

LOGAN COUNTY VACATION APPLICATION
BOARD OF COUNTY COMMISSIONERS
DEPARTMENT OF PLANNING & ZONING

If an alley, road, street, or other public way is vacated by the Board of County Commissioners, the zoning district adjoining each side, of said public way, shall be extended to the center of such vacation. If a lot line is vacated, the adjoining properties will become one. In the case of a subdivision exemption vacation, the property will be returned back to its original state as previously recorded.*

The application must be submitted to the Planning & Zoning Department at least **40 days** prior to the regularly scheduled Planning Commission meeting. The Planning Commission meets the third Tuesday of each month. **NOTE: The Applicant, or a Representative, MUST be present at the public hearing and the County Commissioner's meeting. If no one is present, the request will be postponed until the next meeting!**

1. The following items must be provided with this application.
 - \$100.00 Application Fee for Subdivision Exemption Vacations
\$20.00 per Vacation of Roads, Allies, or Streets
 - \$13.00 (Separate check) Recording fee- \$23.00 (2 Page recording Fee)
 - May have to provide an **18"x 24"** or a **24"x 36"** **survey plat and an 8.5"x 11" copy**, prepared by a Registered Surveyor in the State of Colorado. If the Board of County Commissioners grants approval, the plat and Resolution will be recorded in the Clerk's Office.
 - A current copy of the deed, to prove ownership.
 - A Certificate of Taxes showing all taxes applicable to such land for years prior to that year in which approval is granted have been paid.
2. The Planning and Zoning Department will publish a Notice of the public hearing regarding the variance request in the Sterling Journal Advocate 14 days prior to the hearing. The Applicant will be invoiced directly for the advertisement.
3. The Applicant will be required to post a Notice of Public Hearing Sign on the property, 14 days prior to the hearing date. See Attached (sign regulations). *
4. The Planning and Zoning Department will send written notice of the hearing to adjacent landowners. Failure to mail such notice shall not affect the validity of any hearing.
4. The Applicant is responsible for "Making his or her Case". It is not the responsibility of the Logan County Planning and Zoning Department. Visual representations are very helpful in the review process. Additional maps, photographs, and other visual aids should be provided whenever possible.

Refer to Logan County Subdivision and Zoning Regulations for more details.
A Pre-Application conference with the Logan County Planner is requested.

Logan County Planning & Zoning
315 Main Street
Sterling, Colorado 80751
(970) 522-7879

LOGAN COUNTY VACATION APPLICATION
BOARD OF COUNTY COMMISSIONERS
DEPARTMENT OF PLANNING & ZONING
315 MAIN STREET, STERLING, CO 80751
(970) 522-7879

Type of Vacation:

- Alley
- Platted Street
- County Road
- Subdivision Exemption
- Subdivision

Location of Vacation:

Legal: Quarter _____ Section _____ Township _____ Range _____
Lot _____ Block _____ Address _____

Description of Vacation:

Reason for Vacation:

PETITION FOR VACATION

TO: THE BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

Applicant: _____ Phone: _____

Address: _____

Applicant's Signature: _____ Date: _____

Landowner: _____ Phone: _____

Address: _____

Landowner's Signature: _____ Date: _____

Landowner: _____ Phone: _____

Address: _____

Landowner's Signature: _____ Date: _____

Landowner: _____ Phone: _____

Address: _____

Landowner's Signature: _____ Date: _____

Landowner: _____ Phone: _____

Address: _____

Landowner's Signature: _____ Date: _____

Landowner: _____ Phone: _____

Address: _____

Landowner's Signature: _____ Date: _____

Landowner: _____ Phone: _____

Address: _____

Landowner's Signature: _____ Date: _____

Landowner: _____ Phone: _____

FOR COUNTY USE

Application Fee: One Hundred Dollars (\$100.00)

Recording Fee: Thirteen Dollars (\$13.00)

Date of Planning Commission: _____

Recommendation of Planning Commission: _____ Approval _____ Denial

Recommended Conditions of Vacation: _____

Chairperson, Planning Commission

COUNTY COMMISSIONERS ACTION:

Conditions of Vacation: _____

Date Granted: _____

Date Denied: _____

Byron H. Pelton (Aye) (Nay)

Joseph A. McBride (Aye) (Nay)

Jane E. Bauder (Aye) (Nay)

APPENDIX D

SIGN REGULATIONS

A sign must be posted when applying for any Land Use Application which involves a public hearing. The purpose of this requirement is to notify the Public of the date, time and place of the Public Hearing and to inform the Public of the Type of Land Use Application.

The sign regulations are as follows:

- The sign must be posted at least **14 days** before the Public Hearing date.
- The sign must be posted on a board such as plywood. The board must be **at least 3’x4’** and must be sturdy.
- The sign must be **4 feet above the natural grade** of the ground.
- The lettering must be at least **2 inches** in size.
- The sign must be posted in a conspicuous location on the property in question. **The sign must be visible from the public road.**
- The Applicant must provide the Planning Department with a **photograph of the sign** at the location where it is displayed.

SAMPLE OF THE SIGN

<p><u>PUBLIC HEARING</u> <u>LOGAN COUNTY PLANNING COMMISSION</u></p>	
DATE:	
TIME:	
PLACE:	LOGAN COUNTY COURT HOUSE 315 MAIN STREET STERLING, CO 80751
REQUEST:	(IE. CONDITIONAL USE PERMIT or a SPECIAL USE PERMIT or a SUBDIVISION EXEMPTION or a PRELIMINARY SUBDIVISION APPLICATION FOR A.....)
	Your Name