



AGENDA
Logan County Board of Commissioners
Logan County Courthouse, 315 Main Street, Sterling, Colorado
Tuesday, May 20, 2025 - 10:00 a.m.

Call to Order
Pledge of Allegiance
Revisions to Agenda
Consent Agenda

Approval of the Minutes of the May 6, 2025 meeting.

Acknowledge receipt of the Sheriff's Fee report for the month of April, 2025.

Acknowledge receipt of the Treasurer's report for the month of April, 2025.

Acknowledge receipt of Clerk and Recorder's report for the month of April, 2025.

Appointment of Trae Miller to Sterling Urban Renewal Authority Board of Commissioners as Logan County's representative.

Unfinished Business

The Board will review the proposal and recommendation for the purchase and installation of (2) pre-cast box culverts, one at Vansway Drive in the Springdale Irrigation Canal and one at County Road 43.5, approximately ¼ mile north of County Road 36.

Consideration of the approval of Resolution 2025-9 approving a first amendment to the Northeast Colorado Health Department Intergovernmental Agreement Between the Counties of Logan, Morgan, Phillips, Sedgwick, Washington and Yuma.

New Business

The Board will open a public hearing to consider the approval of an application submitted by the NJC Young Farmers for a Special Events Liquor License for an event to be held at the Logan County Fairgrounds on June 14, 2025.

The Board will open proposals for the purchase of a Crack Seal/Melter Applicator for the Logan County Road and Bridge Department.

Consideration of the approval of a Logan County Lodging Tax Board Project for the 2025 Heritage Festival in the amount of \$1,700.00.

Consideration of the approval and acceptance of an offer from the Department of the Army Military Surface Deployment and Distribution Command for the Defense Access Road (DAR) Program for a one-time \$38,601 cost-share of fiscal year 2025 funds towards the County's replacement of four cattle guards located on County Road 21 and County Road 58 in Logan County, Colorado.

Other Business
Miscellaneous Business/Announcements

The next regular meeting will be scheduled for Tuesday, June 10, 2025, at 9:30 a.m. at the Logan County Courthouse.

Executive Session as Needed
Adjournment

May 6, 2025

The Logan County Board of Commissioners met in regular session with the following members present constituting a quorum of the members thereof:

Mike Brownell	Chairman
James T. Yahn	Commissioner
Jim Santomaso	Commissioner

Also present:

Alan Samber	Logan County Attorney
Pamela M. Bacon	Logan County Clerk
Marilee Johnson	Logan County Public Information Coordinator
Rob Quint	Planning and Zoning
Debbie Unrein	Logan County Finance
Mike Burri	Logan County Road and Bridge
Tyler Krier	Concrete Specialties
Nicole Herrera	Centennial Mental Health
Dante Gonzales	Centennial Mental Health
Cathy Wolff	Centennial Mental Health
Elly Bailey	Centennial Mental Health
Andrea Calhoon	Centennial Mental Health
Ashley Weycer	Centennial Mental Health
Jeff Rice	Journal Advocate

Chairman Brownell called the meeting to order at 10:00 a.m. and opened the meeting with the Pledge of Allegiance.

Chairman Brownell asked if there were any revisions to the agenda. Hearing no revisions, Chairman Brownell continued with consent agenda.

The Board continued with the Consent Agenda items:

- Approval of the Minutes of the April 29, 2025, meeting.
- Acknowledge receipt of the Landfill Supervisor's Report for the month of April 2025.
- Inspection of the Logan County Jail.

Commissioner Yahn moved to approve the consent agenda. Commissioner Santomaso seconded, and the motion carried 3-0.

Chairman Brownell continued with New Business:

The Board opened purchase and installation for (2) pre-cast box culverts, one at Vansway Drive in the Springdale Irrigation Canal and one at County Road 43.5 approximately ¼ mile north of County Road 36.

- Concrete Specialties and Utilities for the Vansway Dr installation in the amount of \$147,873
- Concrete Specialties and Utilities for the CR 43.5 installation in the amount of \$171,983

Chairman Brownell accepted the two bids from Concrete Specialties and referred them to Mike Burri with Road and Bridge for recommendation back to the board.

Commissioner Yahn moved to approve an Agreement between Logan County and Peetz Communications and issuance of Right of Way Permit Number 2025-5 for use of the County Right of Way along County Roads 78 and 79 for a fiber optic cable. Commissioner Santomaso seconded, and the motion carried 3-0.

Commissioner Yahn moved to approve a Talent Buyer Agreement between Logan County (Logan County Fair) and Lakefront Entertainment, LLC dba Fran Romeo Agency for the procurement of talent – Jo Dee Messina and Clare Dunn for live performances at the Logan County Fair Night Show, Saturday, August 2, 2025. Commissioner Santomaso seconded, and the motion carried 3-0.

Chairman Brownell read the Proclamation Declaring May as Mental Health Month in Logan County.

- Dante Gonzales of Centennial Mental Health addressed the board.

Commissioner Yahn moved to approve Proclaiming May as Mental Health Month in Logan County. Commissioner Santomaso seconded, and the motion carried 3-0.

Other Business

Miscellaneous Business/Announcements

The next regular meeting will be scheduled for Tuesday, May 20, 2025, at 9:30 a.m. at the Logan County Courthouse.

There being no further business to come before the Board, the meeting adjourned, at 10:20 a.m.

Submitted by:



Logan County Clerk & Recorder

Approved: May 20, 2025

BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

(seal)

By: _____
Mike Brownell, Chairman

Attest:

Logan County Clerk & Recorder

CIVIL PAYMENTS						
Apr-25						
Date	Check #	Business Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
4/8/2025	1200	800517	2025-203	\$ 40.00	\$ 15.00	\$ 25.00
4/8/2025	1202	102809	2025-204	\$ 45.00	\$ 15.00	\$ 30.00
4/8/2025	1205	17495	2025-225	\$ 35.00	\$ 10.00	\$ 25.00
4/28/2025	1207	5368	2025-276	\$ 40.00	\$ 15.00	\$ 25.00
				Total Owed to County		\$ 105.00

CIVIL PAYMENTS CREDIT CARDS					
Apr-25					
Date	Check #	Sheriff #	Amount	Amount of Refund	Amount Owed to County
4/4/2025		2025-209	\$ 40.00		\$ 40.00
4/7/2025		2025-215	\$ 40.00		\$ 40.00
4/7/2025		2025-217/218	\$ 50.00		\$ 50.00
4/7/2025		2025-216	\$ 85.00		\$ 85.00
4/7/2025		2025-219	\$ 40.00		\$ 40.00
4/8/2025		2025-222	\$ 65.00		\$ 65.00
4/8/2025		2025-227	\$ 40.00		\$ 40.00
4/2/2025		2025-207	\$ 85.00		\$ 85.00
4/2/2025		2025-192/193	\$ 50.00		\$ 50.00
4/3/2025		2025-210	\$ 40.00		\$ 40.00
4/8/2025		2025-226	\$ 45.00		\$ 45.00
4/8/2025		2025-212	\$ 40.00		\$ 40.00
4/10/2025		2025-235	\$ 40.00		\$ 40.00
4/14/2025		2025-239	\$ 40.00		\$ 40.00
4/14/2025		2025-244/245	\$ 50.00		\$ 50.00
4/14/2025		2025-234	\$ 40.00		\$ 40.00
4/15/2025		2025-240	\$ 61.00		\$ 61.00
4/15/2025		2025-249	\$ 40.00		\$ 40.00
4/24/2025		2025-273/274	\$ 50.00		\$ 50.00
4/25/2025		2025-275	\$ 40.00		\$ 40.00
4/28/2025		2025-281	\$ 40.00		\$ 40.00
4/28/2025		2025-271	\$ 45.00		\$ 45.00
4/28/2025		2025-270	\$ 40.00		\$ 40.00
4/29/2025		2025-292	\$ 40.00		\$ 40.00
4/30/2025		2025-296	\$ 40.00		\$ 40.00
4/8/2025	1203	2025-221	\$ 40.00	\$ 15.00	\$ 25.00
4/24/2025	1206	2025-256/7/8	\$ 200.00	\$ 40.00	\$ 160.00
		Total Owed to County			\$ 1,371.00

NOTARY/SEX OFFENDERS/RECORDS REQUEST CREDIT CARDS/REV					
Apr-25					
Date		Sheriff #	Amount	Amount of Refund	Amount Owed to County
		RECORDS	\$ 15.00		\$ 15.00
		RECORDS	\$ 15.00		\$ 15.00
		RECORDS	\$ 15.00		\$ 15.00
		S.O.	\$ 90.00		\$ 90.00
		VIN	\$ 53.00		\$ 53.00
		VIN	\$ 53.00		\$ 53.00
		VIN	\$ 53.00		\$ 53.00
		VIN	\$ 53.00		\$ 53.00
		VIN	\$ 53.00		\$ 53.00
		VIN	\$ 53.00		\$ 53.00
		Total Owed to County			\$ 453.00

CHP CREDIT CARDS Apr-25			
Date		Amount	Amount Owed to County
4/10/2025		\$ 122.50	\$ 122.50
4/8/2025		\$ 305.00	\$ 305.00
4/10/2025		\$ 63.00	\$ 63.00
4/15/2025		\$ 26.00	\$ 26.00
4/14/2025		\$ 63.00	\$ 63.00
4/17/2025		\$ 152.50	\$ 152.50
4/17/2025		\$ 152.50	\$ 152.50
4/21/2025		\$ 63.00	\$ 63.00
4/28/2025		\$ 63.00	\$ 63.00
4/28/2025		\$ 152.50	\$ 152.50
4/30/2025		\$ 152.50	\$ 152.50
		Total Owed to County	\$ 1,315.50

CIVIL CHECKS	\$	105.00	
CIVIL CREDIT CARDS	\$	1,371.00	
RECORDS/VIN/FINGERPRINTS CREDIT CARDS	\$	453.00	
CHP CREDIT CARDS	\$	1,315.50	
TOTAL PAID TO GENERAL FUND	\$	3,244.50	check # 1208
DEPOSIT TAKEN TO BANK OF COLORADO	\$	160.00	

LOGAN COUNTY TREASURER'S MONTHLY REPORT
REPORT OF COUNTY FUNDS ONLY
APRIL 2025

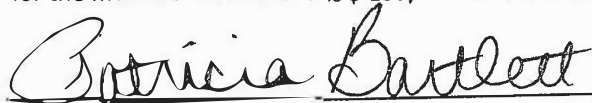
COUNTY FUNDS	3/31/25 BALANCE	PROPERTY TAXES	SPECIFIC OWNERSHIP	MISC COLLECTIONS	TRANSFERS IN (OUT)	WARRANTS	TREAS FEES	4/30/25 BALANCE
COUNTY GENERAL	\$ 8,109,335.66	\$ 3,457,482.51	\$ 79,064.03	\$ 267,127.93	\$ (12,500.00)	\$ (1,033,768.90)	\$ (70,624.80)	\$ 10,796,116.43
ROAD & BRIDGE	\$ 4,634,723.24	\$ 252,542.90	\$ 6,695.28	\$ 396,260.35	\$ -	\$ (337,929.61)	\$ (9,636.78)	\$ 4,942,655.38
CONTINGENT	\$ 857,999.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 857,999.55
CAPITAL EXPENDITURES	\$ 894,880.28	\$ 183,163.70	\$ 4,184.30	\$ 11,518.56	\$ -	\$ (81,925.17)	\$ (3,663.27)	\$ 1,008,158.40
TELEVISION FUND	\$ 64,643.19	\$ 29,278.01	\$ 669.45	\$ -	\$ -	\$ (2,940.63)	\$ (585.56)	\$ 91,064.46
PEST CONTROL	\$ 297,661.08	\$ 58,122.64	\$ 1,319.11	\$ 6,429.45	\$ -	\$ (11,207.50)	\$ (1,162.46)	\$ 351,162.32
LODGING TAX	\$ 209,568.16	\$ -	\$ -	\$ 10,974.96	\$ -	\$ (2,381.02)	\$ -	\$ 218,162.10
SOLID WASTE	\$ 3,385,472.33	\$ 73,287.66	\$ 1,720.71	\$ 32,061.10	\$ -	\$ (68,798.96)	\$ (1,465.75)	\$ 3,422,277.09
SOLID WASTE CLOSURE	\$ 881,599.34	\$ 3,226.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,825.86
CONSERVATION TRUST	\$ 332,389.29	\$ -	\$ -	\$ 253.10	\$ -	\$ -	\$ -	\$ 332,642.39
FAIR FUND	\$ 442,898.62	\$ -	\$ -	\$ 54,857.00	\$ -	\$ (7,009.02)	\$ -	\$ 490,746.60
CAPITAL IMPROVEMENT	\$ 4,154,559.60	\$ -	\$ -	\$ 149,205.92	\$ -	\$ (32,041.54)	\$ (2,950.30)	\$ 4,268,773.68
AMBULANCE FUND	\$ 196,529.62	\$ -	\$ -	\$ 97,111.39	\$ -	\$ (90,919.60)	\$ -	\$ 202,721.41
% TAX COLLECTED TO DATE								73.13%
TOTALS	\$ 24,462,259.96	\$ 4,057,103.94	\$ 93,652.88	\$ 1,025,799.76	\$ (12,500.00)	\$ (1,668,921.95)	\$ (90,088.92)	\$ 27,867,305.67

STATE OF COLORADO)

: ss.

COUNTY OF LOGAN)

I hereby certify that the Logan County Treasurer's Office collected property taxes totaling \$ 11,304,568.56 for the month of APRIL 2025 which amount includes taxes for the County and all taxing authorities within the Treasurer's jurisdiction. The total Treasurers Fees collected on all of said taxes for the month of APRIL 2025 is \$ 133,752.36 which includes fees for the County and all taxing authorities.

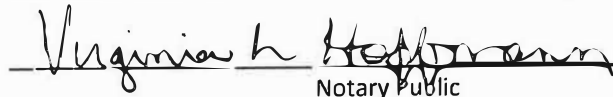


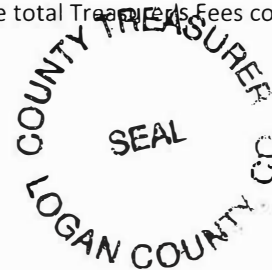
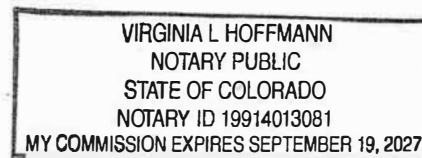
Patricia Bartlett, Logan County Treasurer

Subscribed and sworn to before me this 5th day of MAY 2025, by Patricia Bartlett, Logan County Treasurer.

Witness my hand and official seal.

My Commission expires: September 19, 2027


Notary Public



Clerk Fees Collected 2025

April

<u>County Fees Retained</u>	<u>2024</u>	<u>2025</u>	
Recording Fees Retained	12,096.29	11,806.21	
Motor Vehicle Fees Retained	365,460.14	380,876.18	
Total	\$ 377,556.43	\$ 392,682.39	\$15,125.96

<u>Fees & Taxes Distributed</u>			
State of Colorado	311,301.59	312,865.23	
City of Sterling	28,260.30	51,240.66	
Town of Fleming	2,849.43	1,764.59	
Town of Crook	-	414.43	
Total	\$ 342,411.32	\$ 366,284.91	\$23,873.59

Fees Retained Year to Date	\$1,385,282.45
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April 2, 2025



Logan County Board of County Commissioners
315 Main Street
Sterling, CO 80751
Attn: Mike Brownell, Jim Yahn, Jerry Sonnenberg, Jennifer Crow
E-mail: brownellm@logancountyco.gov, jyahn@logancountyco.gov,
sonnenbergj@logancountyco.gov, jcrow@logancountyco.gov

County Attorney's Office
508 S 10th Ave.
Sterling, CO 80751
Attn: Alan Samber

RE: *Appointment of Representative to SURA Board*

To whom it may concern:

The purpose of this letter is to invite your participation in making an appointment to the Board of the Sterling Urban Renewal Authority ("SURA"). SURA will be adding four seats to its board, in compliance with Colorado Urban Renewal Law, C.R.S. § 31-25-104(2.5).

Because SURA is located within Logan County, you have an opportunity to participate in appointing a representative to the SURA Board of Commissioners (the "SURA Board").

SURA has elected to move forward with appointments to the SURA Board in advance of the consideration of a new urban renewal plan. SURA will be considering a new urban renewal plan in 2025, and wants to ensure that the new SURA Board is in place, and that new board members have had the opportunity to be briefed prior to that date.

The purpose of this letter is to provide basic information regarding the appointment of new SURA commissioners. These appointments are anticipated to be for terms of five (5) years; however, certain appointments may be vacated if the appointee's term on the originating board expires during that term.

Overview of Additional URA Board Appointments:

1. County — One (1) appointment is available to represent the counties within which SURA's boundaries lie. Therefore, Logan County may appoint one member to fill this appointment. This board member does not need to be an elected County Commissioner.
2. School District — One (1) appointment is available to represent the interests of the RE-1 Valley School District ("School District"). The School District may appoint one member to fill this appointment. This appointment must be filled by an elected member of the board of education from the School District.

3. Special Districts — One (1) appointment is available to the special districts located within the SURA/municipal boundaries, which are the Lower South Platte Water Conservancy District and the Northern Colorado Water Conservancy District (the “**Special Districts**”). This appointment must be filled by a member of an eligible Special District board. The Special Districts will need to agree among themselves on a single individual to be appointed to this seat as a member of the SURA board.
4. Mayoral Appointee — In the instance of an even number of SURA commissioners, as will be the case if the County, School District and Special Districts each appoint a SURA commissioner, the Mayor of the City of Sterling may appoint one (1) additional SURA commissioner to restore the SURA Board to an odd number of commissioners.

Timing and Process:

The expansion of the SURA Board should occur as soon as practical. We kindly request that the taxing districts provide the City of Sterling with notice of their selected commissioner appointee no later than April 30, 2025. If no appointee is selected by the Special Districts, this SURA Board position will remain vacant until such time as an agreed-upon appointment occurs.

The Colorado Urban Renewal Law does not specify every step in this new process, and does not prescribe the method by which the taxing districts select their appointee. The taxing districts must determine a method to reach consensus on their selected representative. A list of the taxing districts levying a mill levy within the SURA/municipal boundaries provided by the Logan County Assessor is attached as **Exhibit A-1**.

If you have questions or comments, I welcome and encourage you to contact me at any time.

Sincerely,



Matthew Foos
Mayor

EXHIBIT A-1
Logan County Taxing Districts

- Logan County
- RE-1 Valley School District
- Lower South Platte Water Conservancy District
- Northern Colorado Water Conservancy District

BID PROPOSAL

LOGAN COUNTY CONCRETE BOX REPLACEMENT

Vans Way Acre Road

Bid for the replacement of a corrugated culvert on Vans Way Acre Road at Springdale Canal with a pre-engineered concrete precast box along with wing walls complete in place per plans and specification. The size is to be 8' x 6' inside dimensions, 42 feet in length. The bidder agrees to complete the project on a lump sum basis per plans and specifications. The bidder to furnish all labor, equipment and materials to complete the project.

1. Pre-engineered concrete box culvert replacement project bid on a lump sum basis per plans and specifications. Box size 8' x 6' inside dimensions, 42 feet in length.

Lump sum Bid (figures) \$ 147,873⁰⁰

Lump sum Bid (words) One Hundred Forty Seven Thousand Eight Hundred Seventy Three⁰⁰

By (Signature) Steve Kuni

Company name Concrete Specialists and Utilities

Address 11820 County Rd 320

City Sterling State Co Zip 80751

BID PROPOSAL

LOGAN COUNTY CONCRETE BOX REPLACEMENT

County Road 43.5 (2643' North of County Road 36)

Bid for the replacement of a corrugated culvert on County Road 43.5 with a pre-engineered concrete precast box along with wing walls complete in place per plans and specifications. The size is to be 8' x 8' inside dimensions, 42 feet in length. The bidder agrees to complete the project on a lump sum basis per plans and specifications. The bidder to furnish all labor, equipment and materials to complete the project.

1. Pre-engineered concrete box culvert replacement project bid on a lump sum basis per plans and specifications. Box size 8' x 8' inside dimensions, 42 feet in length.

Lump sum Bid (figures) \$ 171,983⁰⁰

Lump sum Bid (words) One Hundred Seventy One Thousand Nine Hundred Eighty Three⁰⁰

By (Signature) [Signature]

Company name Concrete Specialties and Utiliti-

Address 11820 County Rd 320

City Sterling State Co Zip 80751

RESOLUTION

NO. 2025-09

APPROVING A FIRST AMENDMENT TO NORTHEAST COLORADO HEALTH DEPARTMENT INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTIES OF LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON AND YUMA

WHEREAS, Logan County, Morgan County, Phillips County, Sedgwick County, Washington County and Yuma County (collectively, the “Counties”) are each duly and regularly created, organized and existing political subdivisions and public bodies corporate of the State of Colorado; and

WHEREAS, the Counties are authorized by the provisions of Colo. Const. Art. XIV, §18, and C.R.S. 29-1-201, *et seq.*, to enter into contracts with other political subdivisions of the State of Colorado; and

WHEREAS, pursuant to Section 25-1-506, *et seq.*, each county in the State is required to establish and maintain a county public health agency or participate in a district public health agency; and

WHEREAS, the Counties have determined that it is both feasible and desirable to combine operations as of May 9, 2009, and throughout 2024 to integrate the Counties, their programs, services, personnel, facilities, apparatus, and property into the Northeast Colorado Health Department so that as of May 9, 2009 substantially all of the Counties’ activities related thereto are fully unified in the Northeast Colorado Health Department; and

WHEREAS, the Counties previously entered into the Northeast Colorado Health Department Intergovernmental Agreement dated as of May 9, 2009 (the “Intergovernmental Agreement”), attached hereto as Exhibit A, to create the Northeast Colorado Health Department (the “NCHD”) which has the powers, authorities, duties, privileges, immunities, rights and responsibilities of a political subdivision and public corporation of the state, separate from the Counties, and organized and operated with all the authorities of, and to provide the services authorized to a public health agency organized and operated pursuant to Article 1, Title 29, C.R.S. and Section 25-1-506, *et seq.*, C.R.S.; and

WHEREAS, Section 1 of the Intergovernmental Agreement provides that all parties to the Intergovernmental Agreement shall continue to maintain the NCHD as a district public health agency; however the Counties have now determined it to be in the best interest of the NCHD, to amend the Intergovernmental Agreement to specify that the NCHD is a separate legal entity that is a political subdivision and public corporation of the State, separate from the Counties, organized pursuant to Section 29-1-203.5, C.R.S.; and

WHEREAS, Section 9 of the Intergovernmental Agreement provides the powers and duties of the NCHD, and the Counties have now determined it to be in the best interest of the NCHD that additional financial powers of the NCHD be added to the Intergovernmental Agreement; and

WHEREAS, in order for the NCHD to explore further financing options, the Counties desire to enter into the First Amendment to Intergovernmental Agreement, attached hereto as Exhibit B, (the "First Amendment") to affect the amendments to Sections 1 and 9 as described herein; and

WHEREAS, there has been presented to the Board of County Commissioners of the County (the "Board") the form of the First Amendment; and

WHEREAS, the Counties have determined it is in the best interests of their constituents and service users to enter into the First Amendment; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LOGAN COUNTY, COLORADO (THE "BOARD"):

Section 1) Approval of First Amendment and Ratification and Approval of Prior Actions. The Board of County Commissioners hereby approves the First Amendment in the form presented at this meeting. All action heretofore taken (not inconsistent with the provisions of this resolution) by the Board, or the officers or agents of the Board or the County, relating to the amendment of the Intergovernmental Agreement is hereby ratified, approved and confirmed.

Section 2) Findings Relating to the NCHD. The Board hereby finds and determines that pursuant to Section 29-1-203.5, C.R.S., the establishment of the NCHD as a separate legal entity that is a political subdivision and public corporation of the State, separate from the Counties, and the addition of financial powers of the NCHD, are necessary for the NCHD to provide services authorized to a public health agency organized and operated pursuant to Article 1, Title 29, C.R.S. and Section 25-1-506, *et seq.*, C.R.S. for the benefit of the inhabitants of the Counties.

Section 3) Finding of Best Interests. The Board hereby finds and determines the amendment of the Intergovernmental Agreement by the First Amendment is necessary, convenient and in furtherance of the County's purposes and is in the best interests of the inhabitants of the County; and the Board hereby authorizes and approves such creation.

Section 4) Authorization to Execute Collateral Documents. Any member of the Board of County Commissioners, or other appropriate officials or agents of the Board or the County, are hereby authorized to execute and deliver for and on behalf of the County any and all additional certificates, documents, instruments and other papers, and to perform all other acts that they may deem necessary or appropriate, in order to implement and carry out the transactions and other matters authorized by this resolution, including but not limited to the execution of the First Amendment and such other documents, certificates and affidavits as may be necessary. The execution of any instrument by the aforementioned officers or members of the Board shall be conclusive evidence of the approval by the Board of such instrument in accordance with the terms hereof and thereof.

Section 5) Repealer. All bylaws, orders and resolutions of the Board, or parts thereof, inconsistent with this resolution or with the First Amendment hereby approved, are hereby repealed only to the extent of such inconsistency. This repealer shall not be construed as reviving any bylaw, order or resolution of the Board, or part thereof, heretofore repealed.

Section 6) Effective Date. This resolution shall be in full force and effect upon its passage and adoption.

PASSED, ADOPTED, SIGNED AND APPROVED this 20th day of May, 2025.

LOGAN COUNTY BOARD OF COUNTY
COMMISSIONERS

Chairman of the Board

ATTEST:

County Clerk

EXHIBIT A

NORTHEAST COLORADO HEALTH DEPARTMENT INTERGOVERNMENTAL AGREEMENT
DATED MAY 9, 2009

**RESOLUTION 85-2009
WASHINGTON COUNTY, COLORADO
JOINT RESOLUTION AND INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE COUNTIES OF
LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF
THE STATE OF COLORADO**

RE: NORTHEAST COLORADO HEALTH DEPARTMENT

WHEREAS, C.R.S. §29-1-201, *et seq.*, authorizes governmental entities to enter into cooperative contracts to provide any function, service or facility lawfully authorized by law; and

WHEREAS, C.R.S. §25-1-506, *et seq.*, requires each county to establish and maintain a county public health agency or participate in a district public health agency; and

WHEREAS, the parties to this agreement have previously established a district public health agency known as the Northeast Colorado Health Department (NCHD) which has existed since the 1970s and is currently constituted and organized pursuant to a 1988 intergovernmental agreement and desire to continue the previous authority and existence of the NCHD for the benefit of the health, safety, and welfare of the citizens of the individual six counties; and

WHEREAS, the parties hereto desire to reduce their understanding and agreement to writing to fully comply with C.R.S. §29-1-201, *et seq.* and C.R.S. §25-1-506, *et seq.*;

NOW, THEREFORE, be it resolved by the parties hereto, in consideration of the mutual obligations contained herein, do agree as follows:

Section 1. All parties hereto shall continue to maintain the Northeast Colorado Health Department as a district public health agency.

Section 2. The District shall be comprised of Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma Counties.

Section 3. The Northeast Colorado Health Department shall be governed by a district board of health.

Section 4. The members of the district board of health shall be appointed by an appointments committee composed of one member of each of the boards of county commissioners of the counties comprising the district. The Board of Health shall consist of 8 members, with one (1) member being appointed from each of Phillips, Sedgwick, Washington, and Yuma Counties. Two (2) members shall be appointed from Morgan County and two (2) from Logan County. One of the Morgan County appointments shall be a resident of the City of Fort Morgan. One of the Logan County appointments shall be a resident of the City of Sterling. The appointments committee shall establish staggered terms for the initial appointments. Thereafter, full-term appointments shall be for five years. Each member of the district board shall be a resident of one of the counties comprising the district, and there shall be at least one member from each of the counties

**RESOLUTION OF
THE YUMA COUNTY BOARD OF COMMISSIONERS
Resolution # 04-30-09 A**

**JOINT RESOLUTION AND INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE COUNTIES OF
LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF THE
STATE OF COLORADO**

RE: NORTHEAST COLORADO HEALTH DEPARTMENT

WHEREAS, C.R.S. §29-1-201, *et seq.*, authorizes governmental entities to enter into cooperative contracts to provide any function, service or facility lawfully authorized by law; and

WHEREAS, C.R.S. §25-1-506, *et seq.*, requires each county to establish and maintain a county public health agency or participate in a district public health agency; and

WHEREAS, the parties to this agreement have previously established a district public health agency known as the Northeast Colorado Health Department (NCHD) which has existed since the 1970s and is currently constituted and organized pursuant to a 1988 intergovernmental agreement and desire to continue the previous authority and existence of the NCHD for the benefit of the health, safety, and welfare of the citizens of the individual six counties; and

WHEREAS, the parties hereto desire to reduce their understanding and agreement to writing to fully comply with C.R.S. §29-1-201, *et seq.* and C.R.S. §25-1-506, *et seq.*;

NOW, THEREFORE, be it resolved by the parties hereto, in consideration of the mutual obligations contained herein, do agree as follows:

Section 1. All parties hereto shall continue to maintain the Northeast Colorado Health Department as a district public health agency.

Section 2. The District shall be comprised of Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma Counties.

Section 3. The Northeast Colorado Health Department shall be governed by a district board of health.

Section 4. The members of the district board of health shall be appointed by an appointments committee composed of one member of each of the boards of county commissioners of the counties comprising the district. The Board of Health shall consist of 8 members, with one (1) member being appointed from each of Phillips, Sedgwick, Washington, and Yuma Counties. Two (2) members shall be appointed from Morgan County and two (2) from Logan County. One of the Morgan County appointments shall be a resident of the City of Fort Morgan. One of the Logan County appointments shall be a resident of the City of Sterling. The appointments committee shall establish staggered terms for the initial appointments. Thereafter, full-term appointments shall be for five years. Each member of the district board shall be a resident of one of the counties comprising the

RESOLUTION 2009-18
JOINT RESOLUTION AND INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE COUNTIES OF
LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF
THE STATE OF COLORADO

RE: NORTHEAST COLORADO HEALTH DEPARTMENT

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WHEREAS, the parties hereto desire to reduce their understanding and agreement to writing to fully comply with C.R.S. §29-1-201, *et seq.* and C.R.S. §25-1-506, *et seq.*;

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RESOLUTION 2009 BCC - 15**JOINT RESOLUTION AND INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE COUNTIES OF
LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF
THE STATE OF COLORADO****RE: NORTHEAST COLORADO HEALTH DEPARTMENT**

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WHEREAS, the parties hereto desire to reduce their understanding and agreement to writing to fully comply with C.R.S. §29-1-201, *et seq.* and C.R.S. §25-1-506, *et seq.*;

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RESOLUTION # 2009-0024

**JOINT RESOLUTION AND INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE COUNTIES OF
LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF
THE STATE OF COLORADO**

RE: NORTHEAST COLORADO HEALTH DEPARTMENT

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comprising the district. Appointments shall be made to the district board so that no business or professional group or governmental entity shall constitute a majority of the district board. The appointments committee shall fill any vacancy on the district board by the appointment of a qualified person for the remainder of the unexpired term. The district board of health shall be the full legal successor to the existing NCHD board of health.

Section 5. The district board of health shall appoint a public health director to serve at the pleasure of the county or district board. The public health director shall possess such minimum qualifications as may be prescribed by the State Board of Health. A public health director may be a physician, a public health nurse, or other qualified public health professional. A public health director may practice medicine or nursing within his or her license and scope of practice, as necessary, to carry out the functions of the office of the public health director. The qualifications shall reflect the resources and needs of the counties covered by the agency. If the public health director is not a physician, the district board of health shall employ or contract with at least one medical officer to advise the public health director on medical decisions. The public health director shall maintain an office location designated by the district board and shall be the custodian of all property and records of the agency.

Section 6. The District Board of Health, at its organizational meeting, shall elect from its members a president and other officers as it shall determine. The public health director of the agency, at the discretion of the board, may serve as secretary but shall not be a member of the board. All officers and the public health director shall hold their positions at the pleasure of the board.

Section 7. Regular meetings of the district board of health shall be held at least once every three months at such times as may be established by resolution of the board. Special meetings of a board may be called by the president, by the public health director, or by a majority of the members of the board at any time on three days' prior notice; except that, in case of emergency, twenty-four hours' notice shall be sufficient.

Section 8. The district board of health may adopt, and at any time may amend, bylaws in relation to its meetings and the transaction of its business. A majority of the board shall constitute a quorum. Members of the board shall serve without compensation but shall be reimbursed for their actual and necessary travel and subsistence expenses to attend meetings.

Section 9. The district board of health shall have and exercise the following powers and duties:

- a. To develop and promote the public policies needed to secure the conditions necessary for a healthy community;
- b. To approve the local public health plan completed by the Northeast Colorado Health Department, and to submit the local plan to the state board of health for review.

- c. To provide, equip, and maintain suitable offices and all necessary facilities for the proper administration and provision of core public health services, as defined by the state board;
- d. To determine general policies to be followed by the public health director in administering and enforcing public health laws, orders, and rules of the county or district board, and orders, rules, and standards of the state board;
- e. To issue orders and to adopt rules not inconsistent with the public health laws of this state nor with the orders or rules of the state board of health as the district board of health may deem necessary for the proper exercise of the powers and duties vested in or imposed upon an agency or district board of health by the Public Health Act of 2008;
- f. To act in an advisory capacity to the public health director on all matters pertaining to public health;
- g. To hold hearings, administer oaths, subpoena witnesses, and take testimony in all matters relating to the exercise and performance of the powers and duties vested in or imposed upon a county or district board;
- h. To provide environmental health services and to assess fees to offset the actual, direct cost of such services; and
- i. To accept and, through the public health director, to use, disburse, and administer all federal aid, state aid, or other property, services, or moneys allotted to an agency for district public health functions or allotted without designation of a specific agency for purposes that are within the functions of an agency, and to prescribe, by rule consistent with the laws of this state, the conditions under which the property, services, or moneys shall be accepted and administered. The district board of health is empowered to make agreements that may be required to receive such moneys or other assistance.

Section 10. The Northeast Colorado Health Department, subject to available appropriations, shall provide or arrange for the provisions of services necessary to carry out the public health laws and rules of the state board of health, the water quality control commission, the air quality control commission, and the solid and hazardous waste commission according to the specific needs and resources available within the community as determined by the district board of health and as set out in both the comprehensive, statewide public health improvement plan developed pursuant to C.R.S. §25-1-504 and the district public health plan developed pursuant to C.R.S. §25-1-505.

Section 11. In addition to other powers and duties, an agency shall have the following duties:

- a. To complete a community health assessment and to create the district public health plan at least every five years under the direction of the county or district board and to submit the plan to the district board and state board for review;

- b. To advise the county or district board on public policy issues necessary to protect public health and the environment;
- c. To provide or arrange for the provision of quality, core public health services deemed essential by the state board and the comprehensive, statewide public health improvement plan; except that the agency shall be deemed to have met this requirement if the agency can demonstrate to the county or district board that other providers offer core public health services that are sufficient to meet the local needs as determined by the plan;
- d. To the extent authorized by the provisions of this title or article 20 of title 30, C.R.S., to administer and enforce the laws pertaining to public health, air pollution, solid and hazardous waste, and water quality; vital statistics; and the orders, rules, and standards of the state board of health and any other type 1 agency created pursuant to the provisions of Title 25 of the Colorado Revised Statutes;
- e. To investigate and control the causes of epidemic or communicable diseases and conditions affecting public health;
- f. To establish, maintain, and enforce isolation and quarantine, and in pursuance thereof, and for this purpose only, to exercise physical control over property and over the persons of the people within the jurisdiction of the agency as the agency may find necessary for the protection of the public health;
- g. To close schools and public places and to prohibit gatherings of people when necessary to protect public health;
- h. To investigate and abate nuisances when necessary in order to eliminate sources of epidemic or communicable diseases and conditions affecting public health;
- i. To establish, maintain, or make available chemical, bacteriological, and biological laboratories, and to conduct such laboratory investigations and examinations as it may deem necessary or proper for the protection of the public health;
- j. To purchase and distribute to licensed physicians and veterinarians, with or without charge, as the county or district board may determine upon considerations of emergency or need, approved biological or therapeutic products necessary for the protection of public health;
- k. To initiate and carry out health programs consistent with state law that are necessary or desirable by the district board of health to protect public health and the environment;
- l. To collect, compile, and tabulate reports of marriages, dissolutions of marriage, and declarations of invalidity of marriage, births, deaths, and

- morbidity, and to require any person having information with regard to the same to make such reports and submit such information as is required by law or the rules of the state board;
- m. To make necessary sanitation and health investigations and inspections, on its own initiative or in cooperation with the state department, for matters affecting public health that are within the jurisdiction and control of the agency; and
 - n. To collaborate with the state department and the state board in all matters pertaining to public health, the water quality control commission in all matters pertaining to water quality, the air quality control commission and the division of administration of the state department in all matters pertaining to air pollution, and the solid and hazardous waste commission in all matters pertaining to solid and hazardous waste.

Section 12. If the district board of health does not receive sufficient appropriations to fulfill all the duties described in Section 11 of this agreement, district board of health shall set priorities for fulfilling the duties and shall include the list of priorities in its district public health plan submitted pursuant to C.R.S. §25-1-505.

Section 13. The board of health shall have the full power and authority to acquire property, both real and personal, to fulfill its purposes, and to adopt rules and regulations for conduct of its affairs and the affairs of the Northeast Colorado Health Department, and such other power as is authorized by C.R.S. §25-1-711, as now in effect, or as may hereafter be amended. To provide for economy of obtaining services, supplies, or other property, the board of health and the member counties may agree to have one or more of the member counties acquire or contract on behalf of the board of health for the acquisition of such services, supplies or other property. The member counties are obligated to obtain and maintain insurance coverage for the property and functions of the Northeast Colorado Health Department.

Section 14. The district health department organized and constituted by this intergovernmental agreement shall be the full legal successor without any period of lapse to the existing Northeast Colorado Health Department organized and authorized by the 1988 intergovernmental agreement as to all legal obligations and authority of every kind including but not limited to contracts, grants, employment of existing employees, assets, and debts.

Section 15. The board of health, before September 1 of each year, shall estimate the total cost of maintaining the department for the ensuing fiscal year and the monies that may be available from unexpanded surplus, from state or federal funds, or other grants or donations. Said estimate shall then be submitted in the form of a budget to the boards of county commissioners of all counties that are party to this intergovernmental agreement. The cost of maintaining the department of health over estimated monies from surpluses, grants or donations shall be apportioned among the counties comprising the health department in the proportion that the population of each member county bears to the total population- of- all member counties, with population figures to be based- on the

last federal census. The boards of county commissioners of the respective counties shall then provide any monies necessary to cover their proportionate share by appropriation from the county general funds.

Section 16. For the purpose of funding formulas generated by state and federal agencies, when the formula or funding mechanism is based upon a county by county basis, each county within the NCHD district shall be considered to be a separate county, entitled to the full funding allocated to every county within the State of Colorado. When a formula for allocating funds to a district as a whole the amount allocated to the NCHD shall be equal to or greater than the total funds which would be allocated to each county if such county had created an individual county health department and had been allocated its full share. This paragraph shall be applied on a program by program basis and shall be reviewed each time the State of Colorado changes or adjusts an allocation formula or program fiscal year renews. The counties signatory to this agreement authorizes and empowers the Public Health Director or the Director's designee to review and accept or deny requests by the State of Colorado for any temporary variance or suspension from the provisions of this paragraph in order to accomplish the goals of a particular public health program or state activity.

Section 17. This Agreement may be amended by majority vote of the boards of county commissioners of the member counties, but no proposed amendment shall be acted upon until the proposed amendment has been reviewed at a regular or special meeting of the board of health and a written recommendation, either in favor of or against such amendment, is provided to the member boards of county commissioners with the reasons for such recommendation. The board of health must act on such proposed amendment within forty-five (45) days after the proposed amendment is made. An amendment may be proposed by either the Board of Health, or the board of county commissioners of any of the member counties. The county commissioners of each county must vote on the exact same amendment without revising the same, unless such revision is agreed upon by the other member boards of county commissioners. Any proposed amendment shall also contain a provision as to its effective date.

Section 18. This Agreement shall continue in full force and effect indefinitely or such time as the member counties, by appropriate resolution, terminate the agreement. Individual counties may unilaterally withdraw from the Northeast Colorado Health Department by appropriate resolution of the county commissioners of said county. However, pursuant to C.R.S. §25-1-513, a county may not withdraw the district within the two-year period following the establishment of the district or the county becoming a part of the district. A county may only withdraw from a district after one year's written notice given to the agency. In the event of withdrawal of a county from a district, any moneys that had been appropriated by the county before withdrawal to cover its proportionate share of maintaining the district may be returned to the county. The withdrawing county shall establish a county public health agency or join another district public health agency once the county withdraws from the district.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF LOGAN AND
STATE OF COLORADOApproved: 4-21-, 2009

ATTEST:

M. Schneider
County Clerk and RecorderJack H. McKelvey
ChairpersonDebra L. Zuerin
CommissionerJames Edwards
CommissionerTHE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF MORGAN AND
STATE OF COLORADOApproved: April 2, 2009

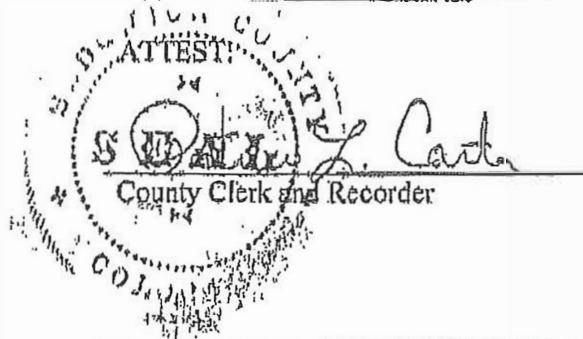
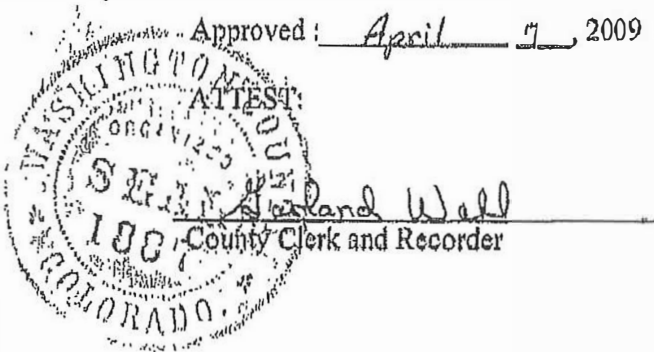
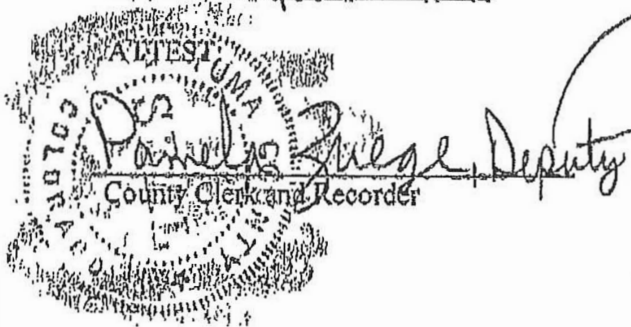
ATTEST:

James Ingwire
County Clerk and RecorderAlbert
ChairpersonBrian M. Mader
CommissionerTony Carlson
CommissionerTHE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PHILLIPS AND
STATE OF COLORADO

Approved: _____, 2009

ATTEST:

Beth Cumming
County Clerk and Recorder_____
Chairperson_____
CommissionerJames Edwards
Commissioner

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF SEDGWICK
AND STATE OF COLORADOApproved: 4-21, 2009Gene Banach
ChairpersonJames R. Beal
CommissionerGene Sandquist
CommissionerTHE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHINGTON
AND STATE OF COLORADOApproved: April 7, 2009David Toy
ChairpersonLeslie Thompson
CommissionerBrian Johnson
CommissionerTHE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF YUMA AND
STATE OF COLORADOApproved: April 30, 2009Bob
ChairpersonWilliam Wells
CommissionerRD Wells
Commissioner

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PHILLIPS
AND STATE OF COLORADO

Approved: 5-8, 2009

ATTEST:

Boyle Canning
County Clerk and Recorder

Deborah Bismeyer
Chairperson

John Brown
Commissioner

James Polk Walters
Commissioner

EXHIBIT B
FIRST AMENDMENT

FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE COUNTIES OF LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF THE STATE OF COLORADO REGARDING THE NORTHEAST COLORADO HEALTH DEPARTMENT

THIS FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE COUNTIES OF LOGAN, MORGAN, PHILLIPS, SEDGWICK, WASHINGTON, AND YUMA OF THE STATE OF COLORADO REGARDING NORTHEAST COLORADO HEALTH DEPARTMENT (“FIRST AMENDMENT”) is made and entered into this ____ day of _____, 2025, by and among the Counties of Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma of the State of Colorado (collectively the “Counties”).

RECITALS

WHEREAS, the Counties are duly created, organized and existing political subdivisions pursuant to the Colorado Constitution and Colorado law and are authorized to enter into cooperative contracts to provide any function, service or facility authorized by law pursuant to C.R.S. § 29-1-203.

WHEREAS, pursuant to C.R.S. § 25-1-506, *et seq.*, each county in the State is required to establish and maintain a county public health agency or participate in a district public health agency.

WHEREAS, the Counties have combined public health operations since May 9, 2009, to integrate their programs, services, personnel, facilities, apparatus, and property into the Northeast Colorado Health Department (the “NCHD”) and substantially all of the Counties’ public health activities are fully unified in the NCHD.

WHEREAS, on May 9, 2009, to integrate their public health activities and responsibilities the Counties entered into the Intergovernmental Agreement by and between the Counties of Logan, Morgan, Phillips, Sedgwick, Washington, and Yuma of the State of Colorado regarding the NCHD (the “IGA”).

WHEREAS, the IGA created NCHD, which has the powers, authorities, duties, privileges, immunities, rights and responsibilities of a political subdivision and public corporation of the state, separate from the Counties, and organized and operated with all the authorities of, and to provide the services authorized to a public health agency organized and operated pursuant to Article 1, Title 29, C.R.S. and C.R.S. § 25-1-506, *et seq.*

WHEREAS, the Counties have determined it to be in the best interest of the public health, safety and welfare to amend the IGA to specify that C.R.S. § 29-1-203.5 applies to NCHD.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Counties hereby agree as follows:

1. Section 1 of the IGA is amended in full to read as follows:

The Northeast Colorado Health Department is established as a district public health agency pursuant to C.R.S. § 25-1-506, *et seq.* The Northeast Colorado Health Department shall be a separate legal entity and political subdivision and public corporation of the State, pursuant to C.R.S. §§ 29-1-203 and 29-1-203.5. The Northeast Colorado Health Department shall have the powers specified in C.R.S. §§ 29-1-203 and 29-1-203.5(3).

2. Other Provisions Unaffected. Unless amended herein, all terms, conditions, and provisions of the IGA shall be and remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed as of the ____ day of _____ 2025.

LOGAN COUNTY, COLORADO

By: _____
Chairperson

Date: _____

Attest:

County Clerk and Recorder

MORGAN COUNTY, COLORADO

By: _____
Chairperson

Date: _____

Attest:

County Clerk and Recorder

PHILLIPS COUNTY, COLORADO

By: _____
Chairperson

Date: _____

Attest:

County Clerk and Recorder

SEDGWICK COUNTY, COLORADO

By: _____
Chairperson

Date: _____

Attest:

County Clerk and Recorder

WASHINGTON COUNTY, COLORADO

By: _____
Chairperson

Date: _____

Attest:

County Clerk and Recorder

YUMA COUNTY, COLORADO

By: _____
Chairperson

Date: _____

Attest:

County Clerk and Recorder

Application for a Special Events Permit

Departmental Use Only

☐ State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- ☒ Social ☐ Athletic ☐ Philanthropic Institution
☐ Fraternal ☐ Chartered Branch, Lodge or Chapter ☐ Political Candidate
☐ Patriotic ☐ National Organization or Society ☐ Municipality Owned Arts Facilities
☐ Political ☐ Religious Institution

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate Young Farmers State Sales Tax Number (Required)

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP)
5612 CR 79
Fleming, CO 80728

3. Address of Place to Have Special Event (include street, city/town and ZIP)
Fairgrounds
1120 Pawnee Ave
Sterling CO 80751

4. Authorized Representative of Qualifying Organization or Political Candidate DAVID LIEBER Date of Birth 1-19-62 Phone Number 970 522 8346

Authorized Representative's Mailing Address (if different than address provided in Question 2.)
14803 CR 41 Sterling CO 80751

5. Event Manager DAVID LIEBER Phone Number 970 522 8346

Event Manager Home Address (Street, City, State, ZIP) 14803 CR 41 Sterling CO 80751 Email Address of Event Manager drachbeto.1@hotmail.com

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?
☒ No ☐ Yes How many days? _____

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?
☒ No ☐ Yes License Number _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit									
Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date
<u>June 14, 2025</u>	<u>5:00 P.m.</u>	<u>12:00 A.m.</u>							
Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date
Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date
Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature David Lieber Title Event Manager Date 4-25-25

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County) ☐ City ☐ County Telephone Number of City/County Clerk _____

Signature _____ Title _____ Date _____

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☐ Appropriate fee.
- ☐ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- ☐ Copy of deed, lease, or written permission of owner for use of the premises.
- ☐ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
- ☐ If not incorporated, a NONPROFIT charter; **or**
- ☐ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- ☐ Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.



REQUEST FOR PROPOSALS

The Logan County Board of Commissioners is accepting sealed proposals for the Purchase of a Crack Seal/Melter Applicator for the Logan County Road & Bridge Department. All proposers shall submit proposals and plans with their recommended heating system.

Proposer will provide proposed system, scope of work and engineering required. All proposals shall be submitted in a sealed envelope marked "Crack Seal Machine" by 5:00 p.m., Monday May 19, 2025, to the Logan County Commissioners Office, 315 Main Street, Sterling, CO 80751

Proposals received after this time will not be accepted. Proposals will be opened and publicly read aloud at that time.

For complete specifications contact: Mike Burri, Logan County Road & Bridge Operations Manager: 970-520-6370, Email: burrim@logancountyco.gov.

The Logan County Board of County Commissioners reserves the right to accept or reject any or all proposals, to waive any informalities in the proposals and to make an award in any manner, consistent with the law, deemed in the best interest of Logan County.

THIS FORM HAS CHANGED – PLEASE READ CAREFULLY

Logan County Lodging Tax Board Funding Request Form

**** Please print and review all 3 pages and bring to the meeting ****

Date: April 7, 2025 Event / Project: Heritage Festival at the Overland Trail Museum

Responsible Party: (Signature) Kay Brigham Rich

Funds Payable to: (Organization) City of Sterling

Mailing Address: P.O. Box 4000 Sterling, CO 80751

Date(s) of Activity: July 4, 2025

Amount requested: \$ 1 7 00 . 0 0

Complete attached application form.

Focus shall be to attract visitors/attendees from outside Logan County or to enhance the experience of visitors. Priority will be given to events or marketing projects that encourage overnight lodging stays in Logan County.

1. Applications for funding shall be in writing with estimates or bids attached, and shall include a brief description of project and its impact on Logan County. Please provide 12 copies of the completed application, one for each Board member.
2. A presentation must be made in person at a Board meeting by the requesting person, business or organization and will be considered for approval at the following month's meeting.
3. Allocations will be made on a case by case basis and are not automatic. Funds for event advertising are scaled according to number of days of event, and final approval is at the discretion of the Lodging Tax Board and the Board of County Commissioners.
4. Funds allocated are NOT paid up-front. Reimbursement will be made for actual expenses via receipts or invoices submitted to Logan County Finance Office and approved by LTB Treasurer. Proof of expenses must be presented for payment within 90 days of the completion of the event.
5. **At least 50% of the granted advertising funds must be spent to reach an audience outside of Logan County.**
6. Funded events and marketing must recognize the contribution of the LCLTB and Logan County Tourism by prominently using the official tourism logo on all materials produced. Radio ads must include "FUNDS PROVIDED BY LOGAN COUNTY LODGING TAX BOARD." A link to the Logan County Tourism website www.exploresterling.com must also be displayed on the website of the grant recipient when applicable.
7. The Board requires in-person or written follow-up report within 90 days after the event.
8. **FAILURE TO COMPLY WITH THESE REQUIREMENTS COULD AFFECT FUTURE FUNDING.**

LOGAN COUNTY LODGING TAX BOARD

FUNDING APPLICATION

1. EVENT / PROJECT: 2025 Heritage Festival
2. DATE(S) OF EVENT: July 4, 2025
3. BRIEFLY DESCRIBE YOUR EVENT / PROJECT:
Heritage Festival at the Overland Trail Museum is a family-friendly event that is offered each year on July 4.
The event includes live music/entertainment, heritage crafters, children's activities and more. The event attracts
visitors from all across Colorado as well as many out of state visitors and is offered free of charge.
4. WHERE WILL EVENT BE HELD? Overland Trail Museum 110 Overland Trail Sterling, CO 80751
5. IS THIS EVENT ONE-TIME OR ANNUAL? Annual
6. BRIEFLY DESCRIBE YOUR MARKETING PLAN AND HOW YOUR EVENT WILL BE MARKETING TO AUDIENCES OUTSIDE OF LOGAN COUNTY?
We advertise locally in the newspaper and radio. Radio advertising reaches audiences outside of Logan
County and our newspaper advertising also includes newspapers outside of Logan County. We have an
active facebook and this event is advertised and shared on many other facebook pages. We also deliver
150 posters throughout a 100 mile radius of Sterling.
7. WHAT IS YOUR PROJECTED ATTENDANCE OF EVENT? 2500
8. PROJECTED ESTIMATE OF OVERNIGHT HOTEL STAYS THIS EVENT WILL GENERATE? Unknown
9. HOW WILL YOUR EVENT / PROJECT POSITIVELY IMPACT LOGAN COUNTY (economically, culturally, etc.)?
The museum tells the story of the history of Logan County and how this history relates to state and national history as well.
This event encourages people to not only enjoy the activities, but to learn about the history of the northeast Colorado region.
This event is known to attract many visitors from outside of Logan County. We estimate about 1/4 of our visitors sign in at
the front desk. On July 4, 2024 we recorded visitors from 17 counties outside of Logan and 9 states outside of Colorado.
Our hope is that people will visit and stay for the long weekend enjoying many activities (fireworks, July Jamz, reservoir)
throughout Logan County.
10. EVENT BUDGET (PLEASE ATTACH)

Kay Brigham Rich

Signature

April 7, 2025

Date

THIS PART OF FORM TO BE COMPLETD BY LODGING TAX BOARD

☐

Previous funding?

☐

Follow-up report?

Guidelines for Requesting Funds From the Logan County Lodging Tax Board

The Logan County Lodging Tax Board's funding and the use of its funds were established by Colorado House Bill 1476, and concern the promotion of tourism and its funding. This house bill was enacted by the General Assembly of the State of Colorado and later approved by the voters of Logan County. In general, "revenues collected from Logan County Lodging Tax (1.9% bed tax), shall be used only to advertise, market or promote tourism for Logan County"

Funding for advertising, marketing or promoting an event intended to bring tourism to Logan County may be requested by completing the request form and application, and submitting the request before the Lodging Tax Board at their next monthly meeting. The Board meets the first Monday of each month at noon. For location call the Logan County Commissioners Office at 970-522-0888. Please provide **12** copies of the completed proposal (one for each Board member). Please keep presentation to a maximum of ten minutes. The Board will consider the approval of your request at the monthly meeting following your presentation.

Funding will be scaled according to the number of consecutive days of event. Final approval is at the discretion of the Lodging Tax Board and the Board of County Commissioners.

Requests approved by the Lodging Tax Board will then go to the County Commissioners for their approval at a regular open meeting. **If possible please plan to attend the County Commissioners' meeting to answer questions.** Check with their office for time and date of the next Commissioners meeting. This is also announced at the Lodging Tax Board meeting.


Funds are not allocated up-front. They are allocated as reimbursement of actual expenses by submitting proof of the expenses (invoice) to the finance department at the Logan County Courthouse. Proof of expenses must be presented for payment within 90 days of completion of the event.

THANK YOU!!

THIS PART OF FORM TO BE COMPLETED BY LODGING TAX BOARD

The Logan County Lodging Tax Board requests approval from the County Commissioners in the amount of \$ 1700⁰⁰ for the activity outlined in this request with the understanding that the funds will be used as described.

LCLTB Endorsement:  Date: 5-5-25

LCLTB Treasurer's Endorsement  Date: 5/5/25

Logan County Commissioners approve the amount of \$ _____

Commissioners Endorsement _____ Date: _____

2025 Heritage Festival



Heritage Festival 2025 will take place on Friday, July 4 from 10 am – 3 pm. Heritage Festival is an annual event that attracts visitors from all across Colorado as well as many visitors from outside our state. We are able to offer this family friendly event free of charge thanks to the support of the City of Sterling, Logan County Commissioners and other community sponsors. We are in the early planning stages for this year's event but very excited about the direction that we are going!

Opening on our Heidi Park stage will be singer/songwriter Ingrid Griffin, traveling here from Nashville, Tennessee! Ingrid was a featured artist during the 2024 July Jamz season and delighted all who heard her perform! We are so happy to have Ingrid opening up our 2025 Heritage Festival! Following Ingrid on the entertainment stage will be Logan County's very own Mud County bringing a high energy show of both country and rock standards! Both of these musical acts will appeal to our multi-generational audience!

We are happy to welcome back Mr. John Shaffner who is a well known cowboy poet as well as a master dutch oven chef! John will set up his authentic chuck wagon and offer samples of his delicious dutch oven cobbler. Local dance group Boots in Motion will be performing line dancing in the High Plains Education Center.

Heritage crafters which will include Blacksmithing demonstrations, English paper piecing, soap making and more will be taking place around the museum grounds along with lots of fun children's activities. Kids of all ages will enjoy gold panning, squirt gun games, carnival games and, of course, exploring our Propst Agriculture Center for kids.

Visitors will also enjoy lunch options provided by Redeemer Community Church and the Merino Volunteer Fire Department and snacks in the Dailey Country store will include icecream and lemonade.

HERITAGE FESTIVAL PROPOSED BUDGET 2025

Entertainment

- Mud County \$1000.
- MC \$100.
- Ingrid Griffin \$450./Lodging \$300.
- Boots in Motion \$100.
- HPEC speaker \$200.
- Sound system and Sound tech \$300.
- John Shaffner-cowboy poet/dutch oven cooking \$800.

TOTAL ENTERTAINMENT

\$3250

Miscellaneous

Children's Activities	\$400.00	(Mikes Train)
Leather for leather craft	\$120.00	
Heritage Crafters	\$300.00	
Blacksmith	\$250.	
Other supplies (Ice, water decorations etc.)	\$500.00	
Meal volunteers	\$300.00	

TOTAL MISC.

\$1870.

TOTAL ADVERTISING *see attached

\$1700.

TOTAL BUDGET

\$6820.

Sponsors:

- First Farm Bank sponsoring children's activities (\$400.00)
- Logan County Historical Society sponsoring Blacksmith (\$250.00)
- Commissioners (\$1500.)
- LCLTB (\$1700.) **Requesting**
- CHFA (1200.)
- City of Sterling (Facility, Staffing etc.)

Other/In-Kind:

Tables, dumpsters, set-up, clean-up, facility, all staffing, poster delivery (100 mile radius)	City of Sterling/Museum
Benches, Mule, extra tables	Logan County
Volunteer help	Community
Parking & crowd control	Sterling PD
Medical station	Sterling FD

2024 HERITAGE FESTIVAL AT THE OVERLAND TRAIL MUSEUM

Advertising Budget (estimates based on 2024)

1. Radio –
 - a. Northeast Colorado Broadcasting \$500.
 - b. Media Logic \$500.
2. Posters - Signal Graphics \$300.
3. Newspaper – Prairie Mountain Media \$400.

TOTAL \$1700.

In Kind advertising:

- Colorado Tourism website
- Press releases – all local stations and newspapers
- Radio interviews
- Local facebook and websites



**DEPARTMENT OF THE ARMY
MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND
1 SOLDIER WAY
SCOTT AFB, IL 62225-5006**

05/08/2025

Office of Special Assistant
For Transportation Engineering

Mr. Rob Kasper.
Operations Manager
Logan County Road and Bridge Department
12603 CR 33
Sterling, CO 80751

Dear Mr. Kasper:

The Defense Access Road (DAR) Program is authorized under Title 23 United States Code Section 210 and provides the means for the Department of Defense to pay a share of critical public highway maintenance and improvements. A major component of the DAR Program is the Minuteman (MM) Extra-Ordinary Maintenance Program which serves to assist local road owners in the maintenance of roads in Colorado that provide access to key Air Force (AF) facilities managed by Air Force Global Strike Command (AFGSC) that provide security to our nation.

The DAR Program in coordination with AFGSC can offer a one-time \$38,601 cost-share of fiscal year 2025 funds towards the county's replacement of four cattle guards located on County Road 21 and County Road 58 in Logan County, CO.

If this offer is acceptable to your office, please continue coordination with F.E. Warren and FHWA-CO as to the approximate time that the funds will be required. As the road owner, Logan County will be responsible for future maintenance costs for these improvements.

If there are any questions, please contact me at (618) 817-8531 or Mr. Bryan Hall at (618) 220-5253. We appreciate your support in this matter of importance to national defense.

A handwritten signature in black ink, reading "Darryl Hampton", is positioned above the typed name.

Darryl D. Hampton, P.E.
Senior Engineer
Defense Access Road Program