

Logan County Commissioners Work Session

February 18, 2020

Present: Joe McBride, Jane Bauder, Byron Pelton, Valerie Richards, Kristan Lange, Rhonda Chrisp, Marilee Johnson, Jerry Casebolt, Dave Donaldson, Karen Torres, Jeff Rice, Rob Quint, Yvonne Draxler, Roger Hosea, Jennifer Crow.

Chairman McBride called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES FROM PREVIOUS SESSION – Commissioner Pelton moved to approve the minutes of February 11, 2020 as written. Commissioner Bauder seconded and the motion carried.

REVISIONS TO WORK SESSION AGENDA – Commissioner Bauder added two items to the work session agenda: 1) Add discussion of IT change-over to Paramount Technology and 2) Jerry Casebolt will discuss hazard mitigation.

REVIEW AND APPROVE SCHEDULE OF DEPARTMENT OF HUMAN SERVICES SCHEDULE OF BILLS – Valerie Richards met with the Board to review the Logan County Department of Human Services schedule of bills dated February 18, 2020. The Board approved all bills as presented.

REVIEW LOGAN COUNTY SCHEDULE OF BILLS – Kristan Lange and Rhonda Chrisp met with the Board to review the Logan County schedule of bills dated February 18, 2020. The Board approved all bills as presented.

HAZARD MITIGATION – Jerry Casebolt discussed the Hazard Mitigation Plan. The Northeast Region has secured a contractor to do a plan update for the Northeast Region. Logan County has an Annex in the plan. Casebolt has developed a questionnaire to ask about projects being done, and determine if there are any hazards that have been overlooked for the plan. There will be an e-mail blast sent out and a questionnaire on the county website. A meeting has tentatively been scheduled for Monday, March 2 at the Courthouse at 5:30 p.m.

IT CHANGEOVER TO PARAMOUNT TECHNOLOGY – Jerry Casebolt has been working with Christian Watt of Paramount Technology to firm up some of the e-mail issues before the IT company takes over the county IT services. The change-over will begin today. The loganco.gov e-mails will be changed to logancountyco.gov addresses as the loganco.gov e-mail addresses are not under county firewalls and security services. Loganco.gov e-mail account holders will need to request that people update their e-mail contacts. Loganco.gov will remain active for eight or nine months to make sure all of the e-mails are being routed to the new addresses. The Board agreed that the e-mails should be moved to the new format.

Commissioner Pelton noted that the Secretary of State is working on a Cyber Security proposal. The Secretary of State's office will fund a portion of it but the rest will most likely be an unfunded mandate.

Jerry Casebolt reported that the county will need some hardware upgrades in the future as several of the switches are past their life expectancy. Paramount Technology will provide a plan for the upgrades noting those that need that need to be upgraded right away.

ECONOMIC DEVELOPMENT PLAN – No update.

HERITAGE CENTER EXPANSION – No update.

2020 CENSUS – Commissioner Bauder reported that the Sterling Library will have a Census Day on April 1, with computers available to help citizens complete their census forms. Help will be available for people to get questions answered. Other Census Days will be held at the Logan County Department of Human Services on April 6 and at Family Resource Center on April 22 from 1 p.m. to 5 p.m.

JANUARY COMMISSIONERS PROCEEDINGS WITH SALARY PUBLICATION – Commissioner Bauder moved to approve the Logan County Board of Commissioners Proceedings for January 2020 and the Salary Publication for February. Commissioner Pelton seconded and the motion carried.

RURAL PHILANTHROPY DAYS – The Board discussed a funding request from Lincoln County for Rural Philanthropy Days which will be held on June 9. Commissioner Pelton moved to fund Rural Philanthropy Days in the amount of \$1,000. Commissioner Bauder seconded and the motion carried

REVIEW OF BUSINESS MEETING AGENDA - The Board reviewed the Business Meeting agenda for February 18, 2020. The Board will table the appointment of members to the Logan County Shooting Sports Range Board. The Board removed the opening of proposals for the purchase of a GPS system as there were not bids received.

The meeting recessed at 9:22 a.m. and reconvened at 10:07 a.m.

FOOD BANK OF THE ROCKIES PORTABLE CONTAINER AT HERITAGE CENTER - Yvonne Draxler met with the Board to discuss the portable refrigerated container proposed to be located at the Heritage Center. Colleen of Food Bank of the Rockies (FBR) joined the meeting by telephone. FBR is proposing a refrigerated container to be located on the Logan County Heritage Center property. The container will be used to store perishable food for local agencies who will pick up the food for distribution. Individual citizens will not be able to pick up food from the container.

A draft contract has been sent to the FBR legal team. After the FBR legal team approves the contract it will be sent to Logan County for review. The Board questioned who is to pay the three-phase electricity for the refrigerated container. Tom Kiel of Better Electric joined the meeting. FBR will assist with funds for installation of the three-phase power, however there are no funds currently available for ongoing electricity costs. Kiel has sent tentative costs to Trae Miller which are based on 220 KW hours a day the cost would be \$22/day or \$600/mo. Colleen will get more specific information on the refrigeration unit to be used.

The Board stressed that the Heritage Center parking lot is not to be used for the container, it will need to be accessed from the street. It is not to interfere or interrupt the Heritage Center schedule. Other locations were discussed, however, several of them involved locked gates around county buildings. One possible location suggested was near the Department of Human Services building on South 10th Avenue.

Dave Long is checking on the availability TANF funds for the electricity. Yvonne Draxler will be submitting a Colorado Health Foundation Grant for funding for electricity.

LETTER OF SUPPORT STATE RECYCLING GRANT – Roger Hosea met with the Board to request a letter of support for a state recycling grant. Mr. Hosea has purchased a machine to make recycled plant pots from shredded paper. He is having issues with the operation of the machine.

Mr. Hosea applied for the grant two years ago, however it was not approved. There was too little ROI. He has since purchased the machine which he spent \$27,000 plus freight. Hosea is researching outlets for the sale of the pots. He has also talked with Dave Lebsock concerning use of the pots in his hemp production facility. The facility uses 2,100 plants per acre for 15,000 acres which would be 3 million pots.

The machine is not working currently. He is working with the manufacture to determine why it is not working. Approximately 4,000 pounds of paper a month will be needed to operate the machine. Several sources of recyclable paper were discussed. The Board agreed to sign a letter of support for the grant. Pots are available to purchase at Mr. D's by the six pack.

PLATINUM TECHNOLOGY MANAGED SERVICES AGREEMENT TERMINATION - The Board signed a letter asking Platinum Technology to back up all of Logan County's client data on the servers for 90 days. The Managed Services Agreement termination needs to be signed and delivered today to Platinum.

Commissioner Pelton moved to sign the Managed Services Agreement Termination addendum, and allow the Chair to sign. Commissioner Bauder Jane seconded and the motion carried.

Jennifer will get the KCI Management portal admin username and password to Jane so that Paramount Technology can work on the loganco.gov addresses.

ADJOURNMENT – There being no further business to come before the Board, the meeting a at 10:30 a.m.