

# RECORD OF PROCEEDINGS

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## LOGAN COUNTY BOARD OF HUMAN SERVICES

April 8, 2020

Logan County Commissioner Chairman Joseph McBride called the Board meeting to order at 9:00 a.m. via the Zoom web based application due to Covid-19, with Commissioner Byron Pelton, Commissioner Jane Bauder, Logan County Emergency Manager Jerry Casebolt, Logan County Human Services' Director David Long, and Logan County Human Services' recording secretary Peggy Kircher, present.

Minutes from the Board of Human Services meeting held on March 11, 2020 were presented. Commissioner Pelton moved to approve the Board meeting minutes as written. Commissioner Bauder seconded the motion. The motion was approved.

Director Long presented the Commissioners with the Statement of Expenditure Summaries dated February 29, 2020, the March Allocation Tracking Report, and the 2019/2020 TANF Reserve Balances report.

Director Long said that Martha Johnson, the DHS Director from LaPlata County, contacted him and she informed him that she thought LaPlata County will have around \$100,000 available in TANF dollars for purchase by the end of the month. Director Long inquired if the Commissioners would be interested in purchasing excess TANF dollars to bring the county reserves up to the cap or spend it down by granting it to Cooperating Ministries and other non-profit organizations. Director Long said that it is difficult to predict but thought that if Logan County spends this reserve money down, it will be more favorable towards the department getting more in the allocation next year rather than holding it to be whole. He recommends spending this money down if Logan County is able to purchase TANF dollars from other counties. Commissioner Bauder moved to approve the purchase of TANF dollars from other counties contingent upon a telephone conference to get approval of the Board. Commissioner Pelton seconded the motion. The motion was approved.

Director Long presented the amended Colorado Works County Emergency Disaster Program policy 10-CW. This policy identifies more specifically of what these dollars can be used for. Commissioner Pelton moved to approve and authorized the Chair to sign the amended CW County Emergency Disaster Program policy 10-CW. Commissioner Bauder seconded the motion. The motion was approved.

Director Long gave the Commissioners staffing updates. In light of the Covid-19 situation, Director Long said that Peggy Meis, Child Welfare Ongoing unit supervisor, has a new infrared thermometer that she is willing to sell to the department. It is a non-contact thermometer and Director Long estimated that the cost will be around \$50.00. Random checks on staff could be completed to make sure individuals are not coming to work with a fever. The Commissioners approved the Department to purchase the thermometer.

Director Long said that he attended a meeting organized by a local group to discuss and share information regarding the Covid-19 situation. The meeting was well attended and well received. Director Long will attend another meeting tomorrow, April 9<sup>th</sup> at 12:00 p.m.

Director Long said that he is receiving questions about staff working from home and he discussed this subject with the department supervisors on Monday. They talked about the nuances of working from home, the cost, possibility of breaches of confidentiality, and the inability of accessing certain programs away from the office. The supervisors said that there currently is no need to work from home and they can still come in to the office.

The custodian is doing a great job in sanitizing the office.

There is one child welfare worker that is working from home due to her husband was exposed to a person that has Covid-19 and there is the possibility that he and the family might also have been infected with the virus. Peggy Kircher, Essential Support supervisor, is also home due to having flu/Covid symptoms.

Commissioner Bauder asked if employees are using masks when at the office. Director Long said that some employees are wearing masks but not everybody is. Commissioner Bauder suggested that all staff wear a mask when they are in the building outside of their own office. Commissioner Bauder said that she will put in a request for masks for Logan County DHS employees. Dave said that there are 55 employees at the department.

Jerry Casebolt, Logan County Emergency Manager, said that he will also put in a request for masks for LCDHS employees.

The next Logan County Board of Human Services meeting will be held on May13, 2020 at 9:00 a. m. The location of the meeting will be determined at a later date.

There being no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Approved by:

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Joseph A. McBride, Chairman  
Logan County Commissioner

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David E. Long, Director

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Byron H. Pelton, Logan County Commissioner

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Jane E. Bauder, Logan County Commissioner