

# RECORD OF PROCEEDINGS

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## LOGAN COUNTY BOARD OF HUMAN SERVICES

October 9, 2024

Logan County Commissioner Chairman Mike Brownell called the Board meeting to order at 9:25 a.m. at the Logan County Central Services building with Logan County Commissioner Jerry A. Sonnenberg, Logan County Commissioner Joseph A. McBride, Karen Milner Logan County Human Services' Accounting and Finance manager, Shannon Graves Logan County Human Services' Assistant Accounting and Finance manager, Logan County Human Services' Director David Long, and Logan County Human Services' Recording Secretary Peggy Kircher, present.

Minutes from the Board of Human Services meeting held on September 11, 2024 were presented. Commissioner Sonnenberg moved to approve the Board meeting minutes as written. Commissioner McBride seconded the motion. The motion was approved.

Director Long presented the Commissioners with the Expenditure Summary report dated September 30, 2024, the August, 2024 Summary Allocation Tracking report, and the TANF Reserve Balances report dated August SFY 2024/2025.

The Board reviewed the proposed budget for calendar year 2025. Ms. Graves gave an overview of the Personnel Costs Detail. Ms. Milner gave an overview of the Equipment/Furniture Request detail, the EBT Program projections, the Detail by Programs, Revenue Summary, Appropriation Summary, Summary page, and Schedule of Computation of Amount to be Raised by Property Taxes.

Ms. Milner and Ms. Graves excused themselves from the meeting at 10:07 a.m.

Director Long gave the Commissioners the briefing highlights.

The Board discussed a proposed secured and fenced in playground area for child welfare clients in the front of the Central Services building on the raised area on the southeast corner. Director Long said that this project would be paid out of the Family grant. There is currently \$15,000 available in the Family grant fund. The Board approved the proposed playground area to be built and items to be purchased for the project.

Director Long informed the Board that the buildings and grounds supervisor would like to replace the carpet in the hallways with vinyl flooring. Director Long asked staff what their preference would be and majority thought that they would prefer to have carpet in the hallways due to noise and aesthetics. Director Long said that he understood that the replacement of the carpet was partially due to the janitor and it being easier to clean vinyl flooring than carpet and the carpet is old, stained, and in not good condition. Director Long said that the cost of any projects that are completed on the Human Services side of the building are paid out the LCDHS budget but Rick Cullip, the grounds and maintenance supervisor, thought that the cost of the project would come out of his budget.

The next Logan County Board of Human Services meeting will be held on November 13, 2024 at 9:00 a.m. at the Logan County Central Services building.

There being no further business to come before the Board, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

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David E. Long, Director

Approved by:

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Mike Brownell, Chairman  
Logan County Commissioner

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Joseph A. McBride, Logan County Commissioner

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Jerry A. Sonnenberg, Logan County Commissioner