

Logan County

Job Description

Title:	Seasonal Building & Fairgrounds Maintenance Worker		
Division:	Operations	Effective Date:	05/2025
Department:	Building & Grounds	Last Revised:	

GENERAL PURPOSE

Performs a variety of **basic grounds keeping** tasks requiring a wide range of abilities related to turf care, sprinkler system repair, sweeping, clean-up, painting, and other related duties. Beginning level preventive maintenance or repair on county buildings and at the Fairgrounds.

SUPERVISION RECEIVED

Works under the general supervision of the Building & Grounds Supervisor or Maintenance Technician.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Performs beginning level preventive maintenance or repair on county buildings and at the fairgrounds.

Participates in the maintenance in facility environ; mows lawns, trims and prunes bushes and shrubs, grooms flower beds and related garden areas; operates hand and power tools.

Repair automated sprinkler system; monitors watering schedules, sets timers; repairs system and components as needed, operates mowers to cut and groom turf and lawns.

Performs related duties as required.

MINIMUM QUALIFICATIONS

Graduation from high school or GED equivalent;
Must be 18 years of age;
Must have a valid Driver's License or reliable transportation;
Able to work outdoors, weekends, and varied shifts;
Able to work 40 hours a week and commit to the summer season.

1. Knowledge, Skills, and Abilities:

Basic knowledge of landscaping and grounds maintenance practices; mechanical operations and methods of repairing equipment, including sprinklers.

Skill in the operation of various related equipment, lawn mowers, weed whackers, sprinkler systems, and other tools common to grounds keeping.

Ability to determine needs for services and supplies necessary to conduct the task; communicate effectively, verbally and in writing; develop effective working relationships with supervisors, co-workers and the public; work independently; operate grounds equipment and power tools; lift and carry moderately heavy loads; establish and follow through on work priorities; deal effectively with some stress caused by workload and time deadlines.

2. Environment:

The incumbent of the position performs both indoor and outdoor physically demanding duties. Tasks require a variety of physical activities, generally involving muscular strain, such as lifting, walking, standing, stooping, reaching, hearing and seeing critical to the safe performance of essential functions. Common eye, hand, finger, leg and foot dexterity required. Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking, guided problem solving. May be required to lift if excess of 75 pounds in normal course of job performance.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date: _____