

**Logan County Commissioners Work Session  
July 30, 2019**

Present: Joe McBride, Jane Bauder, Byron Pelton, Alan Samber, Shannon Graves, Kristan Lange, Jeff Rice, Jerry Casebolt, Rob Quint, Les Archuleta and Jennifer Crow.

Chairman McBride called the meeting to order at 9:00 a.m.

**APPROVAL OF MINUTES FROM PREVIOUS SESSION** - Commissioner Pelton moved to approve the minutes of the July 23, 2019 work session as written. Commissioner Bauder seconded and the motion carried.

**REVISIONS TO WORK SESSION AGENDA** - Discussion of Energy Impact Assistance grant application approval and Country Club properties - (no update.)

**REVIEW LOGAN COUNTY DEPARTMENT OF HUMAN SERVICES SCHEDULE OF BILLS** - Shannon Graves met with the Board to review the Logan County Department of Human Services schedule of bills dated July 30, 2019. The Board approved all bills as presented.

**REVIEW LOGAN COUNTY DHS PAYROLL** - The Board reviewed the Department of Human Services payroll for the period July 6, 2019 through July 20, 2019. The payroll was approved as presented.

**REVIEW LOGAN COUNTY SCHEDULE OF BILLS** - Kristan Lange met with the Board to review the Logan County schedule of bills dated July 23, 2019. The Board approved all bills as presented.

**REVIEW OF BUSINESS MEETING AGENDA** - The Board reviewed the Business Meeting Agenda for the July 30, 2019 meeting.

**IT SUPPORT, ATTORNEY'S OFFICE, MITEL SYSTEM UPDATE, PASSWORD CHANGES** - Les Archuleta, of Platinum Technology met with the Board concerning IT support for the Logan County Attorney's Office. The Attorney's Office is currently not under the IT support and maintenance contract between the county and Platinum Technology. Mr. Archuleta suggested that the attorney's office be tied into the Courthouse LAN via WAN so that the office will not have to worry about backups and backup retention. All four work stations can be protected under the antivirus and network security software under the umbrella of the contract. Mr. Archuleta discussed costs such as a firewall that would need to be purchased which could be bid out for approximately \$3,100-\$3,900.

Archuleta is also suggesting that the attorney's offices be brought over to the logancountycogov e-mail domain to give better filtering and retention capabilities. The County Attorney's offices currently have no regular IT support staff and do their own backups on thumb drives which is sometimes difficult due to the size of files they are backing up. A concern is that the Attorney files need to be inaccessible by everyone except by the Attorneys and staff and their e-mail needs to be secured or even encrypted.

There are no other costs besides the purchase of the firewall and installation. IT services will be rolled into the IT maintenance contract for the rest of this year. The attorney's computers are

approximately 6 years old and are not operating Windows 10. The computers were obtained through the Human Services Department computer refresh. They may be able to change hard drives in their computers or determine if there are computers available to them through another DHS refresh.

**MITEL SYSTEM VOICE MAIL** - The Mitel mobile ap has had issues with a security piece and the DMZ. Two physical lines were needed to roll into the DMZ, however it is now ready to go. The app will tie into the PC connection and will be able to be used on cell phones. Take call on cell phone and roll over to office phone. Everything that can be done on the physical phone system can be done on the cell phone through the ap. The ap will be tested later in the week.

Mr. Archuleta said they are ready to remove the old phone system and take all the cabling and the old trunking hardware down and clean up the IT room area. He will need signatures on documents approving the removal of the equipment. Archuleta explained the procedure is to remove and shred hard drive components. The Board authorized Platinum Technology to dispose of the components in the landfill and waive the fees for those components. The old BCM may have some value in it. It will be saved for the next auction. The voice mails will be destroyed.

The Board discussed the CenturyLink bill for the Road and Bridge Department. Mr. Archuleta explained that this is for the static IP address. The initial order called for a static IP address. The cost is \$75 to install with monthly charges of \$20 per month. The static IP address is used to identify as Road and Bridge. These are sold by Centurylink a single unit or in a block of five. The needed two so they bought the block of five.

**COUNTRY CLUB HILLS SUBDIVISION PROPERTIES** - No update.

**ENERGY IMPACT ASSISTANCE GRANT APPROVAL** - The Board discussed an Energy Impact Assistance grant application requesting \$980,507 including county matching funds in the amount of \$490,253 to do several miles of road overlay and chip seal. The application must prove that the energy industry is using and impacting roads throughout the county. To put these numbers in perspective, last year the total budgeted for five miles of road overlay and 30 miles of chip seal was \$1.2 million dollars. This will nearly double that amount if the grant is approved. Commissioner Bauder moved to approve the submission of the Energy Impact grant application. Commissioner McBride seconded and the motion carried 3-0.

**COMMISSIONERS PROCEEDINGS FOR JUNE 2019** - Commissioner Bauder moved to approve the Commissioners Proceedings for the month of June 2019, Commissioner Pelton seconded and the motion carried 3-0.

**SILENT RAILROAD CROSSING** - No update.

**ADJOURNMENT** - There being no further business to come before the Board, the meeting adjourned at 9:33 a.m.