

**Logan County Commissioners Work Session  
January 22, 2019**

Present:, Joe McBride, Byron Pelton, Jane Bauder, Alan Samber, Valerie Richards, Lindsey Reeves, Jeff Rice, Marilee Johnson, Jerry Casebolt, Wayne Johnson, Kathy Reinhardt, Patty Bartlett, Peggy Michaels, Debbie Unrein and Jennifer Crow.

Chairman McBride called the meeting to order at 9:00 a.m.

**APPROVAL OF MINUTES FROM PREVIOUS SESSION** - Commissioner Pelton moved to approve the minutes of the January 15, 2019 work session as written. Commissioner Bauder seconded and the motion carried.

**REVIEW DEPARTMENT OF HUMAN SERVICES (DHS) SCHEDULE OF BILLS** - Valerie Richards met with the Board to review the DHS schedule of bills dated January 22, 2019. The Board approved all bills as presented.

**REVIEW LOGAN COUNTY SCHEDULE OF BILLS** - Lindsey Reeves met with the Board to review the Logan County schedule of bills dated January 22, 2019. The Board approved all bills as presented.

**SPORTSMAN'S EXPERIENCE TRADE SHOW** - Wayne Johnson of Media Logic Radio and Kathy Reinhardt of Northeastern Junior College Foundation met with the Board concerning the Sportsman's Experience Trade Show scheduled for the Logan County Fairgrounds April 13 and 14, 2019. Johnson described the activities to be held at the show and the efforts made to improve from last year's successful event. The event is geared towards the outdoors with demonstrations on fly fishing, trained hunting dogs, and vendor booths. The gun show will be returning to the event this year.

This year the NJC Diesel Club will do their Mud Days event on Saturday. Kathy Reinhardt explained that the NJC Foundation may host a fundraiser as part of the event.

Last year the event received funding from the Logan County Lodging Tax Board for advertising and they plan to apply again this year. The admission for the event was \$4 per adult with \$2 going to the gun show and \$2 went to the Lions Club.

Mr. Johnson requested that the Board waive some of the fees for the event. The Board asked him to keep track of what percentage of the event is non-profit. The Board asked if the event would benefit from having Wi-Fi available at the Fairgrounds. Johnson answered affirmatively noting that Viaero donated Wi-Fi as it was necessary for the gun show to have Wi-Fi to do background checks. Bank of Colorado may be able to provide an ATM. They hope to include the NJC Auto show next year.

**KANSAS STATE BANK LEASE AGREEMENT** - Alan Samber noted an e-mail from Debbie Unrein stating that the lease agreement can be signed at next week's business meeting.

**PAWNEE RIDGE PARK** - Chairman McBride has e-mailed the manufacturer of the park equipment that is owned by the county to see if the 2007 equipment still meets safety requirements. Mr. Connor asked permission to begin the other projects planned. The Board

agreed that the homeowners can begin work on the overlay of the blacktop and the lighting projects.

**MEMORIAL PLACEMENTS ON COUNTY PROPERTY** - Nothing new to discuss.

**WORK CAMPS** - The Board discussed Commissioner Pelton's draft Work Camp regulations. The draft was adapted from the State Colorado Code of Regulations published by CDPHE. Rob Quint is reaching out to other counties to inquire about their campground regulations. The draft is more restrictive than the state regulations and will not allow tents. The Board discussed an 18-month time frame for Work Camps and if more time is needed the camper must leave for 24 hours before being able to stay longer. The Board will review the draft and be prepared to discuss it next Tuesday. Commissioner Pelton noted that Melvin Bustos of NECHD would like only vault privies allowed because that is what is allowed on the health board regulations.

**RESOLUTION 2018-30** - Patty Bartlett and Les Archuleta met with the Board concerning Logan County Resolution 2018-30 and an e-mail from Patty Bartlett which requested verification from all Platinum Technology and all departments that security is in place regarding confidential information. Platinum Technology's contract with the county does have security breach and confidentiality requirements does not mention the bill passed in 2018 or the resolution the commissioners passed in response to the new state requirements. All the new standards discussed in the house bill and the resolution are followed by the county.

Mr. Archuleta noted that language will need to be added to the Platinum Technology contract with the county which is coming up for renewal in February. Mr. Archuleta will send a draft to Alan Samber to review. There is an additional document required to deal with how county data is moved off-site. Mr. Archuleta noted that there are some newer items to consider that may provide more clarity and transparency.

**OUTSTANDING CHECKS** - Debbie Unrein joined the meeting. The Treasurer's Office is holding four outstanding checks from July of 2017 for refund of money paid for tax liens on Severed Mineral Interests. Patty Bartlett explained that she does not believe that the checks should be turned over to the Great Colorado Payback (GCP) due to the checks being return of funds paid for tax liens. The tax liens were purchased for Severed Mineral Interests which could not proceed to Treasurer's deed. Several of them were for term reservations and the term reservation has expired. Patty would like to do a new resolution to cancel the tax liens and then the checks can be voided and reissued at some point. The resolution would allow the refund of the money the tax lien purchasers paid for the lien and also assign the lean back to the county. There are additional tax liens that will need to be canceled this year that have been discovered through research by the Treasurer's and Assessor's Offices.

One check was a different circumstance, it was an abatement check that was lost in the mail and never cashed. This check amount could go to GCP, however the amount is only \$4.59. GCP allows the county to keep 2% or up to \$25 whichever is more. Letters and reminders were mailed to the check holders to request that they cash the checks. All efforts to contact them have been futile. The Finance Department will again attempt to contact the holder of the check that was written in April 2018.

GCP requires another notice to be sent to the check holder at least 30-60 day notice before it is turned over to GCP.

**SEVERED MINERALS** - Assessor Peggy Michaels joined the meeting. Alan Samber is currently working on a resolution to cancel the Severed Mineral tax liens for those Severed Minerals that were improperly assessed. Peggy Michaels noted that she has one full-time employee devoted to researching the severed minerals that have been sold. Every effort has been made to try to fix the erroneous severed minerals. Alan Samber suggested the county should stop selling severed mineral tax lien until the research is done. Researching a severed mineral chain can easily take a full day depending on how complicated the chain. Trying to help get researched. The Board asked what does it hurt to hold off from selling a tax lien for a year. Patty Bartlett stated that the law says that if taxes are not collected from assessed owner she needs to take it to tax sale. The severed minerals should be checked before they are sent to tax sale.

Patty Bartlett explained that she received 300-400 applications and has been researching since the end of July 2018 until last week those liens and typing notices and then eventually Treasurer's Deeds. She said it is difficult to research those that have not been sold due to the amount of time required to research those needing to be deeded. The money budgeted use Stewart Title will not go very far. The Treasurer's Office purchases the books and pages from Stewart Title so that they can do the titles. This is not a money maker for them. Every time there is a sale, that research is puts it behind another sale and it takes months to do the research.

Peggy Michaels asked how is it better to sell them if they are inaccurate than to hold on to them? Alan Samber explained that the law says the Treasurer must sell the lien if it is not paid but it also says they must research the accuracy of the assessment before the lien is sold. The lien should not be sold the first year, but postponed to the following sale. A list of schedule numbers that need to be researched before proceeding to sale.

Patty Bartlett agreed to delay selling the liens for a year. The Assessor's Office will get her a list of severed minerals researched. The Assessor's priority has changed from researching all severed minerals to researching the severed minerals that are ready to go to deed.

**COUNTY BANK ACCOUNTS** - Debbie Unrein recently received information on county bank accounts from Wells Fargo Bank. One account belongs to DHS for emergency funds. Another account is the cafeteria plan. Three accounts are tied to Comcor (Community Corrections). One of the accounts is a \$10,000 credit line with a balance of \$139.12. The Board questioned why the account has a \$10,000 line of credit.

The County has a resolution appointing members to the Community Corrections Board. Chairman McBride offered to call John Draxler and ask about the bank accounts, the credit line and who receives the bank statements. Alan Samber will research the IGA which created the Community Corrections Board.

The cafeteria plan or flex spending bank accounts is used to deposit employees' funds withheld from their checks. Current Commissioners need to be added as signatures on that account. Currently Pam Bacon and Debbie Unrein are signatures on the account. Debbie Unrein will ask if the Treasurer can be added as a signature.

**SHERIFF'S ADMIN. ACCOUNT** - Patty Bartlett is OK with the Sheriff's Admin. bank account now. She has had several conversations with Brett Powell, Shantel Sator and Drew Lyman. Because of privacy issues Shantel does not want to share the check register. The Sheriff did agree that Patty Bartlett could have online access but she feels that because of privacy issues

she will not need online access.

The Admin. account is for Sheriff's fees for serving papers. Debbie Unrein noted that the bank account is not in the Treasurer's cash account but it is still considered in the county's fund balance. It is noted on the expenses and revenues and on the Finance Department balance sheet. The Finance Department does not receive any information to know what is being done with the funds. Patty Bartlett states that she looks at the account like a petty cash balance.

It was discussed that Shantel can give the information but would have to redact all the names on certain types of cases. Patty Bartlett agreed to meet with Shantel to see how she handles the account.

**PEETZ GENERATOR** - Jerry Casebolt has not received any information.

**COUNTY AUDIT** - Nothing new to report.

**ASSESSOR CARPORT** - The carport bids for the Assessor's cars came in for \$85,000 which was over budget. Commissioner Pelton will talk to Chance Wright and ask him to get bids on a basic carport. Funds for the carport are from insurance proceeds for hail damage to the county cars. Instead of repairing the cars, the funds were earmarked for the car port. Previous bids were high because of the request "to make it look like the courthouse." Chance Wright and his crew are working on the parking lot lighting and installation of a new light pole.

There being no further business to come before the Board, the meeting adjourned at 10:22 a.m.