

## **Logan County Commissioners Work Session**

**September 6, 2022**

Present: Byron Pelton, Jane Bauder, Joe McBride, Shannon Graves, Kristan Lange, Debbie Unrein, Faith Blankenship, Ken Caudle, Chance Wright, Marilee Johnson, Jerry Casebolt, and Jennifer Crow.

Chairman Pelton called the meeting to order at 9:01 a.m.

**APPROVAL OF MINUTES FROM PREVIOUS SESSION** – Commissioner Bauder moved to approve the minutes of August 30, 2022. Commissioner McBride seconded and the motion carried 3-0.

**REVISIONS TO WORK SESSION AGENDA** – No revisions were stated.

**REVIEW AND APPROVE HUMAN SERVICES SCHEDULE OF BILLS** – Shannon Graves met with the Board to review Logan County Department of Human Services schedule of bills dated September 6, 2022. The Board approved all bills as presented. The Board also approved the Department of Human Services payroll for the period August 13 through August 26, 2022.

**REVIEW AND APPROVE SCHEDULE OF COUNTY BILLS** – Kristan Lange met with the Board to review the Logan County schedule of bills dated September 6, 2022. The Board approved all bills as presented.

**REVIEW BUSINESS MEETING AGENDA** – The Board reviewed the Business meeting agenda for September 6, 2022. The Board discussed that the building permit fees will be waived for two years for new structures and if there are problems, they can be addressed by amending the resolution.

**ACCESS CONTROL FOR CLERK TO ANNEX JERRY CASEBOLT** - Jerry Casebolt and Pam Bacon have been working on putting access control on annex entrance doors for the election areas. There are requirements being brought on County Clerks by the Secretary of State that are supposed to be paid for by grants from the Secretary of State for this. Pam is getting \$18,000 next year to do an access control system for everything to do with elections. The bids that they have so far are around \$70,000-\$80,000 for the system.

In the short term, Pam has a small amount (\$3,000) in the Clerk's budget, and there are funds in the IT budget which will be allocated to two doors right now - the annex door coming in from the outside, and the IT room door in the annex. There is \$70,000 set aside in the IT budget for system hardware and network and only \$1,400 has been used this year. The grant project that anticipated using some of these funds will not happen until next year, so they do not anticipate using any more of these funds this year. The IT servers are budgeted in Capital Equipment.

Rodine's bid is \$8,400. There will be other bids coming in for the Courthouse access control system. Rodine does not want to bid on the Courthouse access control system because of the historic building. He may be able to bid on the Courthouse interior doors, but he does not want to bid on the exterior doors. The Homeland Security Grant is still on the table for the

Courthouse access control grant. There is a Zoom meeting next week to discuss the Courthouse access control system. It may be necessary to have two different systems.

This is just a quick project to make the election judges feel safe in the space. The Board approved the purchase of the Rodine system for the Annex. Jerry and Pam will write up a Purchase Requisition for the two doors in the annex.

**LOGAN COUNTY AMBULANCE COLLECTION ASSIGNMENTS** - Commissioner McBride moved to approve assignment of Logan County Ambulance debt collections accounts to Wakefield and Associates, the account numbers ending in 97100, 97102, 97103, 97110 and allow the Chairman to sign. Commissioner Bauder seconded and the motion carried 3-0.

The meeting recessed at 9:16 a.m. and reconvened at 9:45 a.m.

**EXHIBIT CENTER PROJECT PRELIMINARY DESIGN** – Mr. Ken Caudle of Cairn Design, LLC met with the Board to present the preliminary design for the Exhibit Center Project. Mr. Caudle explained the design which includes the new layout of a large renovated kitchen which incorporates the existing kitchen, restrooms, chair and table storage. The community center is a single slope, pre-engineered, metal building with the main structure running north and south. The east and west walls will consist of posts and will not have the main frame structure, so it is essentially three bays. They have included an exterior water fountain as well as a code-required interior water fountain.

The kitchen renovation will include a larger, deeper, three-compartment sink. Cut sheets on the appliances are included. A range with a griddle and larger refrigerator and freezers were specified to hold the place for whatever appliances are desired. The Board agreed that stainless steel countertops should be specified for longevity.

Mr. Caudle has talked to a couple of building manufactures, Chief is one of the main ones, but no local contractors so far. Commissioner McBride asked because the GOCO grant representative stressed community involvement. Chance Wright has discussed the plans with tractor dealers who were excited about the prospects of hosting trade shows in the building.

There will be a gate to shut off the building to keep people out when it is not being used. A temporary stage that can be stored away was also discussed. The Board agreed to leave the existing overhead door into the arena with a rustic sliding barn door to cover the opening.

The Board agreed to add an overhang all the way around the building with timber posts to match the front entrance. The memorial benches can be placed under the overhang. The windows will be sized the same all across the front and will be as large as possible for as much natural light as possible. The doors will have windows in them as well.

The building will have a timber frame entry. Chance would like to replace the existing brick on the building. The Board agreed that rock or faux rock on the lower portion of the posts and the building would look nice. Replacement of the existing building entrance to match the new entrance is also planned.

Lightings fixtures will be all LED and will have acoustic material all in one. They also looked at the “Big Ass Fans” but feel it would be better to put an economizer mode on the HVAC units

to run a fan and bring in outside air because the units are on the east side where they will bring in the cooler air in the afternoon.

Interior finishes will be wainscoting on the walls four foot up and then drywall the rest of the way up with sealed concrete floors.

The changes discussed today will be incorporated into the drawings. It will be sent to subs for civil engineering work to develop pricing and the bid package for the building. The county can let the building section out for bid.

So far, the Board has agreed to fund this project at \$1,000,000. Half of this is a private donation. The project will not get done if the amount above the \$1,000,000 mark does not come from grants. Commissioner McBride was told that GOCO legacy projects can fund projects like this, but they must show that the community has been involved in it. Construction must start by July 2023 in order to keep the donation.

There being no further business to come before the Board, the meeting adjourned at 10:32 a.m.