

**RECORD OF PROCEEDINGS**

**LOGAN COUNTY BOARD OF HUMAN SERVICES**

May 14, 2025

The Logan County Board of Human Services meeting was called to order by Chair Mike Brownell at 9:00 a.m. at the Logan County Central Services building with Logan County Commissioner Jim C. Santomaso, Logan County Commissioner James T. Yahn, Logan County Human Services’ Director David Long and Logan County Human Services’ Recording Secretary Peggy Kircher, present.

Minutes from the Board of Human Services meeting held on April 9, 2025 were presented. Commissioner Yahn moved to approve the Board meeting minutes as written. Commissioner Santomaso seconded the motion. The motion was approved.

Director Long presented the Commissioners with the Expenditure Summary report dated April 30, 2025, the Summary Allocation Tracking report dated March, 2025, and the TANF Reserve Balances report dated March SFY 2024/2025. Director Long gave the Board detailed financial information regarding all of the reports.

Director Long presented the Board with the CDHS Colorado Works MOU Annual Reaffirmation. Commissioner Santomaso moved to approve the annual reaffirmation and authorize the Chair to sign. Commissioner Yahn seconded the motion. The motion was approved.

Director Long presented the Board with the CCCAP Intergovernmental agreement between Cheyenne County and Logan County. Commissioner Yahn moved to approve the CCCAP Intergovernmental agreement and authorize the Chair to sign. Commissioner Santomaso seconded the motion. The motion was approved.

Director Long presented the Board with the CCCAP Intergovernmental agreement between Washington County and Logan County. Commissioner Yahn moved to approve the CCCAP Intergovernmental agreement and authorize the Chair to sign. Commissioner Santomaso seconded the motion. The motion was approved.

Director Long gave an update on job vacancies and staffing updates. Director Long said that there are currently 6 offices vacant and that there has been some consolidation to help things be as efficient as possible. There are currently 2 vacant child welfare caseworker positions, nonetheless the child welfare caseloads are very manageable right now.

Director Long gave the Commissioners the briefing highlights. Director Long gave the Board updated information regarding the Supplemental Nutrition Assistance Program (SNAP) regarding the most recent information on the House Agriculture committee proposal. He also gave updated information regarding HCPF and the Medicaid program.

The Board discussed Director Long’s future plans to retire from his LCDHS Director position.

Karen Milner, LCDHS finance manager, Shannon Graves, LCDHS assistant finance manager, and Ashley Smith, LCDHS accounting technician joined the meeting to introduce themselves to the Commissioners.

The Board decided that the next Logan County Board of Human Services meeting will be held on Wednesday, June 11, 2025 at 9:00 a.m. at the Logan County Central Services building.

There being no further business to come before the Board, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,

David E. Long, Director

Approved by:

Mike Brownell, Chair  
Logan County Commissioner

James T. Yahn, Logan County Commissioner

Jim C. Santomaso, Logan County Commissioner