlights.

Director Long gave the Board information about a citizen's request for review on a client's case. The case has been reviewed and the department has done everything it can to help this individual. The client needs to follow through with what is needed from them.

Director Long said that the child welfare unit had a great entry in the drive through Parade of Lights held at Pioneer Park. The theme of this year's event was Willy Wonka and the Chocolate Factory. Weston Dedrickson, Ashley Nadow, and Nichole Lee were on the front page of the Journal Advocate for their participation in the event. Child Welfare did a great job putting their float together.

Director Long gave the Board staffing updates. There is currently a caseworker vacancy in the Core Services unit. The Department conducted first and second round interviews with Anthony Avalos and a second round interview will be conducted with Erica Peteja in the near future. Both applicants are solid candidates and had very good interviews. There are not enough child welfare cases right now to justify hiring both applicants.

Director Long informed the Board about the optional No Interview Waiver that the Federal government has created for the SNAP client application interviews. Director Long said that there are only 3 of the 64 counties that are going to actuate this no waiver option. He said that LCDHS has opted to stay with the process they are currently doing because the client interviews are very useful and help to prevent fraud.

Director Long gave the Board COVID-19 updates. There is one employee quarantined in the Intake unit due to her child testing positive for COVID. One employee in the Adult Programs unit tested positive and is currently out quarantined.

Director Long made the Board aware of a child welfare foster/adoption situation. The County Attorney is working on an appeal for this case.

Director Long gave the Board information about the Transition Funds update for the Family First Prevention services. He said that he has been very vocal about needing money to provide services available in Family First and to be able to draw down the 50% dollars from the feds. He said that now the application has been finalized, he will bring up the question at the District Directors meeting of what can be done in the application to draw down the dollars required to provide the needed services.

Ms. Kircher thanked the Commissioners for the gift certificates given to all county employees. Director Long thanked the Commissioners for their constant support.

The next Logan County Board of Human Services meeting will be held on January 13, 2021 at 9:00 a.m. via Zoom web based application due to COVID-19.

There being no further business to come before the Board, the meeting was adjourned at 9:34 a.m.

Respectfully submitted,

David E. Long, Director

Approved by:

Joseph A. McBride, Chairman
Logan County Commissioner

Byron H. Pelton, Logan County Commissioner

Jane E. Bauder, Logan County Commissioner