

Joseph A. McBride, Chairman  
Commissioner District Two

Byron H. Pelton  
Commissioner District One

Jane Bauder  
Commissioner District Three



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## **OFFICE OF THE BOARD LOGAN COUNTY COMMISSIONERS**

315 MAIN STREET SUITE 2  
STERLING, COLORADO 80751

### **AGENDA**

**Logan County Board of Commissioners**  
**Logan County Courthouse, 315 Main Street, Sterling, Colorado**  
**Tuesday, January 15, 2019 - 9:30 a.m.**

**Call to Order**  
**Pledge of Allegiance**  
**Revisions to Agenda**  
**Consent Agenda**

Approval of the Minutes of the January 2, 2019 meeting.

Acknowledgment of the receipt of the Landfill Supervisor's report for the month of December, 2018.

Acknowledgment of the receipt of the Landfill Supervisor's cumulative report for the year 2018.

Acknowledgment of the receipt of the Treasurer's Semi-Annual Financial Report for the period July 1, 2018 through December 31, 2018.

Acknowledgment of the receipt of the Treasurer's report for the month of December 2018.

Acknowledgment of the receipt of the Public Trustee's Fourth Quarter Report for 2018.

**Unfinished Business**  
**New Business**

The Board of Commissioners will consider making the following appointments:

- °Chairman of the Board - Joe McBride
- °Vice Chairman of the Board - Jane Bauder
- °Administrative Officer to the Board of County Commissioners/Human Resources  
- Diana Korbe
- °County Attorney - Alan Samber
- °Attorney for Human Services Department - Kimberlee Keleher
- °Budget Officer - Debbie Unrein

- °Emergency Management Coordinator - Jerry Casebolt
- °Veteran Service Officer - John Haynie
- °Fair Manager - Todd Thomas
- °Fair Finance Clerk - Amber St. Clair-Kapteyn
- °Centennial Mental Health Board - Dave Long
- °Northeast Colorado Health Department Board - Byron Pelton
- °South Platte Regional Transportation Authority - Joe McBride and Jane Bauder
- °Northeast Colorado Association of Local Governments - Primary: Byron Pelton
- °Northeast Colorado Association of Local Governments - Alternate: Jane Bauder
- °Board of Adjustment - Primary: Joe McBride
- °Board of Adjustment - Alternate: Jane Bauder
- °Logan County Economic Development Corporation - Joe McBride
- °Logan County Lodging Tax Board - Byron Pelton
- °Chamber of Commerce Board - Jane Bauder
- °CTSI: Worker's Compensation Pool Representative - Jane Bauder
- °CTSI: Casualty and Property Insurance Pool Representative - Joe McBride
- °CTSI: CCI County Health Pool - Primary: Diana Korbe
- °CTSI: CCI County Health Pool - Alternate: Jane Bauder
- °Sterling Community Fund Board - Joe McBride
- °Family Resource Center Board - Joe McBride
- °VALE Board - Joe McBride
- °Official County Newspaper - Journal-Advocate

Designation of the location in the Courthouse where notices of meetings and agendas will be posted for 2019.

The Board will open a public hearing to consider the approval of an application submitted by PJ Marina LLC for a Retail Liquor Store License at 24005 CR 330 Sterling, CO 80731.

The Board will open a public hearing to consider the approval of an application submitted by the Sterling High School Athletic Booster Club for a Special Events Liquor License for an event to be held at the Logan County Fairgrounds on January 26, 2019.

The Board will open proposals for the construction of the Logan County Annex CoWork Space.

Consideration of the approval of Resolution 2019-10 concerning the review of the sufficiency of the official bonds of the following county officers: County Commissioner, Clerk and Recorder, Registrar of Titles, Examiner of Titles, Sheriff, Coroner, Treasurer, Public Trustee, and Assessor.

Consideration of the approval of Resolution 2019-11 directing the allocation of Federal Mineral Leasing Funds received and held by the Logan County Treasurer.

Consideration of the approval of Resolution 2019-12 appointing Directors to serve as members of the Board of Directors of the Logan County Justice Center Finance Corporation.

Consideration of the approval of an assignment of ROW Use Permit No. 2014-71 from Viaero Wireless to Viaero Fiber Networks, LLC.



Consideration of the approval of the 2019 Annual Operating Plan pursuant to the Agreement for Cooperative Wildfire Protection in Logan County.

Consideration of the approval of the Logan County Animal Emergency Response Annex to provide a collaborative framework for prevention, protection, preparedness, response and recovery efforts related to management of companion animals, livestock and other animals during emergency events.

**Other Business**

**Miscellaneous Business/Announcements**

County Offices will be closed, Monday, January 21, 2019 in observance of Martin Luther King Junior Day.

Applications are being accepted for volunteers to serve on the following County advisory boards: Planning Commission, Board of Adjustment, EMS Council, Lodging Tax Board, Fair Board and the Logan County Representative to the NE Colorado Board of Health. Any Logan County resident interested in serving on one of these advisory boards, should complete an application available at the Commissioners Office. Applications are also available on the county website ([www.colorado.gov/logan](http://www.colorado.gov/logan).) Applications are due by 5:00 p.m., January 25, 2019.

The next meeting will be scheduled for Tuesday, January 29, 2019, at 9:30 a.m. at the Logan County Courthouse.

**Executive Session as Needed**

**Adjournment**

January 2, 2019

The Logan County Board of Commissioners met in regular session with the following members present constituting a quorum of the members thereof:

Byron H. Pelton	Chairman
David G. Donaldson	Commissioner
Joseph A. McBride	Commissioner

Also present:

Drew Lyman	Logan County Attorney
Pamela Bacon	Logan County Clerk
Rachelle Stebakken	Logan County Clerks Office
Rob Quint	Logan County Planning and Zoning
Marilee Johnson	Tourist Information Center Director/County Public Information Officer
Paula Bjerke	Administrative Assistant at Logan County Road and Bridge
Glenna Phelps-Aurish	Logan County Chamber of Commerce
Dave and Cindy Pickering	
Kelly Pickering	
Jason Koester	
Bill Henry	
Andy Bartlett	
Tom Kiel	Better Electric
Jeff Rice	Journal Advocate

Chairman Pelton called the meeting to order at 9:04 a.m. The meeting opened with the Pledge of Allegiance. Chairman Pelton asked if there were any revisions for the agenda. None were indicated.

The Board continued with the Consent Agenda item:

- Approval of the Minutes of the December 18, 2018 meeting.

Commissioner McBride moved to approve the Consent Agenda, Commissioner Donaldson seconded and the motion carried 3-0.

Chairman Pelton continued with New Business:

Commissioner Donaldson moved to approve the release of vehicle titles by the BOCC for Unit #181 2004 Kenworth; Unit #182 1994 Ranco Trailer; Unit #156 2003 Freightliner; Unit#185 1988 Ranco Trailer for auction by Logan County Road and Bridge and authorize the Chairman and Vice Chairman to sign the titles so they can be put on the Big Iron Auction. Commissioner McBride seconded and the motion carried 3-0.

- Paula Bjerke – Administrative Assistant at Logan County Road and Bridge, explained that the vehicles will be auctioned off on Big Iron Auction at the end of January.

Commissioner McBride moved to approve the letters of engagement between Logan County and Lauer, Szabo and Associates, PC for the following services for the year ending December 31, 2018:

- Audit of Logan County's financial statements.
- Agreed-Upon Procedures pertaining to the Solid Waste Financial Assurance and authorize the Chairman to sign.

Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner Donaldson moved to approve Resolution No 2019-1 and the application for the Vacation of a Subdivision Exemption Plat previously approved for Earl Knott on February 19, 1975, and recorded at Book 691, Page 717. Commissioner McBride seconded and the motion carried 3-0.

Commissioner McBride moved to approve Resolution No 2019-2 and an application for a Subdivision Exemption on behalf of C&S Holdings North, LLC to create a 10.08 acre parcel from a 160 acre parcel in the Commercial Highway (CH) and Agricultural (A) zone districts in the SW1/4 of the NW ¼ of Section Thirty-Five (35), Township Eight (8) North, Range Fifty-Three (53) West of the 6<sup>th</sup> P.M., Logan County, Colorado. Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner Donaldson moved to table Resolution No 2019-3 and an application Approving the Re-Subdivision and Replat of Koenigs' Addition to the Replat of Block 12, Bluebird Acres, Logan County, Colorado, also known as Tract of land lying in the Southwest Quarter of the Northwest Quarter of Section 5 and the Southeast Quarter of the Northeast Quarter of Section 6, all in Township 7 North, Range 52 West of the Sixth Principal Meridian, Logan County, Colorado, definitely to February 19, 2019. Commissioner McBride seconded and the motion carried 3-0.

Commissioner McBride moved to approve Resolution No 2019-4 and the application for a Subdivision Exemption on behalf of Cynthia Diane Pyle Vandembark to create a 12.01 acre parcel from a 156.9 acre parcel in the Agricultural (A) zone district in the Southwest Quarter (SW1/4) of Section 20, Township 8 North, Range 49 West of the Sixth Principal Meridian, Logan County, Colorado. Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner Donaldson moved to approve Resolution No 2019-5 and an application for a Subdivision Exemption on behalf of Beverly Cook, as a Personal Representative of the Estate of Dorothy Helmut on behalf of Dorothy Helmut to create a 21.93 acre parcel from a 161 acre parcel in the Agricultural (A) zone district in the SE ¼ of Section 30, Township 6 North, Range 53 West of the Sixth Principal Meridian, Logan County, Colorado and South and East of the Centerline of the South Platte Ditch. Commissioner McBride seconded and the motion carried 3-0.

Chairman Pelton opened a public hearing for consideration of the approval of:

- Resolution 2019-6 regarding the issuance of a Special Use Permit to Jason E. Koester and Nicole Koester for a new six (6) space RV Park site on a property described as: A Parcel of Land in the Southeast Quarter (SE1/4) of Section 2, Township 7 North, Range 53 West of the Sixth Principal Meridian, Logan County, Colorado.
  - Jason Koester – Wants only 3 spaces instead of 6 spaces. He asked what letters the BOCC is requiring for the Permit.
- Resolution 2019-7 regarding the issuance of a Special Use Permit to Patti R. and Kelly D. Pickering for a new five (5) space RV Park site on a property described as: A Parcel of Land in the Southeast Quarter of the Southwest Quarter (SE1/4SW1/4) Section 10, Township 7 North, Range 53 West of the Sixth Principal Meridian, Logan County, Colorado.
  - Kelly Pickering explained some of the requirements and regulations for well and septic systems for the bath houses for their RV spaces and also went over the Safe Drinking Water Act and treating the



water.

- Resolution 2019-8 regarding the issuance of a Special Use Permit to Skylyne Properties, LLC, for a new fourteen (14) space RV park site on a property described as: Lot Nine (9) and the East Half (E1/2) of Lot Eight (8), Herbrick Heights Subdivision No. 1 of the West Half of the Northeast Quarter (W1/2NE1/4) Section Thirty-Four (34), Township Eight (8) North, Range Fifty-three (53) West of the Sixth Principal Meridian, Logan County, Colorado.
  - Bill Henry with Skylyne Properties, LLC explained his support for the RV Parks.
  - Commissioner Donaldson thanked the people that want to help the transient community and their families in providing places for them to stay in Logan County. He also commented on the process and requirements needing work on bringing it up to date.
- Resolution 2019-9 regarding the issuance of a Special Use Permit to David Lee and Cynthia A. Pickering for a new five (5) space RV park site on a property described as: A tract of land in the SE1/4SE1/4 of Section 38, Township 8 North, Range 53 West of the Sixth Principal Meridian, Logan County, Colorado.
  - Dave Pickering expressed the need for spaces for people to live on a short term basis.

Chairman Pelton suggested switching from recreation regulations to a different category (i.e. labor camp) regulation and also a will call letter from Northeast Colorado Health Department.

Chairman Pelton closed the public hearing. Commissioner McBride moved to deny Resolution 2019-6, 2019-7, 2019-8, 2019-9 and refund the county application fee to the applicants. Commissioner Donaldson seconded. Commissioner McBride explained the need for housing and temporary housing in general but when big projects come into Logan County and those people need a place to stay, it has a big impact on the general market. Chairman Pelton explained the need to follow zoning regulations but to make the process more conducting for the needs of the BOCC and the people. No further discussion, the motion carried 3-0.

- Kelly Pickering asked the Board where it leaves those wanting the Special Use Permits for the RV spaces. Commissioner McBride explained that the process needs more discussion and time to work on it. Chairman Pelton suggested everyone staying after the meeting to further discuss.

Commissioner McBride moved to approve the amendment of an agreement between Logan County and CenterPoint Energy for the purchase of natural gas for the Logan County Justice Center and authorize the Chairman to sign. Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner Donaldson moved to approve an agreement between Logan County and the Federal Highway Administration/CDOT/USAF for extraordinary snow removal on missile defense access roads and authorize the Chairman and Vice Chairman to sign. Commissioner McBride seconded and the motion carried 3-0.

Commissioner-elect Jane Bauder and other county officials will take their oaths of office on Tuesday January 8, 2019 at the Logan County Justice Center.

The next business meeting will be scheduled for Tuesday, January 15, 2019 at 9:00 a.m. at the Logan County Courthouse.

There being no further business, the meeting was adjourned on Wednesday, January 2, 2019 at 9:43 a.m.

Submitted by:

  
Logan County Clerk & Recorder

Approved: January 15, 2019

LOGAN COUNTY, COLORADO

(seal)

By: \_\_\_\_\_  
Byron H. Pelton, Chairman

Attest:

\_\_\_\_\_  
Logan County Clerk & Recorder

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**LOGAN COUNTY SOLID WASTE DEPARTMENT--MATT CHRISP, SUPERVISOR**  
**315 Main Street Sterling, CO 80751**  
**(970)522-8657 Fax---(970)522-1995**

FOR DECEMBER 2018		TONS	PRICE	CHARGES
City of Sterling (Packers)	SF	323.15	@ \$1.17	\$378.09
City of Sterling (Dump Trucks)	CL	81.94	@ \$20.00	\$1,638.80
City of Sterling Clean-up	SFCC		@ \$1.17	\$0.00
Commercial (Packers & Roll Offs)	C	820.44	@ \$21.00	\$17,229.24
Out of County	OC	32.12	@ \$42.00	\$1,349.04
Industrial Petroleum Contaminated Soil	IDPCS		@ \$42.00	\$0.00
Industrial Waste All other ID		228.83	@ \$42.00	\$9,610.86
General Public		129.97	@ \$21.00	\$2,729.37
Area Town Clean-ups	CPC		@ \$1.17	\$0.00
>5 TONS ON FREE CERTIFICATES	XTON		@ \$21.00	\$0.00
Rural Free Certificate Days	NC	61.94	NC	
ALL COUNTY VEHICLES	NCC	12.87	NC	
<b>TOTAL TONS</b>		<b>1691.26</b>		
<b>\$10.00 MINIMUM DIFFERENTIAL</b>				<b>\$348.46</b>
E-Waste Recycling		15 ITEMS		\$102.00
E-Waste Recycling NC			NC	\$0.00
GEW (Government E-Waste)		780	LB. \$0.08	\$62.40
Outgoing Recycled Tires/Metal/Wood				
Car Tires (CHG)		45	@ \$5.00	\$225.00
Truck Tires (CHG)		1	@ \$8.00	\$8.00
Car/Truck Tires (NC)			NC	
Tractor Tires (CHG)			@ \$12.00	\$0.00
Earth Moving Tires (CHG)			@ \$20.00	\$0.00
Tractor/Earth Moving Tires (NC)			NC	
R & B Illegally Disposed Tires & Matts (NC)			NC	
Appliances (CHG)		3	@ \$5.00	\$15.00
Appliances (NC)			NC	
Analytical Reviews (ARV)				
Unsecured/Unauthorized Loads (CHG)			@ \$10.00	\$0.00
CASH				\$7,224.18
CHARGE				\$26,472.08
TOTAL				\$33,696.26
TOTAL # OF VEHICLES		573		

SIGNED BY: *April Jensen*  
DATE: 1/2/2019

## LOGAN COUNTY SOLID WASTE SUR-CHARGE REPORT

DEC. 2018	TONS	CPC (CLOSURE)
CASH	250.94	344.47
CHARGE	1035.23	1038.03
CITY OF STERLING	405.09	NA
<b>TOTAL</b>	<b>1691.26</b>	<b>\$1,382.50</b>
THESE TNS ARE SHIPPED OFF:		
GEW	0.39	NA
RECYCLED METAL (SWAN)		NA
RECYCLED METAL (BOHM)		
RECYCLED TIRES		NA
RECYCLED WOOD		NA
<b>GRAND TOTAL TNS</b>	<b>1691.65</b>	

SIGNED BY: *Appl. Hansen*  
 DATE: *1/2/2019*



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**LOGAN COUNTY SOLID WASTE DEPARTMENT--MATT CHRISP, SUPERVISOR**

315 Main Street Sterling, CO 80751

(970)522-8657 Fax---(970)522-1995

FOR 2018		TONS	PRICE	CHARGES
City of Sterling (Packers)	SF	5779.61	@ \$1.17	\$6,762.14
City of Sterling (Dump Trucks)	CL	1995.63	@ \$20.00	\$39,912.60
City of Sterling Clean-up	SFCC	562.27	@ \$1.17	\$657.86
Commercial (Packers & Roll Offs)	C	11,930.47	@ \$21.00	\$250,539.87
Out of County	OC	892.29	@ \$42.00	\$37,476.18
Industrial Petroleum Contaminated Soil	IDPCS	86.64	@ \$42.00	\$3,638.88
Industrial Waste	All other ID	1243.48	@ \$42.00	\$52,226.16
General Public		2588.02	@ \$21.00	\$54,348.42
Area Town Clean-ups	CPC	54.19	@ \$1.17	\$63.40
>5 TONS ON FREE CERTIFICATES	XTON	11.2	@ \$21.00	\$235.20
Rural Free Certificate Days	NC	812.45	NC	
ALL COUNTY VEHICLES	NCC	1210.15	NC	
<b>TOTAL TONS</b>		<b>27166.40</b>		
<b>\$10.00 MINIMUM DIFFERENTIAL</b>				<b>\$6,666.49</b>
E-Waste Recycling		341 items		\$2,148.00
E-Waste Recycling NC		16 items	NC	\$0.00
GEW (Government E-Waste)		10,420	LB. \$0.08	\$833.60
Outgoing Recycled Tires/Metal/Wood		56.39		
Car Tires (CHG)		978	@ \$5.00	\$4,890.00
Truck Tires (CHG)		43	@ \$8.00	\$344.00
Car/Truck Tires (NC)			NC	
Tractor Tires (CHG)		11	@ \$12.00	\$132.00
Earth Moving Tires (CHG)			@ \$20.00	\$0.00
Tractor/Earth Moving Tires (NC)			NC	
R & B Illegally Disposed Tires & Matts (NC)		87	NC	
Appliances (CHG)		54	@ \$5.00	\$270.00
Appliances (NC)			NC	
Analytical Reviews (ARV)		2	@ \$189.00	\$378.00
Unsecured/Unauthorized Loads (CHG)		1	@ \$10.00	\$10.00
CASH				\$75,508.41
CHARGE				\$386,024.39
TOTAL				\$461,532.80
TOTAL # OF VEHICLES		9031		

SIGNED BY: Ram Jerdig

DATE: Jan. 3, 2019



## LOGAN COUNTY SOLID WASTE SUR-CHARGE REPORT

<i>2018</i>	TONS	CPC (CLOSURE)
CASH	3245.19	4766.61
CHARGE	15571.47	14587.36
CITY OF STERLING	8349.73	NA
<b>TOTAL</b>	<b>27166.39</b>	<b>\$19,353.97</b>
THESE TNS ARE SHIPPED OFF:		
GEW	5.21	NA
RECYCLED METAL (SWAN)	28.1	NA
RECYCLED METAL (BOHM)		
RECYCLED TIRES	28.29	NA
RECYCLED WOOD		NA
<b>GRAND TOTAL TNS</b>	<b>27227.99</b>	

SIGNED BY: *Pam Jodig*  
 DATE: *1-3-2019*

## SEMI ANNUAL REPORT OF LOGAN COUNTY TREASURER

JULY 1, 2018 THRU DECEMBER 31, 2018

FUND	BEGINNING BALANCE	REVENUES ALL RECEIPTS	DISBURSEMENTS EXPENDITURES	ENDING BALANCE
COUNTY GENERAL	\$ 8,718,603.22	\$ 2,791,039.97	\$ 5,090,179.17	\$ 6,419,464.02
ROAD & BRIDGE	\$ 3,619,768.51	\$ 3,353,564.16	\$ 3,067,456.86	\$ 3,905,875.81
CONTINGENT	\$ 561,999.55	\$ 6,000.00	\$ -	\$ 567,999.55
HUMAN SERVICES	\$ 2,097,478.94	\$ 1,776,932.08	\$ 2,127,992.63	\$ 1,746,418.39
LOGAN COUNTY AMBULANCE FUND	\$ 216,244.07	\$ 453,076.84	\$ 499,359.14	\$ 169,961.77
CAPITAL EXPENDITURES	\$ 719,776.72	\$ 638,972.30	\$ 731,238.38	\$ 627,510.64
LOGAN COUNTY JUSTICE CENTER	\$ 2,885,292.54	\$ 869,446.78	\$ 1,411,501.91	\$ 2,343,237.41
TELEVISION TRANSMITTER	\$ 93,673.08	\$ 5,904.59	\$ 33,613.50	\$ 65,964.17
PEST CONTROL	\$ 304,606.14	\$ 68,871.12	\$ 158,556.72	\$ 214,920.54
DIVISION OF WILDLIFE	\$ -	\$ -	\$ -	\$ -
LOGAN CO LODGING TAX TOURISM FUND	\$ 186,358.30	\$ 82,716.14	\$ 98,102.15	\$ 170,972.29
L/C WASTE DISPOSAL FUND	\$ 1,044,992.10	\$ 253,253.61	\$ 224,981.58	\$ 1,073,264.13
L/C WASTE DISPOSAL CLOSURE COSTS	\$ 404,916.61	\$ 13,412.06	\$ -	\$ 418,328.67
CONSERVATION TRUST FUND	\$ 103,779.70	\$ 33,194.41	\$ -	\$ 136,974.11
LC FAIR FUND	\$ 111,601.37	\$ 410,410.72	\$ 438,951.02	\$ 83,061.07
STERLING	\$ 197,277.68	\$ 127,929.39	\$ 312,001.92	\$ 13,205.15
FLEMING	\$ 8,076.02	\$ 10,065.21	\$ 17,586.39	\$ 554.84
PEETZ	\$ 6,200.03	\$ 4,122.12	\$ 9,938.16	\$ 383.99
CROOK	\$ 2,650.05	\$ 5,351.16	\$ 7,718.49	\$ 282.72
MERINO	\$ 2,482.58	\$ 3,771.49	\$ 5,166.21	\$ 1,087.86
ILIFF	\$ 1,064.19	\$ 2,707.73	\$ 2,905.43	\$ 866.49
STERLING ROAD & BRIDGE	\$ 38,029.56	\$ 2,573.99	\$ 40,330.10	\$ 273.45
FLEMING ROAD & BRIDGE	\$ 711.63	\$ 48.15	\$ 754.67	\$ 5.11
PEETZ ROAD & BRIDGE	\$ 398.52	\$ 26.97	\$ 422.62	\$ 2.87
CROOK ROAD & BRIDGE	\$ 256.19	\$ 17.35	\$ 271.71	\$ 1.83
MERINO ROAD & BRIDGE	\$ 540.89	\$ 36.61	\$ 573.61	\$ 3.89
ILIFF ROAD & BRIDGE	\$ 370.04	\$ 25.06	\$ 392.44	\$ 2.66
P.I.L.T. DISTRIBUTION	\$ -	\$ -	\$ -	\$ -
NCWC	\$ 25,424.87	\$ 16,880.86	\$ 40,692.22	\$ 1,613.51
SPWC	\$ 12,690.09	\$ 8,418.44	\$ 20,304.66	\$ 803.87
FGWM LEVY	\$ 309.19	\$ 400.71	\$ 684.61	\$ 25.29
STERLING FIRE	\$ 140,305.89	\$ 59,475.56	\$ 193,607.28	\$ 6,174.17
CROOK FIRE	\$ 54,666.78	\$ 28,629.39	\$ 80,937.98	\$ 2,358.19
PEETZ FIRE	\$ 60,013.48	\$ 12,135.24	\$ 70,455.75	\$ 1,692.97
HAXTUN FIRE	\$ 3,696.82	\$ 5,926.83	\$ 9,261.77	\$ 361.88
HAXTUN FIRE PENSION	\$ 230.69	\$ 369.52	\$ 577.70	\$ 22.51
FLEMING FIRE	\$ 16,427.64	\$ 11,084.08	\$ 26,664.27	\$ 847.45
STERLING URBAN RENEWAL AUTHORITY	\$ 29,931.98	\$ 34,599.57	\$ 64,531.55	\$ (0.00)
LIQUOR	\$ -	\$ -	\$ -	\$ -
ASSURANCE	\$ 750.20	\$ -	\$ -	\$ 750.20
TAYLOR GRAZING ACT	\$ 758.06	\$ -	\$ -	\$ 758.06
U.S. MINERAL LEASES	\$ -	\$ 18,034.28	\$ 18,034.28	\$ -
SPEC-O-TAX CLASSES ABCD&F	\$ -	\$ 1,242,555.32	\$ 1,242,555.32	\$ -
ILIFF IRRIGATION	\$ 1,143.26	\$ 4,704.67	\$ 5,847.93	\$ -
LOGAN IRRIGATION	\$ 2,085.42	\$ 994.11	\$ 3,079.53	\$ -
NORTH STERLING IRRIGATION	\$ 30,416.67	\$ 91,246.32	\$ 121,662.99	\$ -
ILIFF DRAINAGE	\$ 240.58	\$ -	\$ 240.58	\$ -
FGMD WELL ASSESSMENT	\$ 96.73	\$ 165.26	\$ 261.99	\$ -
LC WATER CONSERVANCY DIST	\$ 52,520.31	\$ 22,782.55	\$ 73,031.00	\$ 2,271.86
REPUBLICAN RIVER WATER CONSERVATION	\$ 1,693.41	\$ 6,747.15	\$ 8,440.56	\$ -
S.P. REGIONAL TRANSPORTATION AUTH	\$ 828.33	\$ 4,163.23	\$ 5,605.27	\$ (613.71)
HAXTUN SOIL CONSERVATION DIST	\$ 536.47	\$ 598.74	\$ 1,094.90	\$ 40.31
CLERK ACCOUNT	\$ 492,946.33	\$ 3,011,036.44	\$ 2,992,187.08	\$ 511,795.69
UNINSURED MOTORIST	\$ 3,680.46	\$ 1,452.87	\$ 5,133.33	\$ -



CLERK COUNTY SURCHARGE	\$ 2,244.00	\$ 2,241.00	\$ 4,485.00	\$ -
COUNTY CLERK'S FEE FUND	\$ 139,824.37	\$ 193,936.09	\$ 333,760.46	\$ -
CLERK STATE SURCHARGE	\$ 644.00	\$ 4,482.00	\$ 4,432.00	\$ 694.00
COUNTY UTV	\$ -	\$ -	\$ -	\$ -
CLERK VITAL RECORDS	\$ 48.00	\$ 285.00	\$ 303.00	\$ 30.00
CLERK STATE	\$ 320.00	\$ 1,900.00	\$ 2,020.00	\$ 200.00
SHERIFF'S FEE FUND	\$ 42,444.99	\$ 49,666.94	\$ 92,111.93	\$ -
ASSESSORS FEES	\$ 409.30	\$ 164.02	\$ 573.32	\$ -
STATE MOBILE HOME LIEN FEE	\$ -	\$ 10.00	\$ 10.00	\$ -
BOND & INTEREST	\$ 41,391.83	\$ 96,298.74	\$ 137,690.57	\$ -
TREASURERS' DEED	\$ 201.14	\$ 21,795.97	\$ 17,329.92	\$ 4,667.19
COUNTY TREASURERS COMMISSION & FEE	\$ 320,528.19	\$ 91,531.22	\$ 412,056.93	\$ 2.48
REDEMPTIONS	\$ 873.39	\$ 28,516.17	\$ 28,516.17	\$ 873.39
SUSPENSE	\$ 5,675.04	\$ 596,397.00	\$ 16,012.81	\$ 586,059.23
TAX ADVERTISING	\$ 91.60	\$ 9,640.94	\$ 9,732.54	\$ -
PUBLIC TRUSTEE SPECIAL RESERVE FUND	\$ 15,973.50	\$ 39.28	\$ -	\$ 16,012.78
PUBLIC TRUSTEE ACCOUNT	\$ 3,981.38	\$ 7,438.49	\$ 8,118.83	\$ 3,301.04
PUBLIC TRUSTEE ESCROW ACCT	\$ 3,025.23	\$ 199,775.36	\$ 198,654.62	\$ 4,145.97
PUBLIC TRUSTEE SALARY FUND	\$ 2,423.22	\$ 1,875.10	\$ -	\$ 4,298.32
NJC GENERAL FUND	\$ -	\$ -	\$ -	\$ -
RE-1 GENERAL FUND	\$ 90,138.88	\$ 661,614.87	\$ 681,830.07	\$ 69,923.68
RE-1 BOND ISSUE 2006	\$ 2,998,446.73	\$ 202,323.38	\$ 1,355,838.40	\$ 1,844,931.71
RE-2J GENERAL FUND	\$ 2,439.08	\$ 40,487.14	\$ 40,933.98	\$ 1,992.24
RE-2 BOND	\$ 64.54	\$ 6,498.06	\$ 6,562.60	\$ -
RE-3 BOND ISSUE 2006	\$ 4.34	\$ 1,527.26	\$ 1,531.60	\$ (0.00)
RE-3 GENERAL FUND	\$ 10,952.09	\$ 93,000.11	\$ 93,918.11	\$ 10,034.09
RE-4J GENERAL FUND	\$ 7,750.51	\$ 58,451.73	\$ 60,451.06	\$ 5,751.18
RE-4J BOND ISSUE 2008	\$ 398.47	\$ 6,494.81	\$ 6,893.28	\$ (0.00)
RE-5 GENERAL FUND	\$ 28,913.90	\$ 96,022.23	\$ 110,906.19	\$ 14,029.94
RE-5 BOND ISSUE 1997	\$ -	\$ -	\$ -	\$ -
RE-11J (WELD) GENERAL FUND	\$ 1.85	\$ 9.95	\$ 10.08	\$ 1.72
RE-11J BOND	\$ -	\$ -	\$ -	\$ -
AIMS COLLEGE GENERAL FUND (WELD)	\$ 2.08	\$ 11.18	\$ 11.33	\$ 1.93
6 MONTH FUND TOTAL	\$ 25,977,753.54	\$ 17,968,305.19	\$ 22,889,582.16	\$ 21,056,476.57

# FINANCIAL STATEMENT OF LOGAN COUNTY

The following is a true and correct account of the receipts, expenditures and indebtedness of Logan County for the period described below. Receipts and vouchers in support thereof are available for public inspection. The total expenditures in each fund do not include outstanding warrants not presented as of December 31, 2018.

For six months - ending December 31, 2018. Filed in my office this 10th day of January 2019.

County Clerk

I, Patricia Bartlett, Treasurer of Logan County, in the State of Colorado, do hereby certify that the above is a true statement of the condition of the various funds as they appear from the records in my office at the close of business on December 31, 2018.

*Patricia Bartlett*  
County Treasurer



Received and examined by the Board of Logan County Commissioners this \_\_\_\_\_ day of January 2019.

Chairman

**LOGAN COUNTY TREASURER'S MONTHLY REPORT  
REPORT OF COUNTY FUNDS ONLY  
DECEMBER 2018**

COUNTY FUNDS	11/30/18 BALANCE	PROPERTY TAXES	SPECIFIC OWNERSHIP	MISC COLLECTIONS	TRANSFERS IN (OUT)	WARRANTS	TREAS FEES	12/31/18 BALANCE
COUNTY GENERAL	\$ 6,020,264.89	\$ 314.89	\$ 64,824.69	\$ 136,969.05	\$ 1,009,492.86	\$ (811,054.73)	\$ (1,347.63)	\$ 6,419,464.02
ROAD & BRIDGE	\$ 3,694,471.72	\$ 18.39	\$ 4,410.03	\$ 488,462.88	\$ -	\$ (276,095.44)	\$ (5,391.77)	\$ 3,905,875.81
CONTINGENT	\$ 561,999.55	\$ -	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 567,999.55
CAPITAL EXPENDITURES	\$ 697,028.28	\$ 21.42	\$ 4,410.03	\$ 51,833.27	\$ -	\$ (125,781.93)	\$ (0.43)	\$ 627,510.64
JUSTICE CENTER	\$ 2,207,519.65	\$ -	\$ -	\$ 138,400.43	\$ -	\$ -	\$ (2,682.67)	\$ 2,343,237.41
TELEVISION FUND	\$ 69,639.31	\$ 2.85	\$ 588.05	\$ -	\$ -	\$ (4,265.99)	\$ (0.05)	\$ 65,964.17
PEST CONTROL	\$ 221,033.03	\$ -	\$ 1,198.18	\$ -	\$ -	\$ (7,310.67)	\$ -	\$ 214,920.54
SOLID WASTE	\$ 1,069,377.67	\$ 10.00	\$ 2,058.05	\$ 36,302.98	\$ -	\$ (34,484.37)	\$ (0.20)	\$ 1,073,264.13
SOLID WASTE CLOSURE	\$ 416,715.74	\$ -	\$ -	\$ 1,612.93	\$ -	\$ -	\$ -	\$ 418,328.67
CONSERVATION TRUST	\$ 118,616.31	\$ -	\$ -	\$ 18,357.80	\$ -	\$ -	\$ -	\$ 136,974.11
FAIR FUND	\$ 85,046.57	\$ -	\$ -	\$ -	\$ -	\$ (1,985.50)	\$ -	\$ 83,061.07
AMBULANCE FUND	\$ 180,916.61	\$ -	\$ -	\$ 81,370.93	\$ -	\$ (92,325.77)	\$ -	\$ 169,961.77
LODGING TAX	\$ 171,312.39	\$ -	\$ -	\$ 7,824.25	\$ -	\$ (8,164.35)	\$ -	\$ 170,972.29
% TAX COLLECTED TO DATE								100.10%
<b>TOTALS</b>	<b>\$ 15,513,941.72</b>	<b>\$ 367.55</b>	<b>\$ 77,489.03</b>	<b>\$ 967,134.52</b>	<b>\$ 1,009,492.86</b>	<b>\$ (1,361,468.75)</b>	<b>\$ (9,422.75)</b>	<b>\$ 16,197,534.18</b>

STATE OF COLORADO )  
: ss.  
COUNTY OF LOGAN )

I hereby certify that the Logan County Treasurer's Office collected property taxes totaling \$16,732.10 for the month of DECEMBER 2018 which amount includes taxes for the County and all taxing authorities within the Treasurer's jurisdiction. The total Treasurer's Fees collected on all of said taxes for the month of DECEMBER 2018 is \$9,428.52 which includes fees for the County and all taxing authorities.

Patricia Bartlett  
Patricia Bartlett, Logan County Treasurer

Subscribed and sworn to before me this 4th day of JANUARY 2019, by Patricia Bartlett, Logan County Treasurer.  
Witness my hand and official seal.

My Commission expires: 09/23/21

Janet McLaughlin  
Notary Public

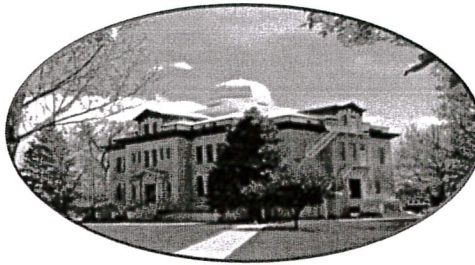
JANET McLAUGHLIN  
Notary Public  
State of Colorado  
Notary ID # 20054037006  
My Commission Expires 09-23-2021







**PATRICIA BARTLETT**  
Logan County  
Colorado  
Treasurer and  
Public Trustee

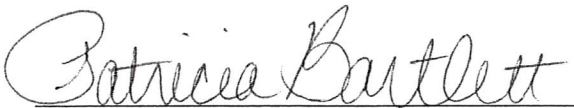


315 Main St., Ste. 4  
Sterling, CO 80751  
Phone (970) 522-2462  
Fax (970) 521-4179  
[www.logancountyco.gov](http://www.logancountyco.gov)

January 2, 2019

The Honorable Board of County Commissioners  
Courthouse  
Sterling, CO 80751

Herewith attached is the Public Trustee's Fourth Quarter Report showing a total collected of \$4,095.00.



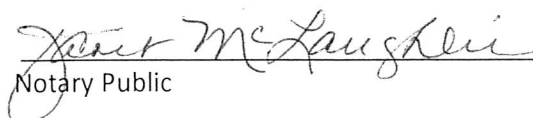
Patricia Bartlett, Logan County Public Trustee



STATE OF COLORADO)  
:SS.  
COUNTY OF LOGAN )

The foregoing instrument was acknowledged before me this 2nd day of January, 2019, by Patricia Bartlett, Logan County Public Trustee. Witness my hand and official seal.

My commission expires: September 23, 2021

  
Notary Public

JANET MCLAUGHLIN  
Notary Public  
State of Colorado  
Notary ID # 20054037006  
My Commission Expires 09-23-2021

OCTOBER 2018 TOTALS									
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION FEE	TOTAL
85	1	0	3	2	0	0	0	0	91
\$ 1,275.00	\$ 30.00	\$ -	\$ 450.00	\$ 70.00	\$ -	\$ -	\$ -	\$ -	\$ 1,825.00

NOVEMBER 2018 TOTALS									
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION FEE	TOTAL
66	0	0	1	1	0	0	0	0	68
\$ 990.00	\$ -	\$ -	\$ 150.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ 1,175.00

DECEMBER 2018 TOTALS									
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION FEE	TOTAL
51	1	0	2	0	0	0	0	0	54
\$ 765.00	\$ 30.00	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,095.00

4TH QUARTER 2018 TOTALS									
RELEASE	DEED	CURE	FORECLSR FEE	WITHDRAW	ESCROW	RESTART	RESCISSION	REDEMPTION FEE	TOTAL
202	2	0	6	3	0	0	0	0	213
\$ 3,030.00	\$ 60.00	\$ -	\$ 900.00	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ 4,095.00



1



## Application Documents Checklist and Worksheet

**Instructions:** This checklist should be utilized to assist applicants with filing all required documents for licensure. **All** documents must be properly signed and correspond with the name of the applicant exactly. **All** documents must be typed or legibly printed. Upon final State approval the license will be mailed to the local licensing authority. Application fees are nonrefundable.

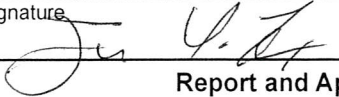
**Questions? Visit:** [www.colorado.gov/enforcement/liquor](http://www.colorado.gov/enforcement/liquor) for more information

Items submitted, please check all appropriate boxes completed or documents submitted	
<b>I.</b>	<b>Applicant information</b> <input type="checkbox"/> A. Applicant/Licensee identified <input type="checkbox"/> B. State sales tax license number listed or applied for at time of application <input type="checkbox"/> C. License type or other transaction identified <input type="checkbox"/> D. Return originals to local authority <input type="checkbox"/> E. Additional information may be required by the local licensing authority <input type="checkbox"/> F. All sections of the application need to be completed
<b>II.</b>	<b>Diagram of the premises</b> <input type="checkbox"/> A. No larger than 8 1/2" X 11" <input type="checkbox"/> B. Dimensions included (does not have to be to scale). Exterior areas should show type of control (fences, walls, entry/exit points, etc.) <input type="checkbox"/> C. Separate diagram for each floor (if multiple levels) <input type="checkbox"/> D. Kitchen - identified if Hotel and Restaurant <input type="checkbox"/> E. Bold/Outlined Licensed Premises
<b>III.</b>	<b>Proof of property possession (One Year Needed)</b> <input type="checkbox"/> A. Deed in name of the applicant (or) (matching question #2) date stamped / filed with County Clerk <input type="checkbox"/> B. Lease in the name of the applicant (or) (matching question #2) <input type="checkbox"/> C. Lease assignment in the name of the applicant with proper consent from the Landlord and acceptance by the Applicant <input type="checkbox"/> D. Other agreement if not deed or lease. (matching question #2) (Attach prior lease to show right to assumption)
<b>IV.</b>	<b>Background information and financial documents</b> <input type="checkbox"/> A. Individual History Records(s) (Form DR 8404-I) <input type="checkbox"/> B. Fingerprints taken and submitted to local authority (State Authority for Master File applicants) <input type="checkbox"/> C. Purchase agreement, stock transfer agreement, and/or authorization to transfer license <input type="checkbox"/> D. List of all notes and loans (Copies to also be attached)
<b>V.</b>	<b>Sole proprietor/husband and wife partnership (if applicable)</b> <input type="checkbox"/> A. Form DR 4679 <input type="checkbox"/> B. Copy of State issued Driver's License or Colorado Identification Card for each applicant
<b>VI.</b>	<b>Corporate applicant information (if applicable)</b> <input type="checkbox"/> A. Certificate of Incorporation date stamped by the Colorado Secretary of State's Office <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Certificate of Authorization if foreign corporation <input type="checkbox"/> D. List of officers, directors and stockholders of applying corporation (If wholly owned, designate a minimum of one person as principal officer of parent)
<b>VII.</b>	<b>Partnership applicant information (if applicable)</b> <input type="checkbox"/> A. Partnership Agreement (general or limited). Not needed if husband and wife <input type="checkbox"/> B. Certificate of Good Standing (If formed after 2009)
<b>VIII.</b>	<b>Limited Liability Company applicant information (if applicable)</b> <input type="checkbox"/> A. Copy of articles of organization (date stamped by Colorado Secretary of State's Office) <input type="checkbox"/> B. Certificate of Good Standing <input type="checkbox"/> C. Copy of operating agreement <input type="checkbox"/> D. Certificate of Authority if foreign company
<b>IX.</b>	<b>Manager registration for Hotel and Restaurant, Tavern, Lodging &amp; Entertainment, and Campus Liquor Complex licenses when included with this application</b> <input type="checkbox"/> A. \$75.00 fee <input type="checkbox"/> B. Individual History Record (DR 8404-I) <input type="checkbox"/> C. If owner is managing, no fee required

Name <b>PJ MARINA LLC</b>	Type of License <b>RETAIL LIQUOR</b>	Account Number <b>36734858-000</b>		
7. Is the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers under the age of twenty-one years?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
8. Has the applicant (including any of the partners if a partnership; members or managers if a limited liability company; or officers, stockholders or directors if a corporation) or managers ever (in Colorado or any other state):				
(a) Been denied an alcohol beverage license?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
(b) Had an alcohol beverage license suspended or revoked?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
(c) Had interest in another entity that had an alcohol beverage license suspended or revoked?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet.				
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.		<input type="checkbox"/> <input checked="" type="checkbox"/>		
10. Are the premises to be licensed within 500 feet, of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
or Waiver by local ordinance? <input type="checkbox"/> <input type="checkbox"/> Other: _____				
11. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of greater than (>) 10,000? <b>NOTE:</b> The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.		<input type="checkbox"/> <input checked="" type="checkbox"/>		
12. Is your Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 3000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of less than (<) 10,000? <b>NOTE:</b> The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.		<input type="checkbox"/> <input checked="" type="checkbox"/>		
13a. For additional Retail Liquor Store only. Was your Retail Liquor Store License issued on or before January 1, 2016?		<input type="checkbox"/> <input checked="" type="checkbox"/>		
13b. Are you a Colorado resident?		<input checked="" type="checkbox"/> <input type="checkbox"/>		
14. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any <u>current</u> financial interest in said business including any loans to or from a licensee.		<input type="checkbox"/> <input checked="" type="checkbox"/>		
15. Does the applicant, as listed on line 2 of this application, have legal possession of the premises by ownership, lease or other arrangement? <input type="checkbox"/> Ownership <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Other (Explain in Detail) <u>STATE CONCESSIONAIRE CONTRACT</u>		<input checked="" type="checkbox"/> <input type="checkbox"/>		
a. If leased, list name of landlord and tenant, and date of expiration, <b>exactly</b> as they appear on the lease:				
Landlord <u>STATE OF COLORADO</u>	Tenant <u>PJ MARINA LLC</u>	Expires <u>4/13/19</u>		
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes, complete question 16.		<input type="checkbox"/> <input checked="" type="checkbox"/>		
c. Attach a diagram that designates the area to be licensed in black bold outline (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".				
16. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies) will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business? Attach a separate sheet if necessary.				
Last Name <u>N/A</u>	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Last Name <u>N/A</u>	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
<b>Attach copies of all notes and security instruments and any written agreement or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.</b>				
17. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: Has a local ordinance or resolution authorizing optional premises been adopted? <u>N/A</u> <input type="checkbox"/> <input type="checkbox"/> Number of additional Optional Premise areas requested. (See license fee chart) _____				
18. Liquor Licensed Drugstore (LLDS) applicants, answer the following: (a) Is there a pharmacy, licensed by the Colorado Board of Pharmacy, located within the applicant's LLDS premise? <u>N/A</u> <input type="checkbox"/> <input type="checkbox"/> If "yes" a copy of license must be attached.				
19. Club Liquor License applicants answer the following: <b>Attach a copy of applicable documentation</b> <u>N/A</u> <input type="checkbox"/> <input type="checkbox"/> (a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? <input type="checkbox"/> <input type="checkbox"/> (b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? <input type="checkbox"/> <input type="checkbox"/> (c) How long has the club been incorporated? <u>N/A</u> <input type="checkbox"/> <input type="checkbox"/> (d) Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? <input type="checkbox"/> <input type="checkbox"/>				
20. Brew-Pub, Distillery Pub or Vintner's Restaurant applicants answer the following: (a) Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) <u>N/A</u> <input type="checkbox"/> <input type="checkbox"/>				



Name <b>PJ MARINA LLC</b>	Type of License <b>RETAIL LIQUOR</b>	Account Number <b>36734858-0000</b>		
<b>21. Campus Liquor Complex applicants answer the following:</b> (a) Is the applicant an institution of higher education? <span style="float:right">N/A</span> <span style="float:right">Yes <input type="checkbox"/> No <input type="checkbox"/></span> (b) Is the applicant a person who contracts with the institution of higher education to provide food services? <b>If "yes" please provide a copy of the contract with the institution of higher education to provide food services.</b> <span style="float:right">Yes <input type="checkbox"/> No <input type="checkbox"/></span>				
<b>22. For all on-premises applicants:</b> <b>a. Hotel and Restaurant, Lodging and Entertainment, Tavern License and Campus Liquor Complex, the Registered Manager must also submit an Individual History Record - DR 8404-I and fingerprints.</b> <span style="float:right">N/A</span>				
<b>b. For all Liquor Licensed Drugstores (LLDS) the Permitted Manager must also submit a Manager Permit Application - DR 8000 and fingerprints.</b> <span style="float:right">N/A</span>				
Last Name of Manager <b>N/A</b>	First Name of Manager			
<b>23. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number.</b> <span style="float:right">N/A</span> <span style="float:right">Yes <input type="checkbox"/> No <input type="checkbox"/></span>				
<b>24. Related Facility - Campus Liquor Complex applicants answer the following:</b> <b>a. Is the related facility located within the boundaries of the Campus Liquor Complex?</b> If yes, please provide a map of the geographical location within the Campus Liquor Complex. If no, this license type is not available for issues outside the geographical location of the Campus Liquor Complex. <span style="float:right">N/A</span> <span style="float:right">Yes <input type="checkbox"/> No <input type="checkbox"/></span> <b>b. Designated Manager for Related Facility- Campus Liquor Complex</b>				
Last Name of Manager <b>N/A</b>	First Name of Manager			
<b>25. Tax Distraint Information. Does the applicant or any other person listed on this application including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue?</b> <span style="float:right">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span> If yes, provide an explanation and include copies of any payment agreements.				
<b>26. If applicant is a corporation, partnership, association or limited liability company, applicant must list all Officers, Directors, General Partners, and Managing Members. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and submit fingerprint cards to the local licensing authority.</b>				
Name <b>PATRICIA J. FIX</b>	Home Address, City & State <b>12427 CORD 35 STERLING CO</b>	DOB <b>11-13-64</b>	Position <b>OWNER</b>	%Owned <b>100</b>
Name <b>James P. Fix</b>	Home Address, City & State <b>12427 CORD 35 STERLING CO</b>	DOB <b>11-14-63</b>	Position <b>MANAGER</b>	%Owned <b>0</b>
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
Name	Home Address, City & State	DOB	Position	%Owned
** If applicant is owned 100% by a parent company, please list the designated principal officer on above. ** Corporations - the President, Vice-President, Secretary and Treasurer must be accounted for above (Include ownership percentage if applicable) ** If total ownership percentage disclosed here does not total 100%, applicant must check this box: <input checked="" type="checkbox"/> Applicant affirms that no individual other than these disclosed herein owns 10% or more of the applicant and does not have financial interest in a prohibited liquor license pursuant to Article 3 or 5, C.R.S.				

Name <b>P J MARINA</b>	Type of License <b>RETAIL LIQUOR</b>	Account Number <b>36734858-0000</b>								
<b>Oath Of Applicant</b>										
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.										
Authorized Signature 	Printed Name and Title <b>James P. Fix MANAGER</b>	Date <b>12/5/18</b>								
<b>Report and Approval of Local Licensing Authority (City/County)</b>										
Date application filed with local authority	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application)									
The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) or a DR 8000 (Manager Permit) has been: <ul style="list-style-type: none"> <li><input type="checkbox"/> Fingerprinted</li> <li><input type="checkbox"/> Subject to background investigation, including NCIC/CCIC check for outstanding warrants</li> </ul> That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with and aware of, liquor code provisions affecting their class of license (Check One) <ul style="list-style-type: none"> <li><input type="checkbox"/> Date of inspection or anticipated date _____</li> <li><input type="checkbox"/> Will conduct inspection upon approval of state licensing authority</li> </ul>										
<input type="checkbox"/> Is the Liquor Licensed Drugstore (LLDS) or Retail Liquor Store (RLS) within 1,500 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of > 10,0000?  <input type="checkbox"/> Is the Liquor Licensed Drugstore(LLDS) or Retail Liquor Store (RLS) within 3,000 feet of another retail liquor license for off-premises sales in a jurisdiction with a population of < 10,0000?  <b>NOTE:</b> The distance shall be determined by a radius measurement that begins at the principal doorway of the LLDS/RLS premises for which the application is being made and ends at the principal doorway of the Licensed LLDS/RLS.  <input type="checkbox"/> Does the Liquor-Licensed Drugstore (LLDS) have at least twenty percent (20%) of the applicant's gross annual income derived from the sale of food, during the prior twelve (12) month period?		<table style="width: 100%;"> <tr> <th style="text-align: left;">Yes</th> <th style="text-align: left;">No</th> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No									
<input type="checkbox"/>	<input type="checkbox"/>									
<input type="checkbox"/>	<input type="checkbox"/>									
<input type="checkbox"/>	<input type="checkbox"/>									
The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 44, Article 4 or 3, C.R.S., and Liquor Rules. <b>Therefore, this application is approved.</b>										
Local Licensing Authority for	Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County								
Signature	Print	Title								
Signature	Print	Title								
		Date								
		Date								



## Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be Nonprofit** and **One of the Following** (See back for details.)

- |                                    |  |  |
|------------------------------------|--|--|
| <input type="checkbox"/> Social    | <input checked="" type="checkbox"/> Athletic                   | <input type="checkbox"/> Philanthropic Institution           |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter    | <input type="checkbox"/> Political Candidate                 |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution                 |  |

<b>LIAB</b>	<b>Type of Special Event Applicant is Applying for:</b>	<b>DO NOT WRITE IN THIS SPACE</b>
2110	<input type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170	<input checked="" type="checkbox"/> Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <b>Sterling High School Athletic Booster Club</b>	State Sales Tax Number (Required)
---	-----------------------------------

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>1402 Dawes St. Sterling, CO 80751</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <b>Logan County Fairgrounds</b>
--	---


Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
4. Pres./Sec'y of Org. or Political Candidate <b>Heather Harris</b>			
5. Event Manager <b>Jeff Squier</b>	<b>3/3/1987</b>	<b>1402 Dawes St. Sterling, CO 80751</b>	<b>9705803301</b>

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. Is premises now licensed under state liquor or beer code? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES TO WHOM? <b>Logan County</b>
--	--

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? <input type="checkbox"/> Yes <input type="checkbox"/> No
--

List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date 1/26/2019	Date	Date	Date	Date
Hours From 4:00 P .m. To 11:00 P .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.	Hours From .m. To .m.

<b>Oath of Applicant</b> I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.
--

Signature 	Title <b>Athletic Director/Baseball Coach</b>	Date <b>12/4/2018</b>
--	--	--------------------------

<b>Report and Approval of Local Licensing Authority (City or County)</b> The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended. <b>THEREFORE, THIS APPLICATION IS APPROVED.</b>
--

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

<b>DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY</b>
--

<b>Liability Information</b>			
License Account Number	Liability Date	State	Total
		<b>-750 (999)</b>	<b>\$</b>



## Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☐ Appropriate fee.
- ☐ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.  
**Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ Application must first be submitted to the local licensing authority (city or county) at least thirty (30) days prior to the event.
- ☐ The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (44-5-106 C.R.S.)
- ☐ An approved application must be received by the liquor enforcement division at least ten (10) days prior to the event.
- ☐ Check payable to the Colorado Department Of Revenue

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Sterling High School Athletic Booster Club

is a

Nonprofit Corporation

formed or registered on 03/14/2011 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20111155212 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 06/16/2017 that have been posted, and by documents delivered to this office electronically through 06/20/2017 @ 16:21:30 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 06/20/2017 @ 16:21:30 in accordance with applicable law. This certificate is assigned Confirmation Number 10302618 .



A handwritten signature in cursive script that reads "Wayne W. Williams".

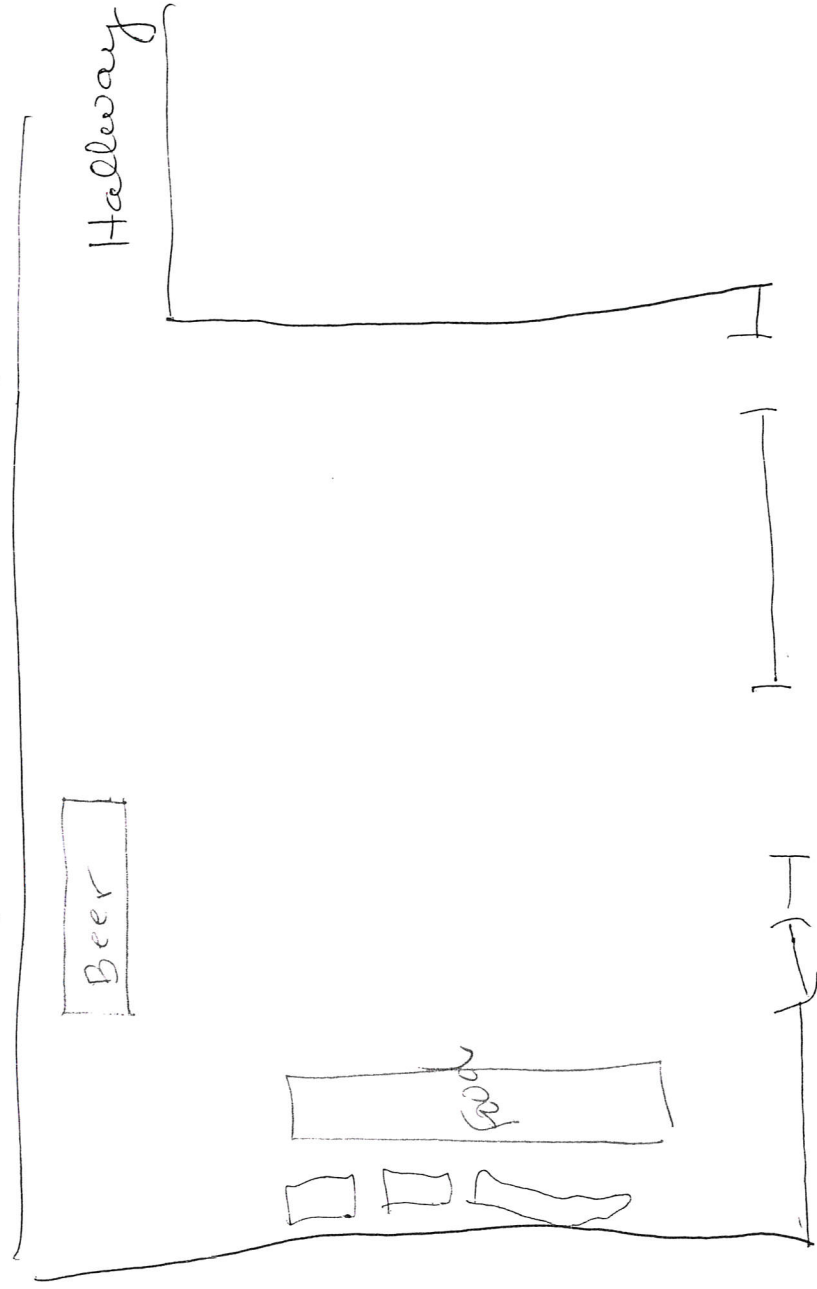
Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*  
*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*



LC Fairgrounds

North End under grandstands



Licensed area

# LOGAN COUNTY FAIRGROUNDS FACILITY RENTAL FORM

Logan County Commissioners, 315 Main Street, Sterling, CO 80751 (970) 522-0888 Ext. 221

Date(s) of Event: 1/26/219

Event Name: Sterling High School Athletic Booster Club Fundraiser

Name: Jeff Squier  
Address: 1402 Dawes St. Sterling, CO 80751  
Phone: 970-580-3301  
e-mail: squier.jeffrey@gmail.com

Set Up Time: 10:00AM a.m. p.m.  
Event Starts: 5:30PM a.m. p.m.  
Event Finish: 11:00PM a.m. p.m.

Check box for facilities requested: (Fee is per day)	Resident Adult	Non-Resident Adult	Resident Commercial <sup>3</sup>	Non-Resident Commercial <sup>3</sup>	
<input type="checkbox"/> Stadium <sup>1</sup>	\$250.	\$300.	\$600.	\$850	days =
<input checked="" type="checkbox"/> Under Grandstands - North or South end.	\$250.	\$300.	\$400.	\$500	1 days = \$250.00
<input type="checkbox"/> Main Arena	\$ 50.	\$100.	\$150.	\$250	days =
<input type="checkbox"/> North Arena	\$ 50.	\$ 50.	\$100.	\$200	days =
<input type="checkbox"/> Chutes - Roping/Bucking.	\$ 20.	\$ 20.	\$ 50.	\$ 75	days =
<input type="checkbox"/> Arena Livestock Pens.	\$ 10.	\$ 10.	\$ 10.	\$ 10	days =
<input type="checkbox"/> Exhibit Center Facility <sup>2</sup>	\$300.	\$350.	\$450.	\$550	days =
<input type="checkbox"/> Exhibit Center Arena.	\$150.	\$200.	\$300.	\$375	days =
<input type="checkbox"/> Rodeo Arena Pavilion.	\$150.	\$150.	\$200.	\$300	days =
<input type="checkbox"/> Bingo Pavilion	\$100.	\$100.	\$200.	\$300	days =
<input type="checkbox"/> South Pavilion	\$150.	\$150.	\$200.	\$300	days =
<input type="checkbox"/> Cattle Pavilion	\$ 75.	\$ 75.	\$125.	\$160	days =
<input type="checkbox"/> Parking Area - paved.	\$ 75.	\$ 75.	\$125.	\$160	days =
<input type="checkbox"/> Camper Parking - North or South.	\$ 15.	\$ 15.	\$ 15.	\$ 15	days =
<input type="checkbox"/> Horse Stalls <sup>5</sup> - Renter Cleans Stalls	\$ 15/horse	Number of stalls requested ___ x \$15 =			days =

Total Rental Fees

Total Due \$250.00

Reservation Fee<sup>4</sup> \$ 50. \$ 50. \$ 100. \$500

(Non-refundable - applies to total due)

- \$

Remaining amount due

Remaining amount due 30 days prior to event = \$

Cleaning/Damage Deposit \$500. \$750. \$750. \$1,000

Due 30 days prior to use (please use a separate check)


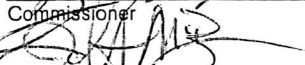
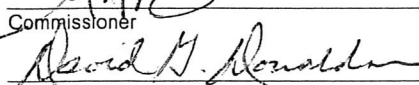
\$

Comments or Special Instructions: (If tables, chairs, etc. are requested, please fill out equipment request form. There are additional fees for use of these items.)

We are a non-profit trying to raise funds to upgrade our facility for young inspiring baseball and softball players to be able to have a place it hit and throw year round. The funds raised is going towards in indoor

batting cage and pitching mound facility. Would it be possible to get the fees waive for such an occasion? Thank you for your consideration.

Commissioner Approval:

 6 Dec 2019  
Commissioner Date  
 12/7/18  
Commissioner Date  
 12-10-18  
Commissioner Date

<sup>1</sup>Grandstand, arena, chutes.

<sup>2</sup>Includes packing of arena floor, meeting room.

<sup>3</sup>The Board of County Commissioners reserves the right not to lease any portion or all of the fairgrounds to any organization which it deems, in its sole discretion, to be in direct and adverse competition to Logan County merchants or is otherwise detrimental to Logan County citizens.

<sup>4</sup>Due at time of scheduling, non-refundable, applies to rental fee.

<sup>5</sup>If available. College has precedence during school year. May use north arena in place of stalls, same fee per horse applies.

 12/5/18

1. Use of all facilities shall be scheduled through the appropriate office of Logan County. A **non-refundable** reservation fee per event must be paid when each event is scheduled. Reservations are not confirmed until a completed contract is approved and the reservation fee is received. The reservation fee will apply to rental fee owed. Remainder of fees and cleaning/damage deposit must be submitted to the office no less than 30 days prior to the date scheduled. Failure to pay fees 30 days prior to event may result in cancellation of facility use. Access to the facilities at any time other than stated on this form is not allowed unless prior approval is received from Logan County. **Chance Wright - 520-9919; Arlyn Gibbs - 520-9920; Brad Whitman - 520-9914; Spencer Bodaness 580-3413; Jamie Brown 580-6380; Gary Stone 520-3975**
2. Absolutely no drilling of holes or stakes in the arenas will be allowed without the direct supervision of fairgrounds personnel. Stakes are not allowed to be used on the asphalt parking areas.
3. Scheduling of activities shall be made in the name of one individual who must, as a condition of use: accept responsibility for the program; assure that the facilities are used for the purpose for which they are scheduled; reimburse the County for damage to property or facilities including excessive clean-up cost that may occur in connection with the event; assure payment, in full, of all charges for space and equipment requested; and ensure that all promotion and advertising of events involving the use of facilities shall identify the individual or group sponsor of the event.
4. In case of cancellation, fees will be refunded less the reservation fee, if notice of cancellation is received 30 days prior to scheduled use. If your event is canceled due to inclement weather, you will be allowed to reschedule with no additional fees due. If your event needs to be re-scheduled for any other reason, you must pay an additional reservation fee.
5. Subleasing or charging additional fees to use the fairgrounds will not be permitted.
6. A cleaning/damage deposit is required of every user. The deposit may be refunded **within 30 days** after your event, dependent upon satisfactory restoration of the facilities, furniture and fixtures to their condition before your use. All tables and chairs used must be accounted for. Tables and chairs may not be loaned out or removed from the premises for any purpose. Please do not allow your guests or others to sit on tables! The Board of County Commissioners reserves the right to withhold any part of the cleaning/damage deposit.
7. If you require additional days for setup, you will be charged half the rental rate for each additional day required. Commercial users: If special setup/tear-down is required, standard facility use fees will be charged per day.
8. **Dances shall end at 12:00 midnight, no exceptions.**
9. **Alcohol is not allowed on the Fairgrounds at any time other than licensed events or private, invitation only events.** Private, invitation only, events may serve alcohol in strictly controlled areas. Alcoholic beverage consumption is restricted to underneath the grandstand or inside the Exhibit Center building at all times. Do not allow guests to take drinks into the restrooms or outside the controlled area. Responsible adults must serve the alcohol and must be aware of the liability of serving alcohol to your guests. All beverages must be served in cans or disposable cups only. Absolutely no glass bottles will be allowed. You are required to hire the Sheriff's Posse for crowd control at your expense. (If the Sheriff's Posse is not retained when required, the county reserves the right to cancel your function on the spot and/or keep your cleaning/damage deposit.) **Call Dan Mathewson 580-2102.**
10. You must apply for a special events liquor license to serve or sell alcohol at a public event. Colorado law restricts who is eligible to apply for a license.
11. Campfires are prohibited on the fairgrounds.
12. **Liability insurance is required for all events serving alcoholic beverages and certain "high risk" activities including but not limited to rodeos, tractor pulls, carnivals, circuses.** You may be able to obtain a rider on your homeowners' policy or ask at the Commissioners Office about a policy that may be obtained (at your cost) through the County's insurance. **An insurance certificate, showing Logan County as an additional insured must be provided to the County no later than 30 days prior to the event.**
13. Under Colorado Law, an equine professional is not liable for an injury to or the death of a participant in equine activities resulting from the inherent risks of equine activities, pursuant to Section 13-21-119, Colo. Revised Statutes.
14. Logan County assumes no responsibility for lost or stolen items. You are responsible for crowd control, personal safety, and building security for your event.
15. Falsified or misleading information on this form may be cause for cancellation of this contract and forfeiture of cleaning/damage deposit and/or fees paid and may result in loss of future usage of the facility.
16. Determination of the fees for use of the facilities shall be made by the Logan County Board of Commissioners in accordance with the fee schedule established and shall be agreed to by the authorized agent of the group at the time the reservation is confirmed.
17. Unique events may require additional fees/charges and/or stipulations in addition to those shown. The Board of County Commissioners reserves the right to modify any of the above conditions on a case-by-case basis.
18. RV parking is permitted with authorized use of fairgrounds facilities for events or for overnight parking for travelers passing through with livestock trailers containing living quarters. Additional fees apply for each RV space used. Electricity and water hookups are provided with each space. No sewer hookups, or other amenities, are provided. All terms and conditions of the Fairgrounds Facility Use Agreement apply to the rental of RV spaces.
19. The Board of County Commissioners reserves the right not to lease any portion or all of the fairgrounds to any person or organization which it deems, in its sole discretion, to be in direct and adverse competition to Logan County merchants or is otherwise detrimental to Logan County citizens.

I have read and agree to abide by the above rules and conditions for use of the Logan County Fairgrounds.

Signed



1/26/2019

Date



## **RESOLUTION**

**NO. 2019 - 10**

**A Resolution concerning the review of the sufficiency of the official bonds of the following county officers: County Commissioner, Clerk and Recorder, Registrar of Titles, Examiner of Titles, Sheriff, Coroner, Treasurer, Public Trustee, and Assessor.**

**WHEREAS**, C.R.S. § 24-13-105 requires the board of county commissioners to annually examine and inquire into the sufficiency of the official bond of the county elected officers and all other official bonds given by any county officer; and

**WHEREAS**, the requirement of the County Commissioner's bond is set forth under the provisions of C.R.S. § 30-10-311, 312 and 313. Pursuant to C.R.S. § 30-10-311(2), in lieu of the bond required in § 30-10-311(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the county commissioners to protect the people of the county from any malfeasance on the part of any commissioner while in office; and

**WHEREAS**, the requirement of the Clerk and Recorder bond is set forth under the provisions of C.R.S. § 30-10-401. Pursuant to C.R.S. § 30-10-401(2), in lieu of the bond required by § 30-10-401(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the Clerk and Recorder to protect the people of the county from any malfeasance on the part of the Clerk and Recorder while in office; and

**WHEREAS**, every County Clerk and Recorder shall, as Registrar of Titles, follow the bond requirements set forth in C.R.S. § 38-36-110. Pursuant to C.R.S. § 30-10-110(2), in lieu of the bond required in § 38-36-110, a county may purchase crime insurance coverage on behalf of the Clerk and Recorder, acting as Registrar of Titles, to protect the people of the county from any malfeasance on the part of the Clerk and Recorder while in office; and

**WHEREAS**, the bonding requirement of the Examiner of Titles is set forth in C.R.S. § 38-36-113, which provides that the Examiner shall give a bond in such amount and with such sureties as shall be approved by a judge of the district court. A copy of the bond shall be entered upon the records of said court and the original shall be filed with the registrar; and

**WHEREAS**, the requirement of the County Sheriff bond is set forth under the provisions of C.R.S. §§ 30-10-501 and 502. Pursuant to C.R.S. § 30-10-501(2), in lieu of the bond required by § 30-10-501(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the Sheriff to protect the people of the county from any malfeasance on the part of the Sheriff while in office; and

**WHEREAS**, the requirement of the County Coroner bond is set forth under the provisions of C.R.S. § 30-10-601. Pursuant to C.R.S. § 30-10-601(1.5), in lieu of the bond required by § 30-10-601(1)(b) of this section, a county may purchase crime insurance coverage in an amount not less than twenty-five thousand dollars (\$25,000) on behalf of the coroner to protect the people of the county from any malfeasance on the part of the coroner and any deputy coroner while in office; and

**WHEREAS**, the requirement of the County Treasurer bond is set forth under the provisions of C.R.S. § 30-10-701. Pursuant to C.R.S. § 30-10-701(2), in lieu of the bond required by § 30-10-701(1), a county may purchase crime insurance coverage in an amount determined by the Board of County Commissioners (heretofore ten thousand dollars) on behalf of the Treasurer to protect the people of the county from any malfeasance on the part of the Treasurer while in office; and

**WHEREAS**, the requirement of the Public Trustee bond is set forth under the provisions of C.R.S. § 38-37-102(2). Pursuant to C.R.S. § 38-37-102(4), in lieu of the bond in the amount of ten thousand dollars (\$10,000) required by § 38-37-102(2), a county may purchase crime insurance coverage on behalf of the Public Trustee to protect the people of the county from any malfeasance on the part of the Public Trustee and his or her employees; and

**WHEREAS**, the requirement of the County Assessor bond is set forth under the provisions of C.R.S. § 30-10-801. Pursuant to C.R.S. § 30-10-801(2), in lieu of the bond required by § 30-10-801(1), a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the Assessor to protect the people of the county from any malfeasance on the part of the Assessor while in office; and

**WHEREAS**, the Board of County Commissioners has determined that crime insurance coverage in the amounts required by law is provided in the insuring agreement renewed annually between Logan County and the Colorado Counties Casualty & Property Pool (CAPP).

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Logan County, Colorado, that having authorized and purchased crime insurance coverage as allowed by the foregoing statutes and described hereinabove, for the elected and other appropriate officials of Logan County, and having reviewed same on this date as required by C.R.S. § 24-13-105, the Board of County Commissioners is satisfied that said insurance coverage meets the sufficiency of the official bond requirements for the offices of County Commissioner, Clerk and Recorder, Registrar of Titles, Examiner of Titles, Sheriff, Coroner, Treasurer, Public Trustee and County Assessor, and does find and determine that each of the insurance coverages in lieu of Bonds of these County officials does meet the requirements of the specific statute related to each bonding requirement for the respective official and that the insurance coverage is severally and legally sufficient. The Clerk and Recorder of Logan County shall record this Resolution in the records of the County Clerk and Recorder and shall make entry to the records of the Board of County Commissioners noting the Board's authorization and approval to purchase insurance coverage in lieu of Bonds for the respective County Officials, all as set forth under the provisions of C.R.S. § 24-13-117.

ADOPTED this 15<sup>th</sup> day of January, 2019.

BOARD OF COUNTY COMMISSIONERS  
LOGAN COUNTY, COLORADO

\_\_\_\_\_  
(Aye)(Nay)  
Joseph A. McBride, Chairman

\_\_\_\_\_  
(Aye)(Nay)  
Byron H. Pelton

\_\_\_\_\_  
(Aye)(Nay)  
Jane Bauder

I, Pamela M. Bacon, County Clerk and Recorder in and for the County of Logan, State of Colorado, do hereby certify that the foregoing Resolution was adopted by the Board of County Commissioners of the County of Logan and State of Colorado, in regular session on the 15<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
County Clerk and Recorder

**RESOLUTION**

**No. 2019 - 11**

**A RESOLUTION DIRECTING THE ALLOCATION OF FEDERAL MINERAL LEASING FUNDS RECEIVED AND HELD BY THE LOGAN COUNTY TREASURER.**

**WHEREAS**, C.R.S. §34-63-101, as amended, provides for distribution of Federal Mineral Leasing Funds to political subdivisions; and

**WHEREAS**, the Logan County Treasurer received and holds a distribution for the account of U.S. Mineral Leases in the amount of \$18,034.28; and

**WHEREAS**, said monies are to be allocated by the political subdivisions in such manner as the Board of County Commissioners deems appropriate; and

**WHEREAS**, the Board of County Commissioners has determined that the funds received should be allocated to and invested in the Logan County General Fund by the Logan County Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Logan County, Colorado, that the Logan County Treasurer is directed to deposit into the Logan County General Fund the sum of \$18,034.28.

Adopted this 15<sup>th</sup> day of January, 2019.

**BOARD OF COUNTY COMMISSIONERS  
LOGAN COUNTY, COLORADO**

\_\_\_\_\_  
Joseph A. McBride, Chairman (Aye) (Nay)

\_\_\_\_\_  
Byron H. Pelton (Aye) (Nay)

\_\_\_\_\_  
Jane Bauder (Aye) (Nay)

I, Pamela M. Bacon, County Clerk and Recorder in and for the County of Logan, State of Colorado, do hereby certify that the foregoing Resolution was duly adopted by the Board of County Commissioners of the County of Logan, State of Colorado, in its regular session assembled this 15<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
County Clerk and Recorder



**RESOLUTION**

**NO. 2019-12**

**A resolution of the Board of County Commissioners of Logan County, appointing Directors to serve as members of the Board of Directors of the Logan County Justice Center Finance Corporation.**

**WHEREAS**, the business affairs of the Logan County Justice Center Finance Corporation (the "Finance Corporation") are managed by a Board of Directors consisting of three Directors; and

**WHEREAS**, Article III, section 2, of the Bylaws of the Finance Corporation provides that the Directors shall be appointed by resolution of the governing body of Logan County for terms of three years, or until successors are duly qualified and appointed; and

**WHEREAS**, two vacancies currently exist on the Board due to the expiration of the three year terms of previous appointments; and

**WHEREAS**, duly qualified persons have been identified and are willing and able to fill the vacancies and serve as Directors of the Logan County Justice Center Finance Corporation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Logan County, Colorado, that the following Directors of the Finance Corporation are hereby appointed for the following terms:

<u><b>Directors</b></u>	<u><b>Term</b></u>
Gerald Jefferies (re-appointed)	January, 2022
Steven Shinn (re-appointed)	January, 2022

If any vacancies occur in the Board of Directors, same shall be filled by resolution of the Board of County Commissioners of Logan County, all as provided in Article III, section 7, of the Bylaws of the Finance Corporation.

Done this 15th day of January, 2019.

LOGAN COUNTY BOARD OF COMMISSIONERS  
LOGAN COUNTY, COLORADO

\_\_\_\_\_  
(Aye)(Nay)  
Joseph A. McBride, Chairman

\_\_\_\_\_  
(Aye)(Nay)  
Byron H. Pelton

\_\_\_\_\_  
(Aye)(Nay)  
Jane Bauder

I, Pamela M. Bacon, County Clerk and Recorder in and for the County of Logan, State of Colorado, do hereby certify that the foregoing Resolution was adopted by the Board of County Commissioners of the County of Logan and State of Colorado, in regular session on the 15<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
County Clerk and Recorder





## VIAERO WIRELESS

1224 West Platte Ave  
Ft. Morgan, CO 80701  
Main 877.484.2376  
Fax 970.867.3589  
www.viaero.com

The Board of County Commissioners Logan County  
315 Main Street  
Sterling, CO 80751

December 21, 2018

**RE: ASSIGNMENT OF THOSE CERTAIN PERMIT BETWEEN NE COLORADO CELLULAR, INC. D/B/A/ VIAERO WIRELESS ("VIAERO") AND THE LOGAN COUNTY BOARD OF COUNTY COMMISSIONERS.**

To whom it may concern:

NE Colorado Cellular, Inc., d/b/a Viaero Wireless is undergoing an internal restructuring and reorganization. In accordance with the reorganization the following Permit(s) will be assigned by Viaero Wireless and assumed by Viaero Fiber Networks, LLC, a Colorado limited liability company.

Fiber Optic Installation Permit 722495
--

Pursuant to the Permit referenced above, we respectfully request your consent to the assignment of the above identified Permit from Viaero to Assignee by executing where indicated below. Upon the effective date of the assignment, Viaero Fiber Networks, LLC will accept and assume all terms and conditions of the existing Permit. The planned effective date of this assignment is scheduled to be January 1, 2019, but is subject to certain requirements within the reorganization agreement being met. Upon assignment, all future notices, payments and other correspondence should be directed to the Assignee at 1224 W. Platte Ave, Fort Morgan, CO 80701. Contact persons, e-mails and other information shall remain the same.

For your convenience, enclosed please find a self-addressed, postage paid envelope to return a copy of the executed written consent in. Should you have any questions concerning the assignment of the above referenced permits, please do not hesitate to contact one of the undersigned.



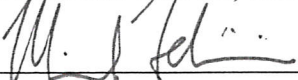
*Connecting life.*

## VIAERO WIRELESS

1224 West Platte Ave  
Ft. Morgan, CO 80701  
Main 877.484.2376  
Fax 970.867.3589  
www.viaero.com

Sincerely,

NE Colorado Cellular, Inc. d/b/a Viaero Wireless

  
Mike Felicissimo, Executive Vice-President & CFO

Viaero Fiber Networks, LLC

  
Ron Christensen, President

### WRITTEN CONSENT TO ASSIGNMENT

The Logan County Board of County Commissioners hereby consents to the assignment of the Permit referenced below from Viaero to the Viaero Fiber Networks, LLC (Assignee) effective as of January 1, 2019.

Fiber Optic Installation Permit 722495
--

The Logan County Board of County Commissioners

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date of execution: \_\_\_\_\_



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# 2019 LOGAN COUNTY ANNUAL OPERATING PLAN

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## **PREAMBLE**

This Annual Operating Plan is pursuant to the "Agreement for Cooperative Wildfire Protection in Logan County", also known as the State to County Agreement. This AOP is also a component of the State wide AOP and the "Statewide Cooperative Wildland Fire and Stafford Act Agreement".

## **PURPOSE**

This Annual Operating Plan is applicable to all signatories and address how the signatories will implement the State to County Agreement. The County may create specific fire district AOP's or Agreements to further define the roles and responsibilities within the County. This plan is not intended to force or suggest that any signatory operate outside of their legal authority, policies, mission or business practices. This plan outlines common approaches in wildland fire management as well as agency specific approaches.

## **AUTHORITIES**

- Colorado Statewide Cooperative Wildland Fire Management and Stafford Act Response Agreement Between:
  - BUREAU OF LAND MANAGEMENT – COLORADO Agreement Number BLM-MOU-CO-538
  - NATIONAL PARK SERVICE – INTERMOUNTAIN REGION Agreement Number F1249110016
  - BUREAU OF INDIAN AFFAIRS – SOUTHWEST REGION (no agreement number)
  - UNITED STATES FISH AND WILDLIFE SERVICE – MOUNTAIN PRAIRIE REGION
  - UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE – ROCKY MOUNTAIN REGION Agreement Number 11-FI-11020000-017
- Agreement for Cooperative Wildfire Protection in Logan County

## **RECITALS**

National Response Framework activities will be accomplished utilizing established dispatch coordination concepts. Situation and damage assessment information will be transmitted through established fire suppression intelligence channels.

Jurisdictional agencies are responsible for all planning documents (i.e., land use, fire management plans, mitigation plans) for a units wildland fire and fuels management program.

Protecting Agencies implement the actions documented and directed by the planning documents for initial and extended attack on wildland fires. They provide the supervision and support including operational oversight, direction and logistical support to incident management teams.

## **INTERAGENCY COOPERATION**

### **Interagency Dispatch Centers**

The designated Interagency Dispatch Center for the Logan County area is, Fort Collins Interagency Dispatch Center. (970) 295-6800

### **Interagency Resources**

There are no federal resources located within Logan County. Interagency resources must be requested through the Fort Collins Interagency Dispatch Center.

DFPC does not have initial attack responsibility within Logan County. However, DFPC may provide state resources under either mutual aid or reimbursable conditions. The availability of state resources for firefighting will vary and is not guaranteed.

### **Standards**

Signatory agencies to this plan will operate under the concepts defined in the Department of Homeland Security's National Incident Management System (NIMS) and National Wildfire Coordinating Group (NWCG) guidance.

The agency having jurisdiction has the overall responsibility for that incident. Under State statute, the County and the State may enter into an agreement for the State to take management responsibility.

The standard for wildland fire training and qualifications within Colorado is the NWCG 301-1. State employees engaged in firefighting activities will meet the current NWCG qualification standards.

Signatories to this plan may not obligate nor encumber the finances of the other without express written permission.

## **PREPAREDNESS**

### **Protection Planning**

DFPC – Operates in the role of ESF4 at the State level as outlined in the Colorado Emergency Operating Plan

DFPC – Develops a Colorado State Preparedness Plan annually

DFPC – Maintains Cooperative Resource Rate Forms (CRRF), provides Cooperator access to the Incident Qualification System (IQS) and the Resource Ordering and Status System (ROSS)

DFPC – Maintains Cooperative Wildfire Agreements with each County

DFPC – Assists with provision of wildland fire training to Counties and Cooperating Agencies

DFPC – Administers grants specific to wildland fire suppression

DFPC, BLM and the County – Update the AOP each year

County – Provides for wildland fire suppression planning

County – Enters into agreements and AOP's with local fire districts as needed

County – Assists with the maintenance of records in ROSS and WebEOC

### **Protection Areas and Boundaries**

The area described by this plan include all lands within the boundaries of Logan County, including incorporated cities and towns. A current map of fire protection district boundaries and response zones will be kept in the Sterling Emergency Communications Center, Logan County OEM and the Sheriff's Office.

### **Methods of Fire Protection and Suppression**

Logan County has several Fire Protection Districts and Fire Departments that provide response to all areas of the county. The County does not maintain a regular firefighting force, but has the ability to provide water tenders and heavy equipment in support of suppression efforts.

Surrounding Counties have a similar capacity and often provide mutual aid resources to fires within the county.

#### **Reciprocal (Mutual Aid) Fire Assistance**

Mutual aid is assistance provided by an Agency, on the jurisdiction of another Agency. Assisting Agencies will, upon request (or voluntarily) take initial attack action in support of the Jurisdictional Agency. It shall be the responsibility of the Agency performing initial attack to notify the Jurisdictional Agency if their lands are involved or threatened.

The normal mutual aid period within Logan County will be 24 hours from the start of the fire. Assisting Agencies may opt to extend mutual aid on a case by case basis after the 24 hour period. This agreement should be documented by the Incident Commander. Additionally, the mutual aid period may be ended early by the requesting agency if that will help fulfill the needs of the incident. After the end of the mutual aid period, outside agencies may be eligible for the reimbursement of operational costs from the benefiting agency.

Obligation: It is understood that no Assisting Agency will be required to assist, or be expected to commit resources to, a Jurisdictional Agency, which may jeopardize the protection of lands of the Assisting Agency.



### **Response to BLM Lands**

The US Bureau of Land Management (BLM) maintains 137 acres within Logan County. However, the BLM does not have any firefighting equipment or personnel located within the County. As such, the BLM relies upon the local jurisdictions to respond to, and suppress fires occurring on BLM property. For fires occurring on BLM lands, there will not be a mutual aid period and the County or Fire Agency providing suppression services may request reimbursement for services from the start of the incident while suppressing fire on BLM lands. Any fire involving more than 10 acres of BLM will have a perimeter mapped via GPS and the perimeter file will be sent to the BLM for inclusion into the historical fire database.

In order to bill, the following must occur;

- Fort Collins Interagency Dispatch Center must be notified that fire is, or has occurred, on BLM lands.
- A Crew Time Report and Equipment Time Report must be completed by the fire agency and a signature must be obtained by either a BLM or DFPC representative.
- Billing rates and procedures will follow currently established state guidelines.
- Billing will be for direct suppression activities only.

### **Personnel responding to incidents on BLM Lands must meet the following requirements;**

- Be 18 years of age or older;
- have and use required personal protective equipment (PPE) found in chapter 7 of the Interagency Standards for Fire and Fire Aviation Operations (Red Book); and
- attended basic wildland fire annual refresher training, that covers each of the following topic areas,
  - Entrapment avoidance;
  - current issues;
  - Fire Shelter deployment;
  - Other hazards and safety issues; and
  - NWCG Course I-100, Introduction to Incident Command System

BLM District/Unit FMOs will coordinate with local fire departments to provide qualified instructors if needed.

### **Acquisition of Services**

Signatories to this plan agree to utilize established ordering procedures for the acquisition of services during a wildland fire. This may include the Interagency Dispatch System, or the State EOC.

In some cases, services may be acquired locally. In such instances, the County will be responsible for the acquisition and establishment of vendor financial documents. If ordered at the request of the State, the County may be reimbursed for the cost of the services provided.

### **Joint Projects and Project Plans**

Nothing in this plan shall prohibit agencies from entering into joint project agreements. There are no joint project plans within Logan County currently for this plan cycle.

Standard project planning and written agreements will be utilized when entering into joint projects.

### **Fire Prevention**

Education efforts will be coordinated with partner agencies. Each cooperating agency may release fire danger information as deemed necessary to enhance public awareness and safety with regard to the current fire conditions. News releases will be coordinated between cooperators to lend a unified approach to the current conditions when periods of High to Extreme fire danger or when red flag warnings are issued.

### **Public Use Restrictions**

The purpose of fire restrictions and closures is to reduce the risk of human-caused fires during high fire danger and/or burning conditions, and for the protection of human life and property. Fire restrictions and closures are invoked on federal, state, county, and private lands under federal and state laws. Public information about restrictions must be broad-based, clear and coordinated.

When contemplating a closure to open burning or lifting of fire bans, all agencies or fire departments will advise its cooperators of the situation and consider joint action(s) as needed.

In the case of any restrictions on burning or public movements because of extreme fire danger, either by Governor's proclamation or by local issue, the county sheriff will be responsible for enforcement on all non-federal lands, and may assist on other lands at the request of the appropriate agency.

### **Burning Permits**

The Sterling Fire Department requires burn permits within the city limits of Sterling. Agricultural burns are exempt from permitting.

### **Prescribed Fire (Planned Ignitions) and Fuels Management**

Senate Bill 13-083 directed the Division to implement a prescribed burn program in Colorado, including creating minimum standards for conducting prescribed burns on any area in the state, except for prescribed burning conducted by an agency of the federal government, pursuant to Section 24-33.5-1217. To be exempt from these standards, other users of prescribed fire,

including local governments and non-governmental organizations must adopt or have already adopted guidelines or standards that are in substantial compliance with the intent of section 24-33.5-1217.5 for prescribed burning under their control. Agricultural and ditch burning are exempt from these rules.

Signatory agencies to this plan agree to abide by current laws, rules and standards when performing prescribed fire activities. The agencies may assist each other in all aspects of prescribed fire projects.

## **Smoke Management**

The Colorado Air Pollution Prevention and Control Act (CRS 25-7-102) requires every prescribed fire project to have a smoke permit. Due to changes in policy, procedures, technology and State air quality standards, the smoke permitting process is subject to change. For the most up-to-date process and policy refer to the Colorado Department of Public Health and Environment, Air Pollution Control Division (CDPHE-APCD) website at: <http://www.colorado.gov/cs/Satellite/CDPHE-AP/CBON/1251594943171>.

Agricultural and ditch burning are exempt from these rules.

## **OPERATIONS**

### **Fire Notifications**

Sterling Emergency Communications Center will receive notification of a wildland fire and will dispatch the appropriate resources per policy. Whenever possible, the closest resource should be dispatched regardless of jurisdiction. DFPC will be notified as soon as possible of fires that may exceed the capacity of the County to handle. The contact number for state fire assistance is (303) 279-8855 which rings to CSP Denver Dispatch Center. When a fire is determined to have occurred on BLM lands, Fort Collins Interagency Dispatch Center will be advised of the fire.

### **Boundary Line Fires**

When a boundary line fire occurs; either fire district or county boundaries; the first arriving unit will establish command. Jurisdictional authority will be established after firefighter and public safety have been ensured.

### **Response to Wildland Fire**

Fires within Logan County will initially be suppressed by the Fire Protection District or Fire Department having jurisdictional authority. If the fire escapes initial attack, and, with concurrence of the Fire Chief (or his/her designee) and the County Sheriff (or his/her designee), the fire becomes beyond the ability of the local district to suppress; the fire may be transitioned to county control.



If the fire, with concurrence of the County Sheriff (or his/her designee) and a Division of Fire Prevention and Control, Fire Management Officer, is beyond the ability of the county to suppress, may transition the fire in part or whole, to the state for management.

All agencies within Logan County will utilize the Incident Command System for wildland firefighting operations.

Agencies responding to fires within their own jurisdiction may follow their policies on qualifications and Personal Protective Equipment. Agencies responding outside of the county in response to a fire managed by the State or Federal Government will comply with current interagency standards on qualifications and Personal Protective Equipment.

### **Special Management Considerations**

There are no special management considerations within Logan County.

### **Decision Process**

When a fire is transitioned from County to State control, DFPC requires that the management decision process for suppression be documented.

### **Cooperation**

All of the fire protection districts within Logan County have current mutual aid agreements in place and agree to cooperate to the extent possible to bring rapid stabilization of wildland fires occurring in, near, and around Logan County.

The County and the State agree to cooperate to the extent possible to plan for and respond to fire incidents within the county.

### **Communication**

All parties agree that a common communications plan is essential during a wildland fire event. As such, a common "Command" talk group will be established that all responders can operate on, and that can be monitored by Logan County Dispatch.

Separate "Tactical" talk groups should be established for each division of the fire. These need to be accessible to all responders assigned to that division as well as the Incident Commander.

To accomplish this, a radio "bridge" may be required to join un-like radios together.

### **Cost efficiency**

It is a goal of Logan County and the State of Colorado to provide cost efficient services. Agency administrators will make every effort to ensure cost effectiveness during firefighting operations. However, cost efficiencies will not take priority over firefighter or public safety. Additionally, the potential long term financial impacts of the fire should be considered and balanced against the short term costs savings of not ordering needed resources.

## **Delegation of Authority**

A written delegation of authority will be generated whenever an agency, other than the authority having jurisdiction, will take over the management of a fire. A delegation of authority may also be made to the incident commander and the incident command team.

The delegation does not absolve the authority having jurisdiction from any legally owed responsibility. It does however, provide another agency or individual, the authority and power to act on behalf of the agency delegating the authority. It also lists the parameters of the delegated authority.

A delegation of authority should include the following items;

- Authority having jurisdiction who is delegating authority
- Agency or individual accepting authority
- Specific authorities delegated
- Specific limits to the authority
- End terms of the authority

## **Preservation of Evidence**

All parties agree to participate, to the extent legally possible, to assist each other in the investigational process. This includes the preservation of evidence.

The State requires that any fire for which DFPC has assumed responsibility, the County Sheriff shall conduct an investigation into the cause of said fire. This investigation may be conducted jointly with the fire district and State as needed. All of the investigational materials will be made available to DFPC to include evidence, notes, interviews, and the final investigation package. DFPC will not directly be responsible for criminal prosecution. This remains the responsibility of the law enforcement agency having jurisdiction.

## **STATE EMERGENCY FIRE FUND (EFF)**

Logan County is not a participant in the Emergency Fire Fund.

## **USE AND REIMBURSEMENT OF INTERAGENCY FIRE RESOURCES**

### **Cost Share Agreement (Cost Share Methodologies)**

For fires that have shared financial responsibility, a cost share agreement will be produced. While each fire will be evaluated differently and may require different cost share methodologies, the basic premise for a cost share agreement is to create one that is fair and balanced for all parties.

A standard method for creating a cost share agreement is one where the total acres burned are calculated and then the percentage of acres burned within each jurisdiction are calculated. These percentages are then used for the final cost calculations for each agency.

Example: The fire burned 1000 acres. 500 acres in district A and 500 acres in district B. This equates to an even 50% split. The total cost would be split 50/50 with both agencies. Exemptions can be made for high cost items such as aircraft that may have only been utilized in one jurisdiction.

For fires where the State has taken management/financial responsibilities, the County will maintain a reasonable minimum commitment as part of a cost share methodology. The minimum commitment will be documented and will be on an incident by incident basis.

The County commitment can be resources such as heavy equipment, water trucks, law enforcement, incident command personnel, or facilities and logistical needs.

## **Training**

The Colorado Division of Fire Prevention and Control (DFPC) will serve as the representative to the Fort Collins Interagency Dispatch Zone Training Committee. This Training Committee uses input from all agencies with wildland fire responsibilities including the County, Fire Protection Districts, and Volunteer Fire Departments to determine the training needs for the zone.

DFPC has the ability to assist with the provision of wildland fire training within the county. DFPC will assist agencies as available with requested trainings. With the exception of custom courses designed for specific objectives, all training provided by DFPC will follow the current National Wildfire Coordinating Group standards as outlined in PMS 901-1 "Field Managers Course Guide". The costs for these courses will be negotiated on a case by case basis.

## **Communication Systems**

For the purposes of conducting business authorized by this plan, all parties to this operating plan agree that assisting agencies may use the jurisdictional agency's radio frequencies as needed to conduct emergency communications on fires of the jurisdictional agency. No party to this operating plan will use, or authorize others to use, another agency's radio frequencies for routine day to day operations.

Logan County currently utilizes the state 800Mhz Digital Trunked Radio System for its daily operations. A State Mutual Aid Channel (MAC) may be assigned by dispatch for out of area resources responding within the county.

VHF Radio frequencies may be needed for certain aviation resources. Generally, the VFIRE frequencies will be available for this purpose.



## **Fire Weather Systems**

Information on Fire Weather Stations, Fire Danger, Current Fire Situation, Current Fire Restrictions, and other information can be seen at the FTC website:

[http://gacc.nifc.gov/rmcc/dispatch\\_centers/r2ftc/](http://gacc.nifc.gov/rmcc/dispatch_centers/r2ftc/)

**Red Flag/Fire Weather Announcements** - The National Weather Service in Boulder and Goodland periodically issues "FIRE WEATHER" watch and "RED FLAG" warning bulletins. Fire Weather Forecast information can be seen at the National Weather Service's Fire Weather Index Page: <http://www.crh.noaa.gov/bou/awebphp/fireindx.php>

## **Aviation Operations**

Logan Count may contract with local aviation resources for fire suppression. The benefiting agency will be responsible for establishing ordering, use, and reimbursement guidelines for the utilization of said aircraft.

Other firefighting aircraft may be ordered through the Fort Collins Interagency Dispatch Center. The benefiting/requesting agency may be wholly responsible for any and all costs associated with such resource.

Interagency firefighting aircraft may be ordered by the Incident Commander after approval from the respective jurisdiction(s) that has, or may have, financial responsibility for the cost of such aircraft response. Approval of these jurisdictions may be obtained from one or more of the following parties, as applicable: Sheriff, Undersheriff, Sterling Fire Chief, Sterling Fire Captain, Peetz Fire Chief, Crook Fire Chief, Fleming Fire Chief, Merino Fire Chief or the County OEM Manager. The request will be made to the Sterling Emergency Communications Center who will relay the request to the Fort Collins Interagency Dispatch Center.

For local agricultural aircraft, the request process will be the same except that, Sterling Emergency Communications Center will send the request directly to the aircraft vendor, following any established dispatching policy.

Aircraft ordered from Fort Collins Interagency Dispatch will operate on VHF Radio frequencies and not the DTRS. The incident MUST have VHF communications in place when ordering aircraft. Air to Ground 9 is the normal and preferred radio frequency. The VFIRE frequencies are available for use for this purpose if Air to Ground 9 is unavailable. Aircraft that cannot communicate with ground forces will not engage in suppression operations.

National Guard helicopters with water buckets may be available for use. These resources MUST be ordered through the State EOC process and may take several hours to mobilize. These resources will utilize VHF radios for communications. The benefiting/requesting agency may be wholly responsible for any and all costs associated with National Guard resources.

The following information will be included in the aircraft request:

- ✓ Incident Name
- ✓ Location (legal description and/or latitude and longitude)
- ✓ Jurisdiction
- ✓ Air Contact with air to air radio frequency
- ✓ Ground Contact with air to ground radio frequency
- ✓ any other aircraft in the area
- ✓ Weather conditions on the fire
- ✓ Recommended Aviation Frequencies

Identifier	VHF Frequency	Tone
VFIRE21	154.2800	None
Air/Ground 7	166.8500	None
Air/Ground 9	166.9125	None
Air/Air Primary	134.2750	None

### **Billing Procedures**

The procedure for reimbursement through DFPC will occur via the Cooperative Resource Rate Form (CRRF). Billing may be made for equipment and/or personnel listed on the CRRF with the corresponding documentation. Current procedures and forms can found at the DFPC website <http://dfs.state.co.us/>

### **Cost Recovery**

Both the County and the State reserve the right to pursue reasonable cost recovery efforts for equipment, personnel, and supplies utilized in response to a wildland fire that extends beyond the mutual aid period. This includes the facilities and administrative fee, also known as indirect rate. This includes pursuing legal action against any party determined to be responsible for the cause of the fire.

## **GENERAL PROVISIONS**

This AOP is the framework for cooperation between the State and the County. It does not supersede any other lawful policy, rule, or procedure. This AOP may be utilized as part of the Counties master emergency operations plan. The County is encouraged to create AOP's, MOU's and Agreements with their local response agencies.

### **Personnel Policy**

All government employees shall be employed at their regular salary rate. All non-government employees will be paid at agency department rates. If no agency

department rates have been set, then DFPC established rates will be used. These can be found at the DFPC website <http://dfs.state.co.us/>

### **Modification**

Changes may be made to this plan at anytime during the plan cycle as needed. These changes must have the concurrence of all parties before being placed into the plan document.

### **Annual Review**

. This plan should be reviewed annually and re-authorized by April 1.

### **Duration of Plan**

This plan is to be considered in full effect upon the date of the signatures. This plan will remain in effect until rescinded by the parties, or until superseded by a new plan.

### **Previous Plans Superseded**

Any and all previously dated Annual Operating Plans pertaining to wildland fire within Logan County are hereby null and void upon the date of the signatures on this current plan.



## SIGNATURES

Authorized Representatives

### LOGAN COUNTY SIGNATURES

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Brett L. Powell

County Sheriff

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Joe McBride

Chair, Board of County Commissioners

### COLORADO DIVISION OF FIRE PREVENTION & CONTROL SIGNATURE

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Andrew Triolo

Battalion Chief

## FEDERAL LAND MANAGEMENT AGENCY SIGNATURES

---

Signature

Catherine Cook

---

Date

BLM, Rocky Mountain District Manager





# Logan County Animal Emergency Response Annex

---

(Date) \_\_\_\_\_

*This plan provides a collaborative framework for prevention, protection, preparedness, response and recovery efforts related to management of companion animals, livestock, and other animals during emergency events and was developed in partnership with the Colorado's North Central Region/ Denver UASI Animal Emergency Committee.*

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# Logan County

## Animal Emergency Response Annex

### I. Purpose

This plan provides a collaborative framework for prevention, protection, preparedness, response and recovery efforts related to management of companion animals, livestock, and other animals during emergency events.

#### Policies

I. Animal rescue will not take precedence over human life. Animal rescues performed as a moral obligation to residents and visitors of Logan County are not an obligation of Logan County government. If animal rescues are not performed for any reason, Logan County cannot be held liable for failing to conduct such an operation.

Within approaching emergency situations, Logan County office of emergency management in conjunction with the Logan County Sheriff and/or the Sterling Police Chief, will determine the need for evacuation and make necessary arrangements to house pets and livestock. Responsibility for feed and daily care of the pets and livestock remain the responsibility of the owners. Assistance will be given the owners with the evacuation and care of their pets and livestock, when available.

II. The CSU Extension Office is the Lead Agency that Logan County will contact to request that the Animal Emergency Response plan is activated.

### III. Support Agencies

Agency Name	Contact Name	Contact Cell Number
Logan County Sheriff Dept.	Brent Powell	970-522-2578
Sterling Police	Tyson Kerr	970-522-3512
City of Sterling Animal Control	Jamie Helmut	970-520-2804
Brand Inspector	Trey Stull	970-520-2238
Emergency Management	Jerry Casebolt	970-520-0991
Local Veterinarians	Mike Coakley	970-522-2028
CSU Extension office	J.D. Sexton	970-756-4857
County Fairgrounds	Chance Wright	970-520-9919
Trucking Company	Rick Yost-VY Trucking	970-522-0776

### IV. Scope

This plan addresses emergency management issues for Logan County related to companion, service/assistance animals, police or search and rescue animals, non-native captive wildlife, native wildlife, livestock, and other animal species.



Its purpose is to assist the citizens and their animals in Logan County with respect to evacuation and protection of domestic and livestock before, during and after an emergency.

## **V. Situation**

- **Authorities:**

- Colorado Disaster Emergency Act, C.R.S. section 24-33.5-701, et.seq., creates the Colorado Division of Emergency Management and C.R.S. section 24-33.5-707 charges each political subdivision with creation of a local emergency management agency.
- The Colorado Department of Agriculture, Division of Animal Industry, has statutory authority related to animal health (State Veterinarian, C.R.S. Title 35,Article 50), in the prevention of animal cruelty and neglect (Colorado Bureau of Animal Protection, C.R.S. Title 35,Article 42), the regulation of companion animal industry (Pet Animal Care Facilities Act, C.R.S. Title 35,Article 80) and the supervision of branded livestock identification, movement and ownership issues (Colorado Brand Board, C.R.S. Title 35,Article 41).
- The Colorado Department of Public Health and Environment (multiple sections under Title 25, CRS) has authorities related to public health that will intersect with animal health and local jurisdictional public health authorities.

- **Activation:**

If in the event of an emergency or evacuation the Office of Emergency Management will assess whether a shelter needs to be established. This decision will be based on size of evacuated area, number of homes in the area, and the anticipated length of evacuation. If a shelter is required the Logan County Emergency Manager will contact the Lead Agency to open the shelter. Information provided will be:

- Evacuated area
- Number of homes
- Anticipated population to be evacuated

## **VI. Planning Assumptions**

- Prioritized concerns for emergency management include:
  1. Life safety for people
  2. Protection of property (with animals considered by many families and individuals as their highest property priority)
  3. Protection of the environment

- Inability to evacuate animals is a leading cause of evacuation failure in disasters.
- Failure to evacuate may both endanger citizens and the emergency responders who attempt to protect those citizens.
- The American's With Disabilities Act mandates that service animals must be treated as an extension of a disabled person and must receive all needed services.
- Consideration for the care of search and rescue and law enforcement animals should be incorporated into emergency plans.
- While most owners of pets and livestock will take reasonable steps to evacuate, shelter and provide for their animals, others cannot or will not take adequate actions for the protection of their animals due to, for example, special needs, senior citizen issues, limited mobility, large numbers of animals in their possession, language or cultural barriers.
- Some state agencies such as Colorado Division of Parks & Wildlife or Colorado Department of Agriculture may have certain statutory responsibilities and local emergency plans must be executed in cooperation with those agencies.
- Animal populations should be estimated for each jurisdiction.
  - The average number of households with companion animals is approximately 60%. The number of dogs, cats, and pet birds is approximately 2.5 per household in suburban areas and as low as 2.0 per household in high density urban neighborhoods.
  - Other pets are harder to calculate but will include significant number of rabbits, rodents, ferrets, reptiles (snakes, lizards and turtles), amphibians, fish and other species.
  - Zoological parks and wildlife sanctuaries may be present within local communities and should be considered in the planning process.
  - Livestock: Colorado State University Extension should be helpful in estimating the numbers of equids (horses, ponies, mules and donkeys), Camelids (llamas, alpacas and vicunas), poultry, "backyard/non-commercial" livestock, and commercial livestock in each jurisdiction.
- Command and management:
  - Incident command: All animal response resources will be mobilized into the incident command system authorized for response to the event. Self-deployment of unauthorized resources will not be allowed as part of this plan.
  - Multi-agency Coordination: Community animal resources will be coordinated through the Team liaison to the county emergency operations center in accordance with this plan.
- Communications
  - The county emergency operations center (EOC) will include a Team liaison when animal issues are a significant element of an emergency.
  - The lead agency will coordinate with incident command, county agencies:
    - Appropriate radio communications as necessary with Team response groups during an incident.

- Appropriate telephone, Internet, or direct communications with Team support groups (sheltering, etc.)
- Team affiliated organizations will maintain appropriate contact with incident command and the county EOC through the lead agency.
- Public information and warning pertaining to animal issues
  - All incident information will be communicated to the public through the Joint Information Center (JIC) in coordination with both the Incident Command and County Emergency Operations Center
  - Individual organizations may communicate organizational information to the public directly (contact, mission, etc.) but information concerning public instructions, incident updates and public resource requests must be managed through the JIC.

## **VII. Concept of Operations:**

- Community Animal Response Team (CART)
- Command and Management:
  - Incident command; All animal response resources will be mobilized into the incident command system authorized for response to the event. Self-deployment of unauthorized resources will not be allowed as part of this plan.
  - Multi-agency Coordination: Community animal resources will be coordinated through the Team liaison to the county emergency operations center in accordance with this plan.
- Communications:
  - The County emergency operations center (EOC) will contact the Team liaison when animal issues are a significant element of an emergency.
  - Appropriate radio communications as necessary with team response groups during an incident.
  - Appropriate telephone, internet, or direct communications with Team support groups (sheltering, etc.).
- Public information and warning pertaining to animal issues
  - All incident information will be communicated to the public through the Joint Information Center (JIC) in coordination with both the incident Command and County Emergency Operations Center.

## **VIII. Animal Mission essential tasks:**

1. *Animal sheltering:*
  - a. Emergency shelters for citizens will provide sheltering services for service animals in the possession of disabled persons.
  - b. The emergency manager will identify potential animal sheltering locations, including:
    - i. Animal sheltering locations in proximity to human sheltering locations that will enable owners to help care for their own animals.



- ii. Existing animal housing facilities that might be used during a disaster (animal shelters, kennels, veterinary hospitals, etc.).
- iii. Additional facilities that might be used for sheltering livestock and companion animals (fairgrounds, warehouses, etc.).

2. *Animal food and water:*

- a. Providing animal feed and water to pets, livestock and other animal populations will remain the responsibility of the owner whether they are sheltering in place or in a team supported shelter. The team will provide coordination with law enforcement to gain access to the affected area.
- b. Assistance in providing feed and water will be provided by the team when possible.

3. *Animal control/stray management:*

- a. Basic animal control functions should be maintained during disasters to the extent possible. Such functions include:
  - i. Responding to public reports related to stray animals or animal problems
  - ii. Animal bites
  - iii. Collection of stray animals

4. *Wildlife management:*

- a. Wildlife issues are under the statutory authority of the Colorado Division of Parks & Wildlife (DOW).
- b. Local jurisdictional authorities should coordinate with DOW on the management of wildlife issues during disasters.
- c. If the community contains zoos, wildlife sanctuaries, wildlife exhibition facilities or wildlife rehabilitation facilities, those entities should coordinate with DOW and the Team on emergency issues.

5. *Veterinary medical care and services will be needed for the following:*

- a. Care of injured or ill animals- Dr. Mike Coakley
- b. Triage of animals recovered during animal search and rescue operations-  
Dr. Mike Coakley
- c. Veterinary care and infection control programs at animal sheltering sites-  
Vets
- d. Coordination with public health on zoonotic disease management-  
Colorado State University/ CDC
- e. Animal disease management  
Dr. Mike Coakley

6. *Animal decontamination capabilities: State & USDA Veterinarians*

- a. Citizen decontamination is needed and companion animals accompany those citizens.
- b. ASAR teams remove animals from a hazardous site

- c. Animal disease management requires decontamination of animals prior to movement.
  - i. Colorado State Veterinary Office

7. *Animal disease management: State & Federal Veterinarians*

- a. Animal disease management may include emergencies involving foreign animal disease (economically significant animal diseases not found in the USA) or zoonotic disease (infecting both people and animals).
- b. Animal disease management may involve multiple authorities, including federal, state and local jurisdictions.
- c. Sub-tasks within animal disease management include:
  - i. Clinical diagnosis and laboratory confirmation
  - ii. Quarantine/enforcement
  - iii. Surveillance
  - iv. Epidemiology (tracing back and forward)
  - v. Appraisal and government indemnity payments
  - vi. Mortality management
  - vii. Decontamination
  - viii. Movement permits and compliance agreements
  - ix. Bio-security and producer education
  - x. Mental health support for citizens impacted emotionally and economically
  - xi. Public outreach
  - xii. Repopulation and recovery

8. *Animal mortality management: Dr. Mike Coakley and State & Federal Veterinarians*

- a. Mortality management may include:
  - i. Euthanasia of injured or diseased animals or animals exposed to foreign animal diseases.
  - ii. Management of carcasses of dead animals secondary to disease or disaster.

9. *Animal/owner reunion and recovery: Logan County CART Team*

- a. Identification and tracking systems for displaced animals.
- b. Lost and found data management, including Web-based information when needed.
- c. Transportation of pets and livestock to their original locations.
- d. Team participation in long-term recovery efforts and un-met needs committee.

**IX. Volunteer, resource and donations management pertaining to animal response**

1. *Volunteer management*

- a. The Team lead agency shall be responsible for developing a volunteer management system in cooperation with the County Emergency Manager.

*(Note: in some counties, Teams have direct volunteer supervision roles and in other counties, the Team is a network of agencies and organizations and volunteers are affiliated with the participating organizations rather than with the lead agency.)*

- b. Mobilization: Team affiliated volunteers will be mobilized through a request to the Team lead agency through incident command or the Logan County EOC
- c. Self-mobilization of volunteers without such a request will not be allowed.
- d. Section on workers compensation: Worker's Compensation issues should be discussed with the local emergency management agency and elected officials.

## *2. Pre-credentialing and training standards*

- a. Volunteers used by individual organizations for services provided normally by those organizations (e.g. regular volunteers for an animal shelter providing sheltering for that organization) are not subject to these training standards.
- b. Team basic training standards will include:
  - i. IS-100 Incident Command Systems
  - ii. IS-700 National Incident Management System
- c. Community Animal Response Introductory Training: A one-day awareness level training available through AEMP.
- d. Additional training recommended for supervisory personnel includes:
  - i. IS-10 and IS-11: FEMA Animal in Disaster independent study modules
  - ii. IS-111: Livestock in Disasters (FEMA Independent Study)
  - iii. IS-200: Incident Command System

## *3. Resource management*

- a. The Extension Office will compile a list and contact information for county animal and agricultural resources. This list will help provide information on available resources as well as an inventory of resources that need to be evaluated during damage assessment operations.
- b. Any animal or agricultural resources that can be typed using NIMS resource typing standards should be entered into Colorado Connect through the local emergency management agency.
- c. Additional resources that are not "typed" should be listed separately in a manner useful to the Team liaison at the local EOC.
- d. During emergencies, requests for additional resources should be routed through:
  - i. Incident command
  - ii. Local EOC
  - iii. AEMP



#### *4. Donations management*

- a. All requests for donations by the Extension Office or affiliated organizations will be processed through the Donations Management Team at the county EOC.
- b. All public information releases requesting donations should be routed through the Joint Information Center and coordinated with both the incident command and county EOC.

### **X. Preparedness**

#### *Public outreach*

- I. Citizen preparedness
  - Citizen preparedness outreach activities for the county should include messages encouraging owners to include pets and livestock within their family emergency plan.
  - The Extension office should coordinate outreach actions with local emergency management, local chapters of the American Red Cross and messages from other voluntary organizations.
- II. Business contingency planning for animal and agricultural facilities
  - The Extension Office should encourage all animal and agricultural facilities within the county to develop basic business emergency plans.
  - The Extension Office should identify high risk facilities such as zoos, wildlife sanctuaries, research facilities with laboratories, large agricultural production operations, and large boarding facilities for pets/horses. Whenever possible, plans for such facilities should be coordinated with the County Animal Emergency annex and such plans considered when doing a rapid needs assessment after an incident.

**XI. Review and modification:** This plan will be reviewed by emergency management and the Team on an annual basis.